

SELF-STUDY REPORT- 2017



FALAKATA COLLEGE
FALAKATA, ALIPURDUAR
WEST BENGAL



Preface

Falakata College was founded on the auspicious, day of 19th September, 1981 in view of catering to the demands for higher education among the economically and academically disadvantaged local people to an underprivileged territory of the formerly undivided district of Jalpaiguri and presently in the district of Alipurduar of West Bengal.

Falakata block is surrounded by tea gardens far away from both the district town Jalpaiguri and Alipurduar. It is an agriculture-based area and majority of the population belong to backward and scheduled caste and scheduled tribe. Since its inception, the college has been continuously endeavouring towards its vision foreseen by its founder members to empower the socially and economically marginalized class of this area, offering opportunities for quality education and promoting them to achieve excellence in the multiple domains of Higher education. Through hard work and sincere efforts of all concerned the college has occupied a remarkable place in the educational map of erstwhile Alipurduar District.

Falakata College is a co-educational institute which offers the following courses: B.A. Honours in English, Bengali, History, Philosophy, Political Science, Education and Sanskrit and B.A. General in English, Bengali, History, Philosophy, Political Science, Education, Sanskrit, Economics, Geography, Physical Education and Environmental Studies. Beside this our college provides Distance mode of Education of different subjects under Rabindra Bharati University.

It is a matter of pleasure to submit the self study report of our college to the National Assessment and Accreditation Council (NAAC) for the First Cycle. We are hopeful that such endeavours will provide us an opportunity to measure our effectiveness and efficiency, identify our strengths and weaknesses and adopt plans and policies for enhancing the overall quality of the institute.

Published by:

Dr. Hirendra Nath Bhattacharjee
Principal
Falakata College
Falakata, Alipurduar
Pin – 735211
West Bengal

Prepared By:

Internal Quality Assurance Cell

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Executive Summary

SWOC Analysis of the College

STRENGTH

- Large number of books and journals meant exclusively for most departments in the Central library
- Departmental library for each department
- We are the members of the American Library & the British Council Library
- E-Book and E-Journal Bank in Central library
- Internet (ICT) facilities for staff and students
- We are the subscriber of N-List
- Five faculty members with Ph.D. degree
- A Virtual Classroom with state of the art technology
- A well decorated seminar Hall
- Most of the sanctioned teaching posts filled with teachers as per the recommendation of WBCSC
- Large number of applicants for admission
- No dearth of students because there are number of good Higher Secondary

Schools in the locality

- Laboratory with modern equipments.
- Lush green Campus with beautiful flower garden and trees around the campus. Moreover, there is playground in the midst of campus.
- Our college has a strong NCC Unit along with two NSS Units
- Scope for pursuing Physical Education Course
- Government SC/ST Boys' Hostel adjacent to college campus and Girls' Hostel 2 k.m from the institute.
- Introduction of Post Graduate Courses in Distance Learning mode through North Bengal University and Rabindra Bharati University (D.E Mode)

WEAKNESS

- Students come from faraway places and cannot stay back in college for classes in the second half of the day because of communication problems
- Most students come from economically disadvantaged families and cannot afford books, etc.
- Insufficient teaching faculty in some of the departments
- Inadequate teaching strength compared to huge number of students enrolled
- No hostel facilities for the majority of students
- Inadequacy of smart classrooms in respect of existing student strength

OPPORTUNITIES

- Organising National-level seminars at regular intervals
- Departmental seminar library in some departments
- Tutorial classes
- Faculty-exchange programme with nearby colleges
- Projects and home assignments for students
- Appointing permanent teaching faculty in vacant posts
- Free coaching classes
- After completion “C” Certificate most of the NCC Cadets getting various job opportunities related to Defence sector

CHALLENGES

- Enrich Departmental and Central Libraries
- Procure large number of books and journals in Central Library meant exclusively for the newly introduced departments.
- Introduction of special classes
- Introduction of science subjects
- Construction of auditorium
- Introduction of regular PG courses in some subjects
- Increase number of sanctioned permanent posts as currently the college has inadequate teaching staff compared to the number of students enrolled
- inadequacy of non-teaching staff
- Introduction of job-oriented vocational training courses
- All classrooms to be made smart classrooms Girls’ Hostel
- Multi-purpose gymnasium

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SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated/Constituent College

1. Name and Address of the College:

Name:	Falakata College		
Address:	College Para, P.O.- Falakata, Dist.- Alipurduar,		
City:	Pin: 735211	State: West Bengal	
Website:	www.falakatacollege.org.in		

2. For Communication:

Designation	Name	Teleph one With STD code	Mobile	Fax	Email
Principal	Dr. Hirendra Nath Bhattacharjee	(03563)260307	9434484365	(03563)260307	falakataco llege@gm ail.com
Vice- Principal	N.A.	N.A.	N.A.	N.A.	N.A.
Steering Committee Co- ordinator	Dr. Abu Siddik	N.A	9734098557	(03563)260307	sidabu01@ gmail.com

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3. Status of the Institution:

Affiliated College

☒

Constituent College

☐

Any other(specify)

☐

4. Type of Institution:

a. By Gender

i. For Men

☐

ii. For Women

☐

iii. Co-education

☒

b. By Shift

i. Regular

☒

ii. Day

☐

iii. Evening

☐

5. It is a recognized minority institution?

Yes

☐

No

☒

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Sources of funding:

Government

☐

Grant-in-aid

☒

Self-financing

☐

Anyother

☐

7. a. Date of establishment of the college: 19.09.1981 (dd/mm/yyyy)

b. University to which the college is affiliated/or which governs the college (If it is a constituent college)

University of North Bengal

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c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2(f)	28/05/1988	----
ii. 12(B)	28/05/1988	-----

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI, etc.): Nil

Under Section/ clause	Recognition/ Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.		-----		
ii.		-----		
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized by UGC as a College with Potential for Excellence (CPE)?

a. Yes ☐ No ☒

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If yes, date of recognition:.....(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency.....and

Date of recognition:.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Rural
Campus area in sq.mts.	28328
Built up area in sq.mts.	3755

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

— Auditorium/seminar complex with infrastructural facilities:

The college has one seminar hall.

— Sports facilities

* playground : **01**

Swimming Pool : Nil

Gymnasium : Nil

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* Boys' hostel : Nil

i. Number of hostels : Nil

ii. Number of inmates : Nil

iii. Facilities (mention available facilities) : Nil

* Girls' hostel : Nil

i. Number of hostels : Nil

ii. Number of inmates : Nil

iii. Facilities (mention available facilities) : Nil

* Working women's hostel : Nil

i. Number of inmates : Nil

ii. Facilities (mention available facilities): Nil

● Residential facilities for teaching and non-teaching staff (give numbers available—cadre wise) : Nil

● Cafeteria— : 01

● Health centre— : Sick Room, Doctors on call available

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance:

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Sick Room equipped with First Aid, basic medical equipment, Fowler Bed, trolley stretcher, wheelchair; Doctors, nurses and ambulance on call.

Health centre staff–

: Nil

☐

Qualified doctor

Full time

☐

Part-time

Qualified nurse

Full time

☐

Part-time

- Facilities like banking, post office, book shops: Nil.
- Transport facilities to cater to the needs of students and staff: Nil
- Animal house: Nil
- Biological waste disposal: Nil
- Generator or other facility for management/regulation of electricity and voltage: Two generators
- Solid waste management facility: Nil
- Waste water management: Nil
- Water harvesting: Nil

12. Details of programmes offered by the college (Give data for current academic year)

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Sl. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1.	Under-Graduate	B. A Honours in Bengali	3 years	Passed Higher Secondary or Equivalent Examination with 55% marks in the aggregate or 50% marks in the aggregate with 60% marks in the subject offered	Bengali	87	80
2.	Under-Graduate	B.A. Honours in Education	3 years		Bengali/ English	47	41
3.	Under-Graduate	B.A. Honours in English	3 years		English	87	78
4.	Under-Graduate	B.A. Honours in History	3 years		English / Bengali	87	84
5.	Under-Graduate	B.A. Honours in Philosophy	3 years		English / Bengali	47	41
6.	Under-Graduate	B.A. Honours in Pol. Science	3 years		English / Bengali	40	36
7.	Under-Graduate	B.A. Honours in Sanskrit	3 years		English / Bengali	30	24
8.	Under-Graduate	B.A. General	3 years			Only Geography has limited seats in B.A. General: 30	13

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13. Does the college offer self-financed Programmes? The college has signed a MoU with Webel (West Bengal Electronics Industry Development Corporation Limited) for self-financed computer application course.

Yes ✓ No

If yes, how many?

One (ready to start)

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	2

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages, etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	N.A.	N.A.	N.A.	N.A.
Arts	Bengali, Economics, Education, English, Geography, History, Political Science, Sanskrit, Philosophy, Physical Education	✓	N.A.	N.A.
Commerce	N.A.	N.A.	N.A.	N.A.
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

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- ✓ annual system ☒
- ✓ semester system ☐
- ✓ Trimester system ☐

17. Number of Programmes with

- a. Choice Based Credit System ☐
- b. Inter/Multidisciplinary Approach ☐
- c. Any other (specify and provide details) ☐

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☒

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme ☐

- b. NCTE recognition details (if applicable)

Notification No.:.....

Date:.....(dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☒

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☒

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If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:..... Date:(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/State Government	Nil	Nil	Nil	Nil	10	5	4	2	Nil	Nil
Recruited	N.A	N.A	N.A	N.A						
Yet to recruit	N.A.	N.A.	N.A.	N.A.	4		10		Nil	Nil
Sanctioned by the Management/society or other authorized bodies	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Recruited	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
Yet to recruit	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

*M-Male *F-Female

21. Qualifications of the teaching staff:

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Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	--	--	2	--	2	-	4
M.Phil.	--	--	--	--	2	2	4
PG	--	--	--	--	3	3	6
Temporary teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	3	--	3
PG	--	--	--	--	9	3	12
Part-time teachers							
Ph.D.	--	--	--	--	--	1	1
M.Phil.	--	--	--	--	--	1	1
PG	--	--	--	--	8	3	11

22. Number of Visiting Faculty/Guest Faculty engaged with the College. 15
23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year1 2016-2017		Year2 2015-2016		Year3 2014-2015		Year4 2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	633	857	667	902	667	750	849	1027
ST	77	72	64	97	64	80	77	101
OBC	165	197	155	208	146	158	144	18
General	656	816	728	997	832	922	1012	1094
Others	0	0	0	0	0	0	0	0

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	3473	--	--	--	3473
Students from other states of India	--	--	--	--	--
NRI students	--	--	--	--	--
Foreign students	--	--	--	--	--
Total	3473	--	--	--	3473

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The number of students enrolled in the 1st year in 2016-2017: 01884

25. Dropout rate in UG and PG (average of the last two batches)

UG

170 (08.92%)

PG

N.A.

26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

Rs. 4499/-

(b) Excluding the salary component

Rs. 847/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

☒

No

☐

If yes,

- a) Is it a registered centre for offering distance education programmes of another University

Yes

☒

No

☐

- b) Name of the University which has granted such registration.

University of North Bengal (DE), Rabindra Bharati University

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c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes ☒ No ☐

28. Provide Teacher-student ratio for each of the programme/course offered

B.A. : 1 : 130

Programme-wise teacher-student ratio given in evaluation report of each Department.

29. Is the college applying for

Accreditation: Cycle 1 ☒ Cycle 2 ☐ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. Date of accreditation*(applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1:.....(dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2:.....(dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3:..... (dd/mm/yyyy) Accreditation Outcome/Result.....

**Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

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32. Number of teaching days during the last academic year :

(Teaching days means days on which lectures were engaged excluding the examination days)

200*

* Figures for 2015-16 Academic Year.

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 13/02/2014 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to

NAAC: **N.A.**

AQAR (i)(dd/mm/yyyy)

AQAR (ii)(dd/mm/yyyy)

AQAR (iii).....(dd/mm/yyyy)

AQAR (iv)(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information): **N.A.**

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Criterion I: Curricular Aspects:

I. I. Curriculum planning and implementation

I.I.I. State the vision, mission and objects of the institution and describe how they are communicated to the students, teachers, staff and other stakeholders.

Falakata College is one the most backward blocks out of 6 blocks of the Alipurduar district. The block had been partially forested and tea plantation but the major chunk of the land was inherited by the indigenous peasants commonly known to be the Rajbansis in census report, Gazetteers, research and also in vernaculars and colloquy. But both the peasantry and agricultural mode of production was poverty ridden with minimum surplus and market access and communications. Education and literacy was much late into this underdeveloped blighted zone which on the surface appears exotic, scenic but appearance has been a misleading aspects of the colonial Duars hiding the unrecorded poverty and underdevelopment, woes of death and diseases, pathos beleaguered social existence of the entire North-East.

Only after one decade of the Independence with herculean task of setting up the National Highway 31 and North- Eastern Frontier Railway track with newly name rural stations and administratively the coming up of the Block Development Office, this block achieved a publicity of sorts in the rural setting of the North Block.

Therefore, amidst such bleak social, grassroots reality the struggle for development- material, and human was a multi-pronged patriotic strivings. The fact is that according to materialistic causation education comes as a structural differentiation of social base. But in such blocks of Duars education came as a burning zeal to uplift the people with empowerment making development, nationalist agenda of the revered freedom fighters, participatory democracy, political obligation and human resource and skill to prove itself as catalyst of material, social and cultural changes, which was quite difficult to understand for outsiders. As said earlier the aim of the Falakata College as an institute graduate degree in Arts and social Sciences under the affiliation of the North Bengal University. So that first generation learners from economically backward section with marginal livelihood, mostly indigenous Rajbansi, Tribal, Koch, Mech, Bodo, Toto, Garo, Nashya Sekh Muslim and also variable number of rootless East Bengal refugees can come to enlighten, socialise and are themselves to need of changing time, so that structural backwards, social immobility can be slowly eradicated for the purpose of ushering in an egalitarian, democratic social set up.

- To cater quality education to students belonging t the backward zone of the Falakata Block consisting of mainly scheduled castes, tribes, minorities and marginal general studies.

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- Apart from the academic studies provided by the syllabus of the North Bengal University, our college attempts extracurricular and extension activities amongst the students through NSS, NCC and other cultural activities.
- Our college academic faculty tries to develop amongst the student's general competence and competitive ability so that the students from ordinary agricultural back ground can cope with future occupation.
- Through the Physical education department the faculty tries to develop games and athletic ability so that physically extra-ordinary students get bonus point at jobs.
- Our college tries to develop various programmes in tune with changing need of national/occupational/ local/environment needs.
- Our college tries to develop healthy and smooth teacher student relationship.
- Our college maintains discipline, regularity and cleanliness inside the campus.
- Our college emphasises serious good office work so that need of the student and faculty can be filled timely.
- Our college Principal maintains good and constant relation with faculty through Teachers Council and with students through the body of Students Union.
- Our college NCC made remarkable performance at every year and the NSS makes various programmes throughout the year to inculcate patriotism social service, environmental and health awareness.
- Our college performs various performance and programmes about rights, empowerment gender, child labour, tea garden, forests etc.
- Our college authority always encourages the faculty to undertake research project, Ph. D. study, RC and OP of individual teachers.
- Our college authorities always try to develop the infrastructure of the college by applying for funds to various authorities.
- Our college authority always tries for filling up the vacancies in teaching and non-teaching by applying to the higher authority.

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- Our college authority always recruits Guest teachers as per the need of classes, recruits casual non-teaching for smooth function of the office.
- All the stakeholders of the college are always cautious about development of the college, suitable development human resource, women empowerment and social empowerment.

The above mentioned vision and mission are the main objectives translated through proper action, plans, programmes, initiatives and relevant activities throughout the year. The vision, mission and objectives of the college is informed to all stakeholders through the college notice board, T.C. Notice Board, library Notice Board, Admission booklet, College Magazine and finally through the college website. The college administration is headed by the Principal through regular, punctual attendance and meetings with the students, staff and other stakeholders (Teachers Council, Non-teaching staff association etc.) and local citizen, educationists etc. The new admitted students are appraised by their teachers of these visions and missions and objectives during the Fresher's welcome ceremony.

1.1.2. How does the institution develop deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

To provide B.A. course in Arts in subjects under the affiliation of the University of North Bengal, Falakata College is sole Degree College in the Block. Students can take Honours course or Pass course. Honours course students can take two pass subjects, while pass course can take three optional subjects. The entire Degree course is divided in three years, Part-I, Part-II and part-III. After passing Part-I, students take admission two Part-II and after that part-III. In final mark sheet total marks are aggregated. In case of pass course students of the Falakata block is given preference. In admission both of Honours course and Pass course rules of the North Bengal University is strictly followed.

Several measures are taken every year at the beginning of each academic session involving teaching and non-teaching staff and students by the Principal. The Governing Body is also apprised about academic matters in its meeting. Various letters of the University, DPI and UGC regarding academic matters are carefully taken into account and communication are made with higher authority. At the beginning of each session, the Principal of the College conducts a meeting of Teachers' Council including part-time and guest teachers, regarding conduct of classes and other related academic matter. Academic calendar is circulated in Notice Board at various places at the beginning of each session. Classes start as per the dateline of the North Bengal University. Holidays are enlisted by the North Bengal University. Time

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table for allotment of class is formed for each academic session. One master routine is prepared covering honours and General subjects. Each department follows its own department time table which is based on master time table. Head of each department informs about class percentage report personally to the Principal or through the Teachers council secretary. Head of the Department conduct their department meetings with faculty members and, if necessary, takes class tests. Subject syllabus is divided amongst the faculty teachers. Students are informed syllabus suggested books about their subject papers. Teachers take extra classes when necessary to cover the syllabus. Tutorial classes are also taken the Honours course. There is also provision for service coaching centre and Distance Education centre. Each Department uses class tests, internal assessment, overhead projector, laptop, smart class room, laboratory to improve student's results. The college organize seminar, lecture time to time. Our college observes 15th August, 2nd October, 26th January, Netaji Birth Day, Rabindra Jayanti every year. To develop the personality, social commitment, social awareness, empowerment, serve of citizenship NSS and NCC organises various outreach activities throughout the year. NSS organise blood donation camp, world Environment day, AIDS day, Vivekananda Birth day, red Ribbon etc. NCC organises various programme inside the campus such as celebration of 15th August and 26th January, Flag Day etc. besides sweeping and cleaning the campus, anti-smoking initiative etc. each year our college NCC cadet participates at annual camp organised by the 61 BN NCC, Jalpaiguri. Besides, it is praise worthy that each year four or five NCC cadets goes to participate at 26th January Republic Day Parade at New Delhi. Falakata college political science department conducts youth parliament each year. Falakata college Physical education department participate in district and university sports.

1. 1. 3. What type of support (procedural and practical) do teachers receive (from the University/ or institution) for effectively translating the curriculum and improving teaching practices?

For the purpose of class teaching effectively smoothly and regularly teachers are provided with syllabus, academic calendar, academic diary from the University and college. Circulars letter and emails regularly received from the University, regarding the changes or modifications of curriculum, examination date, and question pattern are informed by the Principal to the teachers. University examination schedule are well circulated much ahead both among the teachers, students and non-teaching staff. Meeting is held by the Principal regarding the University examination with teaching and Non-teaching staff. Examination halls are earmarked according to Roll number of the students. In each bench only two examinee are allowed to sit. Examinations halls are opened fifteen minutes before the exam.

Invigilators are deputed according to duty chart. No students are allowed to go out before one hour passed. Mobiles are not allowed inside the examination halls. At the time of

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introduction of new pattern of syllabus, the University of North Bengal organise workshop for the teachers of the concerned discipline. There are computer facilities for the teachers. There are LCD projectors, overhead projectors, and smart class rooms. Improvement of the library is done annually. Improvements of teaching facility are made by the Principal as advised by the IQAC. Teachers are allowed to attend seminars, symposiums, Refresher course and Orientation programmes as per the UGC guidelines. Teachers have got study leave, library book facilities. There are journals of several subjects at the library. The IQAC encourages teachers to have more publications, minor research and book publications.

1. 1. 4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum delivery and translation on the curriculum provided by the affiliating University or other statutory agency.

Our college admission is as per the guidelines of the North Bengal University. Merit list is prepared according to the marks of the students and the University norms. Admission committee scrutinises the application of the candidates. And from 2015 all admissions are done by on-line secondly, sufficient class rooms are provided according to the total number of students. Thirdly, college routine is provided at the beginning of each academic year as per the class load, and class room and availability of teachers. Fourthly, 75% attendance is emphasised. Fifthly, annual internal examinations are held. And these students who score poor marks are cautioned and are some case guardians are called in for explanation. For effective teaching and completion of the syllabus and preparedness for the final examinations the following measures are taken up by the college authority and the teaching staff.

Teachers are provided with library facilities such as books subscriptions, reading room daily issue books, question of earlier years and copying materials. Teachers refer to latest books and materials in their classes. To make class teaching fruitful teachers are encouraged to make live presentation through smart boards, laptops, LCDs/ overhead projectors, audio-visual aids etc.

Teachers are provided access to library books, e-journals, reference books and internet and Xerox facilities. Practices like field studies/visits, care studies, surveys and excursions, project works, practical class tests etc. are taken up. Tutorial and remedial classes are held for poor performing students. Subject Experts from other colleges and external experts are invited to take special classes and practical or projects evaluations are done by external experts also.

1. 1. 5. How the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalization of the curriculum ?

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For effective operation of the curriculum the college authority maintains regular contact with the University. Faculties apart from their examination invigilation each year examine University answer scripts, both at home and on spot. Teachers do the task of paper setting, review, scrutiny, re-assessment of the University. Teachers regularly participate in seminars, workshops etc. and they are encouraged to be members of the libraries and other academic bodies of national repute. Our college maintains effective, working relationship with the University and other colleges of the district to make teaching learning and the syllabus operational. Falakata College NCC and NSS maintains time to time contact with Sasastra Sima Ball (SSB), Falakata and the army for organising multiple social welfare camps, workshops and special talks in College premises throughout the year.

1. 1. 6. What are the contribution of the Institution and /or its staff members/departments to the development of the curriculum by the University ? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The north Bengal University has got a system to receive recommendation and interactions with the faculty members by the Board of studies. Members of the Board of studies of various faculties serve functions like paper-setters, moderators, examiners etc. Faculty members participate in syllabus workshop, examinations workshop, departmental workshops etc. Individual teachers maintain direct contact with the University departments. For the development of teaching learning process in the college, feedback is collected from almost all stakeholders and grievances are addressed and strategy is devised. Faculty members are asked to submit self-appraisal mandatorily. Feedback regarding syllabus are collected from the students, teachers.

1. 1. 7. Does the institution develop curriculum for any of the courses offered (Other than those under the purview of the affiliating University) by it? if yes, give details on the process (needs Assessment, design development and planning) and courses for which curriculum has been developed.

N.A.

1. 1. 8. How does the Institution analyse/ ensure that the stated objectives of curriculum are achieved is course of implementation?

The Academic Council meets regularly to analyse and ensure that the stated objectives of the curriculum are achieved in the course of implementation. The Academic Counselling Cell

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and the Student Teacher - Interaction Cell of the college take feedback from the students from time to time through meetings and interactions.

1. 2. Academic flexibility:

1. 2. 1. Specifying the goals and objectives, give details of the certificate/diploma/skill development courses etc., offered by the institution.

N.A.

1. 2. 2. Does the institution offer programmes that facilitate twining dual/degree? If 'yes', give details.

N.A.

1. 2. 3. Give details on the various Institutional provides with reference to the academic flexibility and how it has been helpful to students in terms of skill development, academic mobility, progression to higher studies and improved potential for employability, issues may cover the following and beyond .

- Range of core/Elective options offered by the University and those opted by the College.
- Choice based credit system and range of subject option : Nil
- Courses offered in modular form : Nil
- Credit transfer and accumulation facility : Nil
- Lateral and vertical mobility within and across programmes and courses :

Students of B.A. (General) Course can change the Elective Subjects until the time of University registration.

- Enrichment of courses : Nil

Choice based credit system and Range of subject option.

There is no choice based credit system and courses offered by the modules prepared by the University of North Bengal.

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Course offered in modular Forum

Our college does not offer modular courses.

Credit transfer and accumulation facility

As per the rules of the affiliating University (NBU), students migrating from one college to another college under the North Bengal University are entitled to credit transfer on certain urgent and compulsory reasons without changing his or her studentship.

Lateral and vertical mobility within and across programmes and courses.

Our college offers under graduates courses in Arts, the syllabus and question pattern is divided by the U.G. council, North Bengal University. The syllabus and question pattern and instruction to the examiners are newly redesigned sometime by the U.G. Council, North Bengal University. Students are admitted in Arts stream both Honours and Pass are free to select optional subjects. In selecting Honours and pass subjects and taking optional subjects the students have to follow the guideline of the North Bengal University. Through it is three years to complete the B.A. course, but at best six years are allowed if a candidate could only secure qualifying marks.

Enrichment Courses :

Our college does not offer any enrichment courses. The college enriches the teaching-learning process through seminar/workshop etc. use of Library audio-visual, field, excursion, four, project work, survey work etc.

Distance Education:

Falakata College offers scope of Distance Education Centre under the Directorate of Distance Education of North Bengal University, which offers P.G. courses in various subjects.

Distance Education courses	Courses offered
By 1. D.E. North Bengal University	Bengali, English, History, Political Science, Philosophy, Economics, Mathematics
2. Rabindra Bharati University	Bengali, English, History, Education, Pol Science, Sanskrit, Environmental Science

1. 2. 4. Does the Institution offers self-financial programmes? If yes, list them and indicate how they differ from other programme, with reference to admission, curriculum fee structure, teacher qualification, salary etc.

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A MoU with Webel (West Bengal Electronics Industry Development Corporation Limited tasked with the development of electronics in West Bengal) has been signed for self-financed computer application course.

1. 2. 5. Does the college provides additional skill oriented programme, relevant to regional and global employment market? If yes, provide details of such programme and the beneficiaries.

The following programmes are designed to help students get a foothold in the employment markets:

1. The Career Counselling Cell of the college organises seminars/workshops/etc. on the skill-development for the students.

1. 2. 6. Does the college provide for flexibility it combining the conventional face to face and Distance Mode for students of Education for students who chose the courses? If yes how does the Institution take advantage of such provision for the benefit of students?

Yes, the North Bengal University provides for the flexibility of combining conventional and Distance mode of education for students who chose courses or combination of their choice. Our college runs a centre of Distance Education for those students who are economically disadvantaged and cannot attend to regular P.G. courses.

1. 3. Curriculum Enrichment.

1. 3. 1. Describe the efforts made by the Institution to supplement the University curriculum to ensure that the academic programme and Institution goals and objectives are integrated?

The efforts made by the institution are as follows:

- The faculties take the opportunity of class room teaching in such a way that not only the examination purpose is served but also multiple scientific, moral, socio-economic, aesthetic and cultural values are inculcated to the students.
- The Students' Union arranges college sports, social and cultural programmes.

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1. 3. 2. What are the efforts made by the Institution to modify, enrich and organise to explicitly reflect the experience of the students and cater the needs of dynamic employment market ?

The Career Counselling Cell and the Placement Cell of the college help the students to a large extent in finding better career options by organizing talks and seminars/workshops. These two cells maintain a career-guidance corner in the Central Library.

1. 3. 3. Enumerate the efforts made by the Institution to integrate cross-cutting issues such as Gender, Climate change, Environmental education, Human rights ICT etc. into the curriculum?

The following efforts are made by the college.

Respective faculty member attends workshops, seminars, orientation programme, Refresher course etc.

NCC, NSS and Physical Education Department educates students on various issues of environment, climate change, sustainable development, national integration, health, physical fitness, etc.

1. 3. 4. What are the various value-added course/enrichment programme offered to ensure holistic development of students?

Moral and ethical values

The moral and ethical values are instilled in the students by holding talks and seminars. Besides this, classroom teaching, routine functions elucidated in point 1.3.1 are also helpful to spread moral and ethical values among the students. The Orientation Programme for first year students, NSS, NCC, and Physical Education camps and classes also focus on those values.

Employable and Life skills:

Elaborated on in point 1.3.2

Better career option:

Through the Career Counselling Cell the students are guided and informed about the various career options available to them.

Community orientation:

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College students are imparted the importance of social and communal harmony national integration, social commitment on various occasions through the NSS and NCC and Physical education department. Besides the said, different departments and cells of the college organise rallies in Falakata to make the local people aware of much concerned

issues such as gender discrimination, environmental pollution, forestry degradation, national unity, communal harmony, wild life conservation, etc.

1. 3. 5. Citing a few examples enumerate on the extent on the use of the feedback from stakeholders in enriching curriculum?

Feedback from students and other stakeholders are obtained periodically through various means such as sessions organised by the Student-Teacher Interaction Cell and feedback forms.

1. 3. 6. How does the Institution monitor and evaluate the quality of its enrichment programs?

The feedback is analysed and discussed in meetings of the Internal Quality assurance Cell (IQAC) and Academic Council. The different cells/units work towards solving the problems thus identified according to the recommendation of the IQAC and Academic Council.

1. 4. Feedback system:

1. 4. 1. What are the contributions of the Institution in the design and development of the curriculum prepared by the University?

Our college is affiliated by the North Bengal University. Syllabus is prepared by the University, but faculty members can suggest to Board of Studies (UG) council about curriculum examinations etc.

1. 4. 2. Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If 'yes', how it is communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

No, there is no such formal mechanism to obtain feedback from students and stakeholders on curriculum.

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1. 4. 3. How many new programmes/ course were introduced by the Institution during the last four years? What are the rationales for introducing new courses/ programmes?

The college has introduced a new subject Sanskrit in the B.A. Honours Course in the session 2014-15. Our College is situated in a socially and economically backward region of the district of Alipurduar and the area is predominant by SC & ST population. There are many feeder schools at Falakata Block from where every year many students pass Higher Secondary examination with Sanskrit subject. Meritorious students who wanted to pursue Sanskrit Honours in higher learning were sought admission in other colleges outside Falakata Block and it creates financial burden to them. College introducing Sanskrit Honours meet the necessity.

Similarly RBU distance education centre has also been introduced in the academic session 2016-17. Distance Learning helps the students of the locality to pursue Higher education in their own area.

Any other relevant information regarding curricular aspects which the college would like to include.

Criterion II: Teaching, learning And Evaluation.

2. 1. Student Enrolment and Profile:

2. 1. 1. How does the college ensure publicity and transparency in the admission process?

Our college follows transparent and democratic process of admission. First of all, admission rules are framed by the North Bengal University. So when the results of the West Bengal Higher Secondary Board get published, the North Bengal University declares the admission date without fine and with fine. As per the rules of admission, eligibility criteria, total number of seats in Honours and Pass are made open in the Notice Board, Newspaper and local T.V. channel. The admission process is computerised. There is a admission sub-committee to scrutinise the application. All admission is done according to merit. In case pass admission Falakata Block students or applicants are given preference because they come from feeder

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schools. From 2015 admission has started on-line and admission related information is available on college website.

2. 1. 2. Explain in detail the criteria adopted and the process of admission (Ex. (i) Merit, (ii) common admission tests conducted by the state and national agencies, (iii) combination of merit and the entrance tests of merit, entrance tests and interview, (iv) any other) to various programmes of the institution.

Falakata College is a Graduate College in Arts stream. There are 10 subjects Honours can be availed. The 7 subjects Honours can be availed. The seat of Honours subjects had been started by the University. Even increase in Honours seat is done by the University to take admission in Honours course merit list is prepared based on the applicants' aggregate number In the West Bengal Higher secondary exam. One student can apply for three Honours course at the same time and can have two optional subjects. Honours candidate are selected on the basis of merit score directed by the University. A merit list is published ahead of the admission date. Allotment in Merit list follows the criteria of: General, S.C., S.T. , O.B.C. and Physically Handicapped principle. In the case of admission of Honours candidates counselling was adopted. Almost all seats were filled up in the admission on the day of counselling. And on the same day a waiting list was prepared in case any candidate cancels his/her admission subsequently. But this year i.e. from 2015 all admissions are done through on-line, which is also open, without partiality and as per the admission criteria of the North Bengal University. Pass course admissions are also done in same way but without counselling. And from 2015 pass course admissions too are done through on-line.

2. 1. 3. Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with the other colleges of the affiliating University with city/ district.

Falakata College is affiliated to North Bengal University since 1981. So the admission criteria for this college are same and identical with other affiliated grant-in-aid colleges of North Bengal University. For both Pass and Honours courses we follow the University guidelines.

Minimum and Maximum percentage of marks at entry level.

Courses	Basis	Minimum percentages
a) For General UG programme	For Honours (Previous academic record	For General category students:

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		a) 50 % marks in aggregate and qualifying marks in the subject concerned at the H.S. (10+2) level or its equivalent. or, b) 40% marks in aggregate and 45% marks in the subject concerned at H.S. (10+2) level, or, c) 35% marks in aggregate and 50% marks in the subject concerned at the H.S. (10+2) level
		For SC/ ST students no minimum marks for the reserved seats.
	For General: (previous academic records)	No minimum marks, qualifying marks at the H.S. (10+2) level.

Previous academic records are arranged according to merit, students get admission in various courses as per availability of seats.

2. 1. 4. Is there mechanism in the Institution to review the admission process and students provide annually? If yes what is the outcome of such as effort and how it has contributed to the improvement of the process?

As is the admission process is transparent as per the rules of the North Bengal University and as the infrastructural capacity of the college permits in total number, after the admission is completed by the college authority which is aided by the Admission Sub-Committee, admission closing date and class opening date is informed beforehand by the Registrar department of the North Bengal university. Before opening of the class, attendance registrar of the respective subjects is prepared. In college annual test attendance of students are considered. It is also taken care of about NSS, NCC, Games & sports, cultural, social, environmental etc. outreach activities.

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2. 1. 5. Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate how the admissions policy of the Institution and its student profile demonstrate/reflect to national Policy of commitment to divert and inclusion .

The admission policy rigidly follows the reservation policy of the Government of west Bengal for SC,ST, OBC-A, OBC-B, and differently abled candidates to reflect the national commitment to diversity and inclusion.

• SC	22%
• ST	6%
• OBC-A	10%
• OBC-B	7%
• Women	N.A.
• Differently-abled	3%
• Economically weaker sections	N.A.
• Minority community	N.A.
• Any other	N.A.

2. 1. 6. Provide the following details for various programmes offered by the Institution during the last four years and comment on the trends, i.e. reasons for increase/decrease and action initiated for improvement.

Falakata college is a Govt. aided college in Falakata block of the Alipurduar district. Our college offers under-graduate three year B.A. degree course. The following table offers the glimpse of trends at U.G. level Trends offer admission in different subjects during the last four (4) years:

Every year a review of admission process has been made by the Admission sub-committee and the Governing Body. The demand of different subject has been aroused. For, example , department of Physical Education, Sanskrit and Geography

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was opened because of popular demand and job prospect similarly, seats in Honours courses was increased by writing to the University to cope with growing demand.

2. 2. Catering to Students' Diversity

2. 2. 1. How does the Institution cater to the needs of differently-abled students and ensure adherence to Government policies in this regard.

The college strictly adheres to the Government reservation norms for differently-abled students when the Merit List is prepared every year. The college has two wheelchairs for differently-abled students and has constructed the ramps to ensure their access to office and classrooms.

2. 2. 2. Does the Institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If yes, give details of the process?

- At the beginning of commencement of classes each academic year teachers of each faculty take stock of matters regarding: quality of students and their secular marks in previous degree classes, sufficient classes, use of blackboard, asking questions in the class room, recapitulating earlier topic at the beginning supply of study materials, name of syllabus-oriented books, e-materials etc.
- Reviewing the understanding of students at previous H.S. (10+2) stage.
- Students are made to be acquainted with the syllabus.
- Minimum inter-disciplinary information digressions are also offered when necessary.
- According to intake capacity, separate merit list for B.A. pass and Honours is published and admission is taken as per the University schedule.
- For Physical Education department admission separate admission procedure in followed.

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- For NCC enrolment of the admitted First year student's Physical test is conducted impartially. For NSS enrolment also screening is also done.

2. 2. 3. What are the strategies drawn and deployed by the Institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programmer of their choice? (bridge/Remedial/Add-on/Enrichment courses etc.)

Faculties take extra classes after regular hours to help slow learners.

2. 2. 4. How does the College sensitize its staff and students on issues such as gender, inclusion and environment etc.

College has two separate Cells (Gender Counselling Cell and Environment/Nature Cell) to sensitize staff and students on issues such as gender, inclusion, and environment through workshops, rallies etc. Students are made aware about gender issues, women empowerment, gender equality, friendly co-mixing by the Gender Counselling Cell. Environmental studies (EVS) is made a compulsory subject in B.A. Part-III, students are required to prepare a project. Books and journals on enrichment is annually updated by the Librarian. There is two eco-tourism park in the Falakata Block, namely, Kunjanagar and Khayerbaru where students are encouraged to visit for nature study. One of the Falakata College alumni, Prosenjit Barman, achieved Nehru Yuva Award for his pioneering work regarding environmental protection, self-help, village reconstruction in the Falakata Block. Awareness is created amongst the students with placard, festoons, about elephant run over by speeding trains in Doars. Ban Mahatsov (Forest festival) is celebrated each year in July and sapling are planted. Two NSS unit covers a single village each year by camp, social work, reconstruction, clean lines and health and hygiene. There is anti-malaria drive time to time by college NSS units. NCC despite its para-military programme also includes environmental concern in various of its group activities.

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2. 2. 5. How does the Institution identify and respond to special educational learning needs of advanced learners.

Advanced learners are directed to the college central library and e-book and journal bank as well as online resources, for books and reference materials containing in-depth analysis of their chosen subject. The college is a member of Infflibnet's N-LIST Programme, the American Library and the British council library and advanced learners can use these vast resources.

2. 2. 6. How does the Institution collect, analyse and use the data and information of the academic performance (Through the programme duration) on the student at risk of drop-out students from the disadvantaged sections of society, physically challenged, slow-learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided) ?

Five Cells of the college (The Academic Counselling Cell, The Student-Teacher Interaction Cell, The Personal Counselling Cell, The Gender Counselling Cell and The Psycho-Social Counselling Cell) collect and analyse information on the various social, psychological, economic, gender-related, and familial issues that thwart the academic performance of students. The college provides a number of free studentship every year to ensure students from economically disadvantaged society can continue their education. The Academic Counselling Cell and The Psycho-Social Counselling Cell also help the students to cope up with their individual academic and personal problems.

2. 3. Teaching learning Process

2. 3. 1. How does the college plan and organise the teaching, learning and evaluation schedules? (Academic Calendar, teaching plan, evaluation blue print).

At the beginning of each Academic Council prepares an academic calendar based on time schedule of North Bengal University regarding admissions, class beginning forum fill up and examinations. Within the stipulated time, the college authority, the Principal and the Teachers'

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Council tries hard to increase the number of classes as realistically possible. Faculties use smart boards and required audio-visual aids to present topics with great clarity and precision. College Games and Sports, Social programmes, college elections are completed within the stipulated time frame. With newly formatted routine each teacher is allotted classes. When is a faculty number of permanent teachers' are less than for smooth and normal functioning of classes part-time or guest teachers are recruited so that sufficient classes are made available to complete the syllabus. Each department with the Departmental Heads consult, device and take measure to deliver what is necessary about completing the syllabus and beside allied knowledge to develop competitive skill and functional expertise. Departmental Heads or any other teacher can contact with Teachers' Council Secretary or sometimes the Principal. Intra-departmental meeting is held amongst the faculties. Unit Tests and Class Tests are regularly held in Honours classes. Study tours, NSS village work, NCC daily morning drills are quite common. Geography department follows its own methodology in teaching learning and practical. For college internal examinations, invigilation's, answer script evaluation, result publication there is an Academic sub-committee headed by the Principal. The Academic Council with the Principal decides about internal examination questions, time times schedule and publication of results. As for the B.A. Part-I, Part-II, Part-III final examination it is the decision, routine answer script evaluation, result publication ____ are decided by the Controller of Exams.

2. 3. 2. How does the IQAC contribute improvement of teaching-learning process?

Suggested strategies of the IQAC for improvement of the teaching-learning process:

- Effective use of ICT in class room teaching.
- Innovative performance-based approaches
- Emphasis on practical and applied aspects of the syllabus, particularly in Geography and Education
- Modernisation and upgrade of facilities in the college
- Interactive sessions (conducted through Student-teacher Interaction cell)
- Eminent personalities invited as college guests

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- Holding seminars and workshops
- Access to computer and internet facilities to staff and students (the Computer Lab/IT Room, Reading Room are used for this purpose.)
- Effective use of Virtual Classroom

2. 3. 3. How the learning is made more student centric? Give details of the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students ?

- Interactive learning:
 - i. The college has five classroom with ICT facilities and one Virtual Classroom (shared by all departments) to encourage interactive learning.
 - ii. The students are encouraged to take part in workshops, seminars organised in the college.
- Collaborative learning:
 - i. The college organises Educational Excursions every year
 - ii. College has a number of clubs—debating Club, Music Club, Drama Club, Literary Club, General Knowledge Cell where students can hone skills in a collaborative way
- Independent learning:
 - i. Students are given project works
 - ii. Students are encouraged to use the Central Library, e-book, and journal bank, Infflibnet's N-LIST Programme, American Library and the British Council Library resources, as well as online resources, for advancement of studies
 - iii. Students have to take part in laboratory work and field survey

2. 3. 4. How does the Institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and motivations ?

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Students are motivated to participate in seminars, quiz, essay writing, essay competition, debate and quiz at Block development Office, Environmental awareness, health, hygiene, gender issues by concerned Clubs or Cells. Students are asked to read Newspapers at the College reading room, also in their house they are asked to keep Newspaper, students are advised to participate in National, State and local elections by casting their vote, students are asked to see T.V. channel National news, budget session, the 15th August and Republic Day speech of the President and Prime Minister, students are told to celebrate the birthday of Gandhiji in their locality. They are asked to view the Republic day parade pageantry in their household T.V., students are asked to keep clean their surroundings, to plant saplings during the summer, to collect district Gazetteers, district causes books, report about their own village tehsil in the daily Newspapers. Students are asked to be national scientific thinking, to participate in Students Health Home, to be active member of the local rural library, to donate blood for dying person, to participate in flood and earthquake victims, to respect old parents and senior citizen, to participate in children's Day, to involved locally in children's art competition, to reduce the defence on plastic, to use solar and other non-conventional energy, to stop cruelty against animal. Students Union of the college apart from annual social performs various events of song, dance, drama, quiz to satirize the students. Department of Bengali Publishes its own wall magazine 'Katha Kali' and makes literary discussion departmentally.

2. 3. 5. What are the technologies and faculty for effective teaching? (E.g. virtual laboratories, e-learning resources from National Programme on echnology Enhanced learning (NPTEL) and National Mission on education through information and communication Technology (NME-ICT) open educational resource, mobile education resource etc.)

Our college Geography department has got its laboratory. Apart from conventional "chalk and talk" method, the faculty takes help from the internet, smart class rooms overhead/LCD projectors, Laptops, scanners, printers, audio systems etc. for effective teaching. The college has broad band connection, Infilbnet N-LIST subscription, American Library, British Council Library, e-book, journal-bank, Xerox machine, Fax facility, green generator as supporting tools

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for effective teaching. Through the field tour and project work, excursion, certain department enrich the learning process.

2. 3. 6. How are the students and faculty exposed to advanced level of knowledge and skill (blended learning, expert lectures, seminars, workshops etc.) ?

The college hosts National and State Level seminars/workshops at regular intervals where eminent scholars are invited to deliver keynote address and presentations. These, along with the published seminar proceedings, expose students and faculty to advanced level of knowledge and skill. Different Cells of the college have also hosted workshops specifically for students.

2. 3. 7. Details (process and the number of students benefited) on the academic personal Psycho- social support and guidance services (professional counselling/ mentoring/ academic advice) provided to the Student?

All students of the college get support from the following Cells of the college:

- Placement cell
- Career counselling
- Personal Counselling Cell
- Psycho-Social Counselling Cell
- Academic Counselling Cell

2. 3. 8. Provide details of innovate teaching approach/ methods adopted by the faculty during the last four year? What are the efforts made by the Institution to encourage the faculty to adopt new and innovate approaches and the impact of such innovative practices on the Student learning ?

Our college faculty at the instance of other College in the neighbourhood at after doing various academic orientation programmes and workshop adopted various teacher of several faculty.

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Measures adopted by several teachers for innovative teaching caught the imagination of students and made improvement of attendance and results.

- Use of class tests and unit tests.
- Consulting question banks.
- Audio-visual mode of teaching.
- Use of computer, internet, visualise, smart board.
- Power point presentation.
- Overhead/ LCD projectors.
- Use of maps, specimen etc.
- Use of latest books in the concerned discipline.

2. 3. 9. How are library resources used to augment teaching-learning process?

College is a member of American Library and British Council Library. The library has an access to Inlibnet N-LIST Programme, e-book, and journal bank facilities. It has got a good library with books, reference books, text books, journals, maps, question bank, Xerox, journals and daily Newspapers. There is Library Advisory committee, or Library sub-committee with the Librarian and Principal to look about Library matters, new purchases, equipments. In purchasing subject books each year Head of each department are asked to submit book lists to the Librarian. The Librarian directly contact with publishers, besides purchase by posts. All the teachers both full-time and part-time are given easy book access; also non-teaching staff of the colleges are given access to books. All students are given Library card both for book-reading and reading room facilities. There are reading room facilities for teachers inside the stack. For research and personal purposes of teachers there are old books, old journals and non-issuable reference books.

- Books, journals, Newspapers are purchased annually and continuously upgraded.
- Subscription to journals is emphasised.
- Reading Rooms both student and faculty.
- Display of new arrivals.
- Library remains open from 10.30 a.m. to 04.30 p.m.
- Question of the current and previous year is kept for students.

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- Reprographic facilities.

2. 3. 10. Does the Institution face any challenge in completing the curriculum within the planned time frame and calendar? If yes elaborate the challenges encountered and the Institutional approaches to overcome these?

Our college has a moderate number of Full Time Teacher. Consequently, there is vacancy of permanent teachers in some departments. But to complete the curriculum the college authority has recruited sufficient number of part-time and guest teachers.

2. 3. 11. How does the Institution monitor and evaluate the quality of teaching and learning?

The IQAC is tasked with the assessing the performance of the students and devise strategies for improvement. Besides, the Principal with the Heads of the departments monitors reviews teaching-learning. The Principal is time to time is informed about conduct of classes. the Teachers' Council Secretary call teachers Council meeting. Moreover, the Heads of departments amongst themselves consult continuously about class teaching, how much the syllabus has been covered, how do the students, especially Honours Student respond to class teaching, results of students both internal and University examinations are discussed amongst the faculty of respective department and strategies are devised for next step. Students are allowed to inform both the Head of the department and the Principal regarding classes teaching, and absence of teachers. Students Union representatives also are allowed to speech about class teaching, students complaint regarding class teaching, Library both to the Head of department, the Principal and the Governing Body members. The Principal, the Governing Body, the IQAC and senior teachers or the departmental Heads as a whole monitor and evaluate the quality of teaching and learning, smooth conduct of classes, covering of the syllabus, standard of results, strength and weakness continuously. Besides, there is Grievance Redressal Cell. Also the college management seeks to address and take measures to any infrastructural deficiencies regarding teaching-learning. The Principal – Governing Body together always seek to fill vacancy of teachers' and attempt to create new posts and departments.

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2. 4. Teacher Quality.

2. 4. 1. Provide the following details and elaborate on the strategies adopted by the college in Planning and management (recruitment and refection) of its human resources (qualified and competent teachers) to meet the changing requirement of the curriculum.

Teachers on substantive posts department wise are appointed on the basis of recommendation of the West Bengal College Service commission prepares panel of NET/SET qualified candidates in each subjects and they are recommended o the basis of centrally prepared panel on subject basis, WBCSC's recommendation comes to the college on the basis of college requisition of vacancies. When is due process Principal_ then the candidate is appointed within three months by the Principal with approval of the Governing Body. The college Governing Body recruits Part-time and Guest lecturers through interviews conducted by a properly formed selection committee. As per order of the West Bengal Govt. all the Part-time teachers of the college are now offered a permanent status. At the time of selection of Part-time teachers emphasis is put on academic qualification and the UGC norms. Guest teachers are also selected by the duly formed selection committee in which there is a University nominee. The services of all teachers are judiciously used in accordance to the daily class routine. Teachers are assigned class load in the routine in this way. Some efficient teachers are entrusted with some administrative duties, sports and games, cultural magazine, examinations etc. committees are formed with senior administrative teachers. For relation of competent teachers they are offered study leave, faculty improvement (FIP) leave for research and Ph. D. study teachers are encouraged to write articles in their respective subject journals they are asked to conduct national seminar by the UGC funds, they are encourage to participate I seminars in neighbourhood colleges at twice a year, they are encourage to publish their Ph.D. thesis into books. Teachers are also provided with access to Library books, journals, internet facilities, ink, paper, Xerox. Scanning etc. free of costs. Teachers are encouraged to apply for minor research Projects.

Qualification profile of the Teachers of the college.

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Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	--	--	2	--	2	-	4
M.Phil.	--	--	--	--	2	2	4
PG	--	--	--	--	3	3	6
Temporary teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	3	--	3
PG	--	--	--	--	9	3	12
Part-time teachers							
Ph.D.	--	--	--	--	--	1	1
M.Phil.	--	--	--	--	--	1	1
PG	--	--	--	--	8	3	11

2. 4. 2. How does the Institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Bio-technology IT, Bio informatics etc.)? Provide details on the efforts made by the Institution in this direction and the outcome during the last three years.

The college recruits qualified guest teachers to cope up with scarcity of teaching faculty of new programmes.

2. 4. 3. Provide details on staff development programmes during the last four years. Elaborate on the strategies adopted by the Institution is changing the teacher quality.

a) **Nomination to staff development programmes**

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	07
HRD programmes	--
Orientation programmes	07
Staff training conducted by the university	01-
Staff training conducted by other institutions	--

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Summer/ winter schools, workshops, etc.	01
Short-term course	01

The college encourages its teachers to take part in refresher courses, orientation programmes, staff training courses conducted by other institutions, summer/winter schools and workshops, and short-term courses. The teachers are also encouraged to acquire higher degrees such as Ph.D.

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

Teaching learning methods/approaches : 01

Content/knowledge management : --

Selection, development and use of enrichment materials : -

Assessment : --

Cross cutting issues : --

Audio Visual Aids/multimedia : 01

OER's : --

Teaching learning material development, selection and use : --

c) Percentage of faculty

Invited as resource persons in Workshops/Seminars/ Conferences organized by external professional agencies

5%*

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Participated in External Workshops / Seminars / Conferences recognized by National/ International professional bodies

60%*

Presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies

60%*

* All percentages have been based on substantive posts.

2. 4. 4. What policies /system are in place to recharge the teachers? (eg: Providing research grants study leave, support for research and academic publications, teaching experiences other national institution and specialised programmes, industrial engagements etc.

- From the beginning our college authority encouraged teachers to undertake Ph. D research. Many earlier teachers who either retired or transferred did their Ph.D. At present four are Ph.D. holders.
- To undertake Ph.D. research teachers were given study leave. And there is scope of FIP (Faculty improvement Programme).
- In recent past, the Principal, IQAC, and Research committee have sanctioned all research proposals.
- Three whole time teachers have applied (3) for Minor research Project funded by the UGC. Among them two have been sanctioned.
- Some teachers are invited to take classes to University for P.G. course.
- When necessary while time teachers are given on duty leave for orientation programme and refresher course for career advancement.

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2. 4. 5. Give the number of faculty who received awards/ recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the Institution culture and environment of the Faculty.

Nil

2. 4. 6. Has the Institution introduced evaluation of teachers by the student and external peers? If yes, how the evaluation used for improving the quality of the teaching-learning process?

The college has introduced feedback from its students and guardians as part of the evaluation of teachers for improving the quality of the teaching-learning process. The college also organises Parent-Teacher Meetings for the same purpose.

2. 5. Evaluation Process and reforms.

2. 5. 1. How does the Institution ensure that the stakeholder of the Institution especially the students and faculty are aware of the evaluation process?

The principal of the college informs the student and teachers about examination matters through Notice Board at outside and inside the Teachers Common Room. Information regarding examination coming from the University is informed to the teachers through circular notice. Besides, Teachers 'Council calls meetings regularly regarding examination, evaluation, pass and detention in internal examination, question pattern, preparation of questions, class attendance, examination schedule etc. and the same is informed to the students through website also.

2. 5. 2. What are the major evaluation reforms of the University that the Institution has adopted and what are the reforms initiated by the Institution on its own?

The college conducts Unit Tests in Honours Courses and Test Examinations for all students according to the schedule published in the Academic Calendar.

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2. 5. 3. How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the Institution on its own?

The University appoints teachers as moderators/ paper-setters for the University Examinations. All teachers are also appointed by the University in the evaluation process. This way all faculties are made up to date with University's evaluation, reforms and make their students aware of the same.

The college strictly follows all measures to ensure that the Unit Tests and Test Examinations.

2. 5. 4. Provide details on the formative and summative evaluation approaches adopted to measure students achievement. Cite a few examples which have positively impacted the system?

Regular interaction in the class and college examinations form the basis of formative assessment of all students.

The summative assessment approach is adopted at the end of the academic session after the publication of the results of the university examinations.

2. 5. 5. Details on the significant improvement made in ensuring rigour and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

Answer-scripts of internal assessment in Honours-Course (i.e. Unit Tests) are shown to the students after evaluation for discussion with respective teachers. Students without a certain percentage of attendance in the class are allowed to sit for the Unit-Tests.

2. 5. 6. Details on the significant improvements made in ensuring rigorous and transparency in the internal assessment during the last four years and weight ages

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assigned for the overall development of students (weight ages of behaviours aspects, including learning, communication skills etc.

The college requires its students to maintain discipline and regularity in attending classes .the students are also expected to take parts in all co-curriculum activities of the college for their overall progress.

2. 5. 7. What is the mechanism for redressal of grievances with reference to evaluation both at college and University level?

Grievances with reference to evaluation in college examinations are discussed when the answer-scripts are shown to the students.

At the University level, students are made aware of their right to scrutiny and reassessment for their answer-scripts. Applications for the same are to made in prescribed forms provided by the university through the college.

2. 6. Students' performance and learning outcome:

2. 6. 1. Does the college have clearly stated the learning outcomes? If yes give details on how the students and staff are made aware of these?

The motto of the college is "*Tamoso Maa Jyotirgamaya.*" (Let us guide to the light from darkness) Falakata College was set up by the statute of the Govt. of W. B. in 1981 September. Since then it has been the only graduate college in the backward region of Dooars particular block. The learning purpose of the college is also stated in the College Logo. Each year college establishment date is celebrated. In college website, prospectors the learning purpose of the college is stated. Besides, departmental advancement college NCC Unit, NSS units made laudable progress in course of decades.

2. 6. 2. Enumerate on how the institution monitors and communicates the progress and performance of the students though the duration of the course /programme provide an analysis of the students results/achievements (programme/course wise for last four years) and explain the difference if any and pattern of achievements across the programmes/ course offered.

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The college monitors the progress and performance of the students of Honours courses through Unit Tests, held according to the schedule of academic calendar and communicates the same by publishing the results and discussing the answer-scripts with the students.

Analysis of the students' results/ achievements (course-wise for the last four years) shows that the college has maintained, and in some cases improved, the results.

	2012-13			2013-14			2014-15			2015-16		
Subjects	Appeared	Passed	Pass Percentage	Appeared	Passed	Pass Percentage	Appeared	Passed	Pass Percentage	Appeared	Passed	Pass Percentage
Bengali(H)	47	45	95.74	47	45	95.75	25	21	84	26	20	76.92
Education(H)	14	14	100	14	14	100	13	11	84.61	11	09	81.81
English(H)	31	30	96.77	31	30	96.77	35	33	94.28	49	48	97.95
History(H)	23	19	82.60	23	19	82.60	26	20	76	24	16	66.66
Philosophy(H)	22	21	95.45	22	21	95.45	33	33	100	25	25	100
Pol. Science(H)	5	5	100	05	05	100	07	07	100	05	03	60
Sanskrit(H)*												

*The data will be available after the completion of session 2016-2017

2. 6. 3. How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

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Part of the intended learning outcomes is linked to the students' performances in the university examinations. The college takes the following measures to improve results:

- Make students aware of the syllabus and the question patterns in class as well as through Orientation Programmes and meeting of the Academic Counselling Cell and the Student-Teacher Interaction Cell.
- Prepare them according to the university norms regarding examinations, their progress are monitored through Unit Tests (Honours Courses) and Test examinations (both Honours and General courses).

2. 6. 4. What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation, and research aptitude developed among students etc.) of the courses offered?

The college has two cells (Career Counselling Cell and Placement Cell) that work exclusively to improve student placements and make them aware of competitive examinations conducted by the various agencies.

- The Career Counselling Cell conducts workshops with students to provide them with information about potential career opportunities. It also works with students to enhance their employability skills.
- The alumni of Falakata College are engaged in various occupations in India and abroad, both in government and private services. The Placement Cell keeps an updated record of successful former students and where they found employment after the completion of their education. These records are shared with current students to motivate them about their employment prospects.
- There is a Career Guidance Corner in the Reading Room of the Central Library. It is stocked with relevant books, magazines, and journals.

2. 6. 5. How does the Institution collect and analyse the data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

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The college keeps records of students and their performances in college and university examinations and use them for planning and overcoming barriers of learning.

2. 6. 6. How does the institution monitor and ensure the achievement of learning outcomes?

The Academic Council and the Teachers' Council monitor the subject-wise data on students' performances and take steps whenever necessary.

2. 6. 7. Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating students' performance, achievement of learning, objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes. For example:

- The answer-scripts of Unit Test and Test Examinations in the Honours Courses are discussed with the students to point out their strengths and weaknesses in the lead up to the university examinations.
- The Placement Cell keeps available data on former students to track their progress after graduating from college.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

The college has increased the number of ICT-enabled classrooms from three to five. In future, the college will try to convert all classrooms into smart classrooms.

The software for the Central Library catalogue has been upgraded to Inflibnet's Software for University Library (SOUL). Students can search catalogue through computers kept in the Reading Room of the Central Library.

Criterion- III: RESEARCH, CONSULTANCY AND EXTENSION

3. 1. Promotion of Research

3. 1. 1. Does the Institution have recognised research centre of the affiliating University or any other agency/organisation?

N.A.

3. 1. 2. Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the institution has a "Research Committee". The research committee comprises the Principal as the convener and other faculty members with research background and knowledge. The committee meets periodically to scrutinize the proposals of research projects of the faculties before they are submitted to UGC. The committee plays an important role to identify the thrust area of research work.

The committee plays an important role in assisting and guiding the faculty members.

It helps the faculties to develop research oriented knowledge. The faculty members are benefitted greatly by the assistance provided to them for research proposals. The committee has recommended different proposal of UGC Minor Research Project.

Following the recommendations of the committee, the college has started a research fund for all members of the teaching staff (the UGC research projects are open only to teachers in substantive posts). The Research Committee will be tasked with selection, maintenance and monitoring of the fund.

The Research Committee also encourages and guides teachers to submit research proposals to non-UGC funding bodies such as the Indian Council of Social Science Research (ICSSR), THE Ministry of Culture, Government of India, and the India Foundation for Arts (IFA), etc.

3. 1. 3. What are the measures taken by the Institution to facilitate the smooth progress and implementation of research scheme/projects?

- **Autonomy to the principal investigator**

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The college provides complete autonomy to the principal investigator to conduct his/her research work

- **Timely availability or release of resources**

The Research funds are obtained by the investigator in time for smooth operation of the project.

- **Adequate infrastructure and human resources**

The college is very supportive in terms of infrastructure facilities to the researchers by providing library facilities; ICT support through Internet connection. Photocopier and printers are available.

- **Time-off, reduced teaching load, special leave etc. to teachers**

The college provides special study leave to researchers for timely completion of Ph.d work.

- **Support in terms of technology and information needs**

ICT facilities with internet connection are available. The IQAC conducts workshop/training programme for the researchers.

- **Facilitate timely auditing and submission of utilization certificate to the funding authorities**

The college administration is supportive in facilitating the investigator for preparation of the utilization certificate; auditing the utilization of funds.

3. 1. 4. What are the efforts made by the Institution in developing scientific temper and research culture and aptitude among the students?

The faculties of different departments motivate the students to indulge in research-oriented work. The interaction of the students in the seminars and workshops is very helpful for development of research culture among them. The Educational Tour/Field Survey as part of the curriculum carried out by the department of Geography is very helpful for development of research-oriented aptitude among the students. Some of the departments develop research skills through home assignment/projects. A large number of books on research methodology in the Central Library provide the students with the resources for developing a research culture and aptitude.

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3.1.5. Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.).

- Ph. D**

Sl. No.	Name & Designation of the teacher	Title of the Research Project
1.	Dr. Hirendra Nath Bhattacharjee, Principal	"The Concept of Mind in Nyaya and Advaita Bedanta Schools of Indian Philosophy: A Comparative study"
2.	Dr. Mrinal Kanti Sinha, Associate Professor in English	"Salman Rushdie: Cross Cultural Contexts"
3.	Dr. Aziz Ahmed, Associate Professor in Political science	"C. Rajagopalachari as Conservative political Thinker of Modern India"
4.	Dr. Abu Siddik, Assistant Professor in English	"The Theme of Inadequate Parenting in William Faulkner: A Study of the Sound and the Fury, As I Lay Dying, Light in August and Absalom, Absalom!"
5.	Dr. Subrata Debnath, Assistant Professor in History	"Nepali Migration in Eastern and Northeastern India (1816-2001)"
6.	Dr. Arpita Roy-Moulik Part-time Lecturer(Govt. Approved.) in Bengali	"Focus on Amiya Bhushan Majumdar's Novels in Respect of Lower Class People."

- M. Phil**

Sl. No.	Name & Designation of the teacher	Title of the Research Project
1.	Abhiranjan Barman Assistant Professor in Political Science	"Women's Rights and Judicial Pronouncements: Extensions and Limitations"

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2.	Sanchita Chakraborty Assistant Professor in Philosophy	"Moral Action: A Comparative Analysis of Moral views of Hume and Kant"
3.	Sk Rofikul Islam, Assistant Professor in Education	"Comparative Study in Evaluation System at Government-aided and Private Primary School"
4.	Dr. Subrata Debnath, Assistant Professor in History	"Nepali Migration in Darjeeling District: A study in Historical Perspective"
5.	Soma Roy Bardhan, Assistant Professor in English	"Stepping Over Boundaries: Women in the Short Stories of Alice Walker"
6.	Debamitra Chatterjee Part-time Lecturer(Govt. Approved.) in History	"Dance and Drama in early Tamil Society"
7.	Arup Ghosh, Guest Lecturer in Political Science	"Judiciary and Social Change"
8.	Souvik Barman Guest Lecturer in Philosophy	"Samanya as a Category: Some Reflection"
9.	Arindam Ghosh, CWTT in Physical Education	

- Minor Research Projects (UGC-sponsored)

Sl. No.	Name & Designation of the teacher	Title of the Research Project
1.	Dr. Aziz Ahmed, Associate Professor in Political science	"Ethnic Politics in Duars"
2.	Dr. Aziz Ahmed, Associate Professor in Political science	"Duars Muslim"
3.	Prof. Arpita Dutta (Biswas) & Dr. Arpita Roy-Moulik	"The Changing Nature of the Rabhas over Decades in North Bengal: A Case Study in Alipurduar District"

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- Research Project (non-UGC)

Sl. No.	Name & Designation of the teacher	Title of the Research Project
1.	Dr. Abu Siddik, Assistant Professor in English	"Prosongo: Banglar Musolman" (self-financed)

- Seminar /Workshop/ Conference

Sl. No.	Title	Funding Agency	Date	Status	Sanctioned Amount (in Rupees)
1.	Representations of Marginality in Indian English Writings	UGC	7 th & 8 th November, 2014	National	112,500/-
2.	Samprodayikata and Sammony in Bangla Literature (communal rum and communal harmony in Bangla Literature)	UGC	29 th and 30 th July, 2015	National	75,000/-

3. 1. 6. Give details of workshop/training programmes sensitization programmes conducted/organised by the Institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Sl. No.	Title	Date	Organised by	Status
1.	Celebration of International Women's Day (through TATA SABLA)	8 th March, 2017	Women Cell & IQAC	Institutional
2.	Workshop on Psycho-social Counselling	14 th March, 2017	Psycho-social Counselling Cell & IQAC	Institutional

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3.	“Teaching-Learning Method: Problems and Prospects”	24 th and 25 th March, 2017	Department of Education & IQAC	State level
4.	Workshop on Career Counselling	7 th March, 2017	Career Counselling Cell & IQAC	Institutional
5.	Financial Education Workshop	24 th March, 2017	Org. by SEBI & Hosted by IQAC	Institutional
6.	Periodical Lecture on Logic Reasoning and their relevance in our daily life	22 nd March, 2017	Dept. of Philosophy and IQAC	Institutional
7.	Vittiya Saksharata Abhiyan (VISAKA)	3 rd January, 2017	IQAC, Falakata College	Institutional
8	100 hours Free Employability Training	4-25 th January, 2017	Tata Consultancy Services & IQAC, Falakata College Services	Institutional
9	A Workshop on Computer Training Course: with reference to smart classes	3-4 th February, 2017	IQAC, Falakata College	Institutional
10	Sensitization Camp about Career Opportunities in Indian Air Force	29 th March, 2017	IAF & IQAC, Falakata College	Institutional
11	Languages and Cultures of the SC and ST Communities of Sub-Himalayan West Bengal	6 th & 7 th March 2014	CIIL & Roots, and hosted by Falakata College	National

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12	“ In Search of Origin of Fiction “	31 st March & 1 st April’ 2017	Depts of Bengali & English	National
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3. 1. 7. Provide details of prioritized research areas and expertise available with the Institution.

See 3.1.5 above for details of prioritized research areas and the expertise available with the college.

3. 1. 8. Enumerate the efforts of the Institution in attracting researchers of eminence to visit the campus and interact with teachers and students.

The different departments of the college organise UGC-funded national-level seminars that bring researchers of eminence to the campus for interaction with teachers and students. Details of such seminars are given below:

Sl. No.	Title	Date	Status
1	Representations of Marginality in Indian English Writings	7 th & 8 th November, 2014	National
2	Samprodayikata and Sammony in Bangla Literature (Communal Harmony in Bangla Literature)	29 th & 30 th July 2015	National
3	Teaching-Learning Method: Problems and Prospects	24 th and 25 th March, 2017	State Level

Name of the eminent researchers who have delivered lectures/Presentations at the college are given in the departmental profiles.

Apart from the departments, the different clubs/ Cells/ units organise workshops, special lectures, etc. where researchers from outside the college take part.

3. 1. 9. What percentage of the faculty has utilised sabbatical leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

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N.A.

3. 1. 10. Provide details of the initiatives taken up by the Institution in creating awareness advocating/transfer of relative funding of research of the Institution and elsewhere to students and community (lab to land).

The research work of the faculties has created a research-oriented environment in the institution. The research work has been helpful for creating awareness among the students and the immediate community. The laboratory system and the equipment of the Department of the Geography are always updated for the betterment of research work.

Every national-level seminar organised in the college has resulted in the publication of the seminar proceedings in the form of edited volume of various research papers. These volumes are available in the Central Library, Departmental Libraries and in the market. The research articles published in the proceedings include papers by members of the teaching faculty of the college.

The college is a member of Inflibnet's N-List Programme, the American Library and the British Council Library. Each department of the college has collaborated in creating an E-Research Bank of books, journal articles, these, etc. and these are invaluable in the transfer of the latest findings of research from elsewhere to students.

3. 2. Resource Mobilisation for Research:

3. 2. 1. What percentage of total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college has introduced a research fund, created from the institutional overhead included in UGC Minor Research Projects completed by members of the teaching faculty. The ongoing research projects till date of the faculties are totally dependent on UGC funding.

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3. 2. 2. Is there a provision in the Institution to seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility the last four years?

See 3.2.1

3. 2. 3. What are the financial provisions made available to support student research projects by students?

The college provides financial support to field study and educational tours after which each student has to produce a project report which is their first step towards academic research.

3. 2. 4. How does the various departments/Units/staff of the Institution interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organising inter-disciplinary research?

Most of the seminars organised in the college choose topics that encourage inter-disciplinary research. The faculties of all departments of the college present research papers in seminars, organised by other departments.

3. 2. 5. How does the Institute ensure optimal use of various equipment and research facilities of the Institution by the staff and students?

Staff and students of the department of Geography make regular and extensive use of the laboratory and equipment. The college provides all staff and students with various research resources such as computers with Internet connection, photocopier, the E-Research Bank and Central and Departmental Libraries.

3. 2. 6. Has the Institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes, give details.

UGC grant details is given below

Plan Period	Grant Received (in Rs.)	Grant for equipments (in Rs.)	Grant for books & journals (in Rs.)	Grant for seminar (in Rs.)	Grant for Entry in to Services (in Rs.)	Grant for IQAC (in Rs.) (other than ICT &	Plan Block Head -31 (Books Journals,	Plan Block Head -35 (Books Journals,
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						equipment)	Equipment General Assets (in Rs.)	Equipment t Capital Assets (in Rs.)
2013- 2014	300000/-	100000/-	100000/-	-	100000/-			
2014- 2015	1490694/-	120704/-	60000/-	187500/-		300000/-	240498/-	641992 /-
2015- 2016	-	--	--	--	--	--	--	
2016- 2017	-	--	--	--	--	--	--	

3. 2. 7. Enumerate the support provided to the faculty in securing research funds from funding agencies, industry or other organisation. Provide details of the on-going and completed projects and grants received during the last four years.

Some teachers applied for Minor research Project (MRP). And few Part-time and Guest teachers got UGC-NET fellowship.

Name of the Project	Duration Year From To	Title of the Project (principle Investigator)	Name of the funding agency	Total Grant	Total grant received till date
				Sanctioned Received	
Minor Projects		The Changing Nature of the Rabhas Over Decades in North Bengal: A Case Study in Alipurduar District (Arpita Dutta Biswas)	UGC	2,40,000/-	Nil
Minor Projects		Duars Muslim (Dr. Aziz Ahmed)	UGC	2,10,000/-	Nil

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Major Projects	Nil				
Interdisciplinary Projects					
Industry Sponsored	Nil				
Students' Research Projects					
Any other					

3. 3. Research facilities

3. 3. 1. What are the research facilities available to the students and researches within the campus?

- a. Computers with LAN and Wi-Fi connections and photocopiers and printers in the college are available for researchers.
- b. Laboratory with modern facilities and equipments in the Department of geography.
- c. The Central Library provides more than books, including 18,700 books on research methodology, and 1200 journals for the researchers.
- d. The college is a member of INFLIBNET N-List Programme, the American library and the British Council library. Each department of the college has collaborated in creating an E-Research Bank of Books, journal articles, theses, etc.

3. 3. 2. What are the institution strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- a. Faculties of each department are encouraged to carry research activities under various schemes.

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b. The Central Library has an E –Research Bank created with help from each department of the college.

c. The college is a member of INFLIBNET N-list Programme, the American Library and the British Library

3.3.3 Has the institution received any special grants or finance from the industry or other beneficiary agency for developing research facilities? If 'yes' what are the instruments/facilities created during the last four year.

The college has received funds from the UGC for books and equipments separately. See 3.2.6

3. 3. 4. What are the research facilities made available to the students and research scholars outside the campus/ other research laboratories?

The college provides financial supports for field study and educational tours.

3. 3. 5. Provide details on the library/information resource centre or any other facilities available especially for the researches.

- a) ICT facilities.
- b) The Central Library provides adequate no of books and journals. There are numerous books on research methodologies as well.
- c) The Central Library has an E-Research Bank created with help from each department of the college.
- d) The college is a member of INFLIBNET N-List Programme, the American library and the British Council library.
- e) Departmental Library for each dept.

3. 3. 6. What are the collaborative research facilities developed/created by the research institution in the college? For example laboratories, library, instruments, computers new technology, etc.

ICT enabled five class rooms.

- Laboratory with modern facilities and equipment in the Dept. of Geography
- The Central Library provides adequate no of books and journals.

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- Each dept. has Departmental Library.
- Computers and reading room.
- Computer Lab/IT room for staff and students.

3. 4. Research Publications and Awards

3. 4. 1. Highlight the major research achievements of the staff and the students in terms of

- **Patents obtains and field:** NIL
- **Original research contributing to product improvement :** Nil
- **Research studies of survey, benefiting the community or improving the service:**
Two UGC minor research projects (Dept. of History and Dept. of Political Science) have already been sanctioned and the work is going to benefit the communities and societies. Field studies by the Dept of Geography are conducted among local population and are a valuable resource for community development.
- **Research inputs contributing to new initiatives and social development**
- The research projects of the faculties have covered a wide spectrum of activities. The college promotes field study and survey from various departments including NSS units on local-community based issues.

3. 4. 2. Does the Institution publish or partner in publication of research journals? If yes indicate the composition of the editorial board, publication policies and whether such publication policies and whether such publications is listed in any international database?

The institute publishes seminar proceedings containing collection of inter-disciplinary research papers.

3. 4. 3. Give details of publications by the faculty and students.

(a). Publication per faculty (total no)

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(b). Number of papers published by faculty and students in peer reviewed journal (national/international) (b1=National; b2=International)

(c). Number of publications listed in international database (e.g. Web of science, Scopus, humanities, International complete etc.)

(d) Monographs.

(e) Chapter in books.

(f) Books edited.

(g) Books with ISBN/ISSN with details of publishers.

(h) Citation Index.

(i) SNIP

(j) SJR

(k) Impact factors

(l) H-index.

Sl. No	Faculty	a Total	b 1 Articles in peer-reviewed journal (National)	b 2 Articles in peer-reviewed journal (International)	d Monographs	e Chapters in book	f. Books edited	g. Books with ISBN
1.	Sri Ranjan Roy (Dept.	8				1	1	3
3.	Sri Johnny Murmu (Dept. of Economics)	1	1					
4.	Smt. Priya Topno (Dept. of Education)	1	1					
5.	Smt. Alaska Bhadra (Dept. of Geography)	1	1					
6.	Sri. Pradip Kr. Adhikary (Dept. of History)	2	1			1		
8.	Smt. Arpita Dutta (Biswas) (Dept. of History)	2				2		
	Dr. Subrata Debnath (Dept. of History)	4	2			1		1
9.	Sri. Shubhas Barman (Dept. of History)	1				1		

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10.	Sri. Arindam Ghosh (Dept. of Physical Education)	5	3			2		
11.	Smt. Subhra Saha (Dept. of	2	2					
12.	Dr. Mrinal Kanti Sinha (Dept. of English)	1	1					
13.	Smt. Soma Roy Bardhan (Dept. of English)	2	1			1		
14.	Dr. Abu Siddik (Dept. of English)	8	3			3	1	1
15.	Sri. Arup Ghosh (Dept. of Political Science)	1				1		
	Total	39	19			13	2	5

3. 4. 4 provide details (if any) of

- **Research awards received by the faculty:** Dr Hirendranath Bhattacharjee, Dr Mrinal Kanti Sinha, Dr Abu Siddik and Dr Arpita Ray Moulik received Ph D award
- **Recognition received by the faculty from reputed professional bodies and agencies nationally and internationally:** one faculty received UGC Junior Research Fellowship award (Prof. Sanchita Chakraborty).
- **Incentive given to faculty for receiving state, national and international recognition for research contributes.** Nil

3. 5. Consultancy

3. 5. 1. Give details of the systems and strategies for establishing Institution-industry interface:

The college has a consultancy service through the Career Counselling Cell and provides service to the aspiring candidates. The counselling cell is mainly involved in the training of the students for job-oriented tasks.

The Placement Cell functions for the provision of the placement of the students. This cell mainly organizes training and counselling programme. The cell also keeps track on the placement of the ex-students.

3. 5. 2. What is the stated policy of the Institution or promote consultancy? How is the available expertise advocated and publicized?

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The institute follows academic proforma but also provides socio-economic and guidance to the socially and economically disadvantage people through the Psycho-social Counselling Cell, Personal Counselling Cell and gender Counselling Cell. Counselling helps differently abled students for their all round development.

3. 5. 3. How does the Institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The college encourages its staff and faculties to expertise in research oriented work. The college separate computer room all connected with LAN and the college campus is partly covered by Wi-Fi network. These facilities help in accessing various information and study materials. Besides various cell like Career Counselling Cell, the General individual. The college organizes workshop on ICT for staff.

3. 5. 4. List the broad areas and major consultancy services provided by the Institution and revenue generated during the last four years.

The college focuses on the following areas of consultancy through career- oriented workshop geared towards helping the students, but no revenue has been generated yet.

Sl No.	Broad areas	Major concerned areas	Revenue
1	Students Career Counselling	Workshop	Nil
2	Training for corporate sector	Training for capacity building (100 hours)	Nil
3	Digital Payment (VISAKA)	To create awareness for staff and students as well to promote digital economy.	Nil

3. 5. 5. What is the policy of the Institution in sharing the income generated through the consultancy (staff involved, institution) and its use of institution development?

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No such policy has yet been taken.

3. 6 extension activities and Institutional Social Responsibility (ISR)

3. 6. 1. How does the Institution promote institution neighbourhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of the students?

- Our college NCC Unit is achiever of many state and national awards. Throughout the year apart from regular, NCC works and drill and camp, our NCC cadets guided by the ANO organises various national and local community activities.
- Dept of Physical Education is actively engaged in various sports and community services throughout the year and it has created a niche not only in state sports competition but national level also. It has an array of prestigious awards from recognized sports bodies under its belt.
- Both the NCC and NSS organise more than one Blood Donation camp.
- Both the NCC and NSS organise literacy campaign at Falakata area.
- The NSS Unit along with Nature Cell celebrate every year Bana Mahastsov (July 1, each year)
- The NSS Unit organises free medical check up camp.
- The NSS Unit organise fruit distribution at Falakata Rural Hospital every year.
- The NSS Unit and NCC observed Traffic safety week.
- The NSS Unit organises Red Ribbon and Anti-AIDS campaign every year.
- The NSS Units and NCC Unit regularly organise cleaning drive of the college campus and Falakata Rural Hospital, as part of Swachh Bharat Abhiyan.
- The students Union organises every year International Mother language Day (Ekushe February)
- The students Union every year performs Freshers' Welcome.
- Selected candidates of the college every year participates in quiz at local Block Development Office.

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- Students of the Political Science department organise 'Youth Parliament' at college and participate at District Level Youth Competition.

Celebration by the college

- Yuba Diwas (January 12)
- Birthday of Netaji (January 23)
- Republic Day (January 26)
- Saraswati Puja
- International Mother Language day (February 21)
- International womens' Day (March 8)
- Dr B.R. Ambedkar Birth Day (April 14)
- World Environment Day (June 5)
- Independence Day (August 15)
- Sports Day (August 29)
- Teachers' Day (September 5)
- International Literacy Day (September 8)
- NSS Day (September 24)
- Gandhi Jayanti (October 2)
- National Integration Day (November 19)
- Worlds AIDS Day (December 10)

3. 6. 2. What is the institutional mechanism to track students' involvement in various social movements/activities which promotes citizenship roles?

Whenever any department/cell, NSS, NCC or Physical Education Department organise any community development work, the students are informed and their participation is monitored through attendance registers. The faculty members concerned make the students aware of the necessity of the activities and encourage them to take active part in them.

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3. 6. 3. How does the Institute solicit stakeholders perception on the overall performance and quality of the Institution?

Apart from students and staff, the college also takes feedback from the guardians/parents about the overall performance and quality through feedback forms. The college also pays heed to advice from alumni during interactions and meetings.

3. 6. 4. How does the Institution plan and organise its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programme and their impact or overall development of students.

The institution promotes the participation of the students and the faculties in extension activities like NSS, NCC and Physical Education .All the said units function for the betterment of the human resource by development of the teamwork ,leadership skills for all round development of the students and faculties. All the units have been doing outstanding community services through different programmes and activities throughout the year. NCC and Physical Education Department have achieved a number of prizes for their outstanding performances.

Some of the Important Initiatives

Sl. No.	Activities	Year	Amount spent (Rs)
1.	Educational Survey	2013-2014	-----
		2014-2015	-----
		2015-2016	-----
		2016-2017	-----
2.	NCC	2013-2014	48,380.00
		2014-2015	5,500.00
		2015-2016	31,890.00
		2016-2017	17,050.00

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3.	Sports	2013-2014	1,15,207.00
		2014-2015	60,687.00
		2015-2016	1,15,471.00
		2016-2017	30,000.00
4.	NSS	2013-2014	4000.00
		2014-2015	18,000.00
		2015-2016	--
		2016-2017	--
5.	Seminars/Workshop	2013-2014	4,755.00
		2014-2015	1,12,500.00
		2015-2016	1,00,000.00
		2016-2017	--

Apart from the initiatives described above, the different departments, clubs and cells of the college organise various extension and outreach programmes that positively impact the overall development of the students.

3. 6. 5. How does the Institute promote the participation of students and faculty in extension activities including NSS, NCC, YRC and other national/international agencies?

At the time of admission in B.A. part-I every year students are also enrolled into NSS, NCC and Physical Education. Through these wings students are involved in extra-curricular and extension activities. NCC, NSS and Physical Education department throughout the year conducts various physical, cultural, social and environmental activities. Students participate in sports and games both district, university and state level. Several of our NCC cadets went to Republic Day Parade at New Delhi. Several of our students became champion in University sports and few even went to All India University Level football competition. Our college football team became once the Runner-up in State Level football competition.

3. 6. 6. Give details on social surveys, research or extension work (if any) undertaken by the College to ensure social justice and empower students from under-privileged and vulnerable sections of society?

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Different units of the college conduct activities that are concerned with social justice and empowerment of underprivileged and vulnerable sections of society. These are field survey, awareness walk, workshops organised by Psycho- social, Social Class and Gender Counselling Cells, and NSS Special Camps, NCC Camps. The college also works tirelessly to link up eligible students with government empowerment projects such as Kanyashree (for girl students) and SC, ST and Minority grants.

3. 6. 7. Reflecting on objects and expected outcomes of the extension activities organised by the Institution, comment on how they complement students academic learning experience and specify the values and skills inculcated.

More students of the Falakata College come from SC/ST/OBC and minority community. It is part of the college motto to equip each student in extra-curricular and out-reaches activities through the College NCC, NSS, Physical Education, and Student Union. Besides celebrations, important National days are also observed. The NSS unit conducts health check up, blood donation camp etc.

3. 6. 8. How does the Institution ensure involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the Institution that encourage community participation in its activities?

- NSS adopted a village for community development
- NCC, NSS and Physical education Department take leading role in making multiple social awareness programmes a reality.
- Poster, festoon about AIDS, Environment, Anti-dowry, Anti-tobacco, Swatch Bharat, tree plantation programmes and activities are done by the said Units and Department etc.
- Field surveys in rural and urban areas are done by the Department of Geography.

3. 6. 9. Give details on constructive relationship forged (if any) with other institution of the locality for working on various outreach and extension activities.

- Block Development Office.

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- Falakata Rural Hospital
- Lions Club, Alipurduar
- Ramkrishna Mission
- local NGO (Tata Trust SABALA, CINI) and Self Help Group
- Social Forestry department.

3. 6. 10. Give details of awards received by the Institution for extension activities and contribution to the social community development during the last four years.

Falakata College NCC Unit:

In the year of 1989, Falakata College NCC unit established with cadet's strength 50 only.

Cadet strength enhanced from 50 to 100 in 2008 and Cadet strength enhanced from 100 to 106 in 2012.

Now Cadets strength is 106 (SW and SD) including 1st, 2nd and 3rd year students.

According to our knowledge, 86 cadets of our college unit are employed in various sectors like Government and non-Government.

Social Activities:

AWARNESS

1. Anti-drug
2. Anti-pollution
3. Forestation
4. Beti Bachao
5. Save Drive Safe Life
6. Swachcha Bharat
7. Digital India
8. Women Empoerment

ANNUAL OBSERVATION

1. 12th January
2. 23rd January
3. 26th January
4. 21st June
5. 15th August

3. 7. Collaboration

3. 7. 1. How does the Institution collaborate and interact with research laboratories, Institution, and industry for research activities, cite examples and benefits accrued of the Initiatives- collaborative research, staff exchange, sharing facilities and equipment, research, scholarship etc.

Each UGC-sponsored national seminar held in the college has been organised in collaboration with other neighbouring colleges, Sukanta Mahavidyalaya, Dhupguri. The college involves a number of bodies of repute such as SSB, Falakata ATC, Falakata Rural Hospital, Lions club, Alipurduar ,Ramkrishna Mission, Falakata, local NGO (Child in Need Institute) and Self Help Group and Social Forestry Department.

The college seeks different kinds of resource helps from the said bodies for smooth functioning of multiple community oriented programmes and services.

3. 7. 2. Provide on the MOUs/collaborative arrangements (if any) with Institution of National importance/ other Universities/ corporate etc. and how they have contributed to the development of the Institution.

The College is a study centre of NBU (DDE Mode), RBU(DDE Mode) for post graduate courses. The college has signed a MoU with Webel (West Bengal Electronics Industry Development Corporation Limited, the government agency tasked with development of electronics in West Bengal) for a self-financed computer course for students of the college.

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3. 7. 3. Give details (if any) on the Industry-Institution- community interactions that have contributed to the establishment/ creation /up-gradation of academic activities, student and staff support, infrastructure facilities of the Institution viz. laboratories/ Library/ new technology/ placement services etc.

The alumni of the college keep in touch with the Placement Cell and inform the convener whenever they get jobs. The information thus provided is used by the Placement Cell to encourage the students to find newer opportunities of available sectors.

3. 7. 4. Highlighting the names of eminent scientists/ participants who contributed to the events, provide details of national and international seminars/ conferences organised by the College during the four years.

Our college organised three national seminar during 2013, 2014, 2015. Details of which were given below :

3. 7. 5. How many of the linkages/ collaboration gave actually resulted in formal Mous and the agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced / or facilitated.

- a) Curriculum development /enrichment: North Bengal University.
- b) Internship/ on the job training : Nil
- c) Summer placement: Nil
- d) Faculty exchange and professional development: Falakata College teacher to other college to judge on Youth parliament /takes part-time interview in other colleges/ takes classes at Thakur Panchanan University and second campus of the North Bengal University on weekly basis.
- e) Research: UGC Minor Research Project.
- f) Consultancy: Teachers and Principal is invited in other colleges for academic activities.
- g) Extension : B.D.O. office , Falakata Rural Hospital, Lions Club, Social Forestry office etc.
- h) Twining Programme: Nil
- i) Introduction of New Course: done by the University.
- j) Student Placement: Nil

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k) Student exchange: Nil

l) Any other: Nil

3. 7. 6. Details on the systemic efforts of the Institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, consultancy and Extension which the College would like to include.

- The college is working with NBU(DE Mode) and RBU(DE Mode) to facilitate student progression from UG to PG courses.
- The MoU with WEBEL has been signed to teach the students of the college that will help them become employable.
- The College has organised a workshop on VISAKA/ digital payment and and 100 hours Free Employability Training Programme with TCS to enable the students finding newer opportunities.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The faculty members of the college have submitted three Minor Research Project proposals to the UGC .

Criterion IV: Infrastructure and Learning Resources:

4. 1. Physical Facilities:

4. 1. 1. What is the policy of the Institution for creation and enhancement of the Infrastructure that facilitate effective teaching and learning?

To facilitate effective teaching and learning and to fulfil the demands of new courses, the G.B. makes a policy in consultation with Building Committee and finance committee to create and enhance new infrastructure and renovate the existing infrastructure the IQAC also provides suggestions in this respect. The purchase committee takes significant role in the purchase of materials and equipment. The college seeks to expand its infrastructure by mobilizing funds from different agencies like UGC, State Government of West Bengal, MP LAD, MLA fund and

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NBDD. In addition to that the college also uses its own resources like building fund and development fund for building the infrastructure.

4. 1. 2 Details of the facilities available for:

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Class Rooms	: 20
Technology enabled learning spaces	: 06 (Room Nos 15,16,17,18,19,22)
Seminar Halls	: 01
Garden	: 01
Laboratories	: 01

ICT facilities

Desktop Computer	: 35
Laptop	: 04
LCD Monitor	: 30
Printer	: 10
LCD Projectors	: 05
Scanner	: 02

b) Extra- curricular Activities: Sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC , cultural activities, public speaking, communication and skill development, yoga, health and hygiene etc.

Playground	:01
------------	-----

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NSS	: 02 Units
Debating Club	: 01*
General Knowledge Cell	: 01*

* The Debating Club helps develop the public speaking skills of the students

** The General Knowledge Cell improves the knowledge of the students about current affairs.

4. 1. 3. How does the Institute plant and ensure that the available infrastructure is in line with academic growth and is optimally Utilised? Give specific examples of the facilities developed/ augmented and the amount spent during the last four years (enclose the Master plan of the Institution/ campus and indicate the existing Physical infrastructure and the future planned expansion, if any.

The college has different committees, sub-committees besides the Governing Body which plans and ensures the available infrastructure is in line with its academic growth and is optimally utilized.

- Classrooms and spacious, modern library building is under process.
- Students' Union Room, Boys' and Girls' Common Room with all facilities have
- been constructed for the use of the students.
- Construction of shed and installation of two 25 and 5 KVA DG Green Generators Set with sufficient power back up.
- Installation of water purifier,
- Installation of fire extinguisher
- Construction of large new canteen
- Completion of a Seminar/Conference Hall for holding Seminars and Conference
- Construction of virtual class room
- Construction of language lab

Amount spent last four years for infrastructure:

	2013-2014	2014-2015	2015-2016	2016-2017
Amount spent for Infrastructure	43,559.00	5,82,659.00	5,79,441.00	18,68,455.00

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- Master Plan?

4. 1. 4 How does the Institution ensure that the infrastructure facilities meet the requirements of students with Physical disabilities?

The College has ramp for the physically challenged. There are also two wheel chairs for easy movement of such students inside the college. There is also a room for blind students to appear at the examination.

4. 1. 5. Give details of residential facilities and various provision available within them:

- Hostel facility: State Govt SC/ST central Boys hostel adjacent to college campus.
- Recreational facilities, Carrom Board, Table Tennis etc
- Computer facility: Nil
- Library facility in the hostel: Nil
- Internet/Wi-Fi facility: Nil
- Recreational facilities: Nil
- Supply of safe drinking water: Nil

4. 1. 6. What are the provisions made available the students and staff in terms of health care on the campus and off the campus?

There are first aid medical facilities in the college. First aid box and Blood pressure machines are available. The college has a sick room equipped with Fowler Bed, trolleys stretcher and wheelchair along with doctor, nurse and ambulance service on call. Falakata Rural Hospital is within two kilometre from the college.

The college has organised a number of health workshops for students and staff.

4. 1. 7. Give details common facilities available on the campus__ units like IQAC Grievance Redressal cell. Women's' cell, counselling and Career Guidance , Placement unit, canteen, recreation space, safe drinking water, auditorium etc.

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Sl. No.	Facilities	Teaching staff in charge/ co-ordinator
1.	IQAC (Internal Quality Assurance Cell)	Dr. Abu Siddik
2.	Grievance Redressal Cell	Prof. Mrinal Kanti Sinha, Prof. Ranjan Roy, Prof. Swapan Das, Prof. Subhas Barman, Prof. Ramjan Ali
3.	Womens' Cell	Prof. Arpita Dutta (Biswas), Prof. Udit Biswas, Prof. Anjana Barman, Prof. Kanika Acharya
4.	Free Studentship and Aid Fund	Prof. Pradip Kr. Adhikary, Prof. Papon Sarkar
5.	Career Guidance Cell	Prof. Abhiranjan Barman, Prof. Rafikul Islam
6.	Student Common Room	Prof. Rofikul Islam, Prof. Ashis Dhar, Prof. Alaska Bhadra, Prof. Jannatul Ferdoush, Prof. Shyamali Adhikary, Prof. Johny Murmu
7.	Campus Canteen	Prof. Rajesh Barman, Prof. Abu Siddik, Prof. Bidhan Chandra Roy, Prof. Ranjan Roy
8.	Anti-Ragging Cell Constitution of Anti Ragging Cell:	Co-ordinator: Priya Topno 1. Head of the Institution/College: Dr. H.N. Bhattacharjee 2. Representative of Civil Administration: B.D.O., Falakata Block 3. Representative of Police Administration: I.C., Falakata, Police station 4. Representative of Police local Media: Subhash Barman 5. Representative of Faculty members: (i) Priya Topno (ii) Debamitra Chatterjee (iii) Sanchita Chakraborty (iv) P.K. Adhikary 6. Representative of Parents: Sisir Maitra 7. Representative of Student: Sirshendu Maitra 8. Representative of Non-teaching: Mousumi Ghosh
9.	Auditorium	Not yet built
10.	Safe Drinking Water	Prof. Sanchita Chakraborty, Prof. Priyanka Debnath,

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		Prof. Manik Barman
11.	Student Welfare	Prof. Sisir Das, Prof. M. K. Sinha, Prof. Tapas Das, Prof. Souvik Barman
12.	Teachers Council	Prof. Pradip Kr. Adhikary
13.	Alumni Association, Secretary	Mr. Ajoy Kr. Das, Librarian

14	Gender Counselling Cell	Prof Priya Topno, Prof. Sanchita Chakraborty
15	Nature Cell	Prof Ashish Dhar, Prof. Shyamli Adhikary, Prof. Dalia Sur, Prof. Rajesh Barman
16	Placement Cell	Prof P. K. Adhikary, Prof. Arindam Ghosh, Prof. Subrata Debnath
17	Psycho-social Cell	Prof. Ajoy Kumar Das, Prof. Abu Siddik
18	Student –Teacher Interaction Cell	Prof Ranjan Roy, Prof. Pintu Sarkar, Prof. Arup Ghosh
19	Music Club	Prof. P. K. Adhikary, Prof. Debomitra Chatterjee, Prof. Papon Sarkar
20	Drama Club	Prof. Papon Sarkar, Prof. Saikat Das, Prof. Ramjan Ali
21	Literary Club	Prof. Ranjan Roy, Prof. Swapan Das, Prof. Sanatan Biswas
22	General Knowledge Cell	Prof. Rafikul Islam, Prof. Prasenjit Sarkar
23	Debating Cell	Prof. M. K. Sinha, Prof. Arpita Dutta Biswas
24	Sports Club	Prof. Arindam Ghosh, Prof. Subhra Saha
25	Wall Magazine Cell	Prof. Ranjan Roy, Prof. Dipa Kundu
26	Research Bank	Prof. Abu Siddik, Prof. Ajoy Kumar Das

4. 2. Library as a learning Resource

4. 2. 1. Does the library has an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the Committee to render the library, student / user friendly?

Yes, The College has a Library Sub-Committee comprising the Principal, Librarian, and Secretary of Teachers' Council, Teachers representative and Non-Teaching staff representatives and student representative. The committee frames the

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policy of the functioning of the library and advices on the steps to be taken for making it user friendly.

Significant initiatives taken by the sub-committee to render the library more student/user friendly are:

- Transfer of the Central Library catalogue to 'Aidni' which allows users to browse through the catalogue through computers installed in Reading Room;
- Computers in Reading Room with Internet facility
- Career Guidance Corner in Reading Room
- Journal Corner in Reading Room
- Institution/Department/Faculty Publication Corner in Reading Room
- Newspaper Corner in Reading Room
- Separate Rack in Central Library for new arrivals
- Departmental Libraries
- Separate reading corners for staff and students
- Membership to INFLIBNET N-LIST (National Library and Information Services Infrastructure for scholarly content)
- Membership to American Library, Kolkata
- Membership to British Council Library, Kolkata

4. 2. 2. Provide details of the following:

- Total area of the library (sq. feet.):1034
- Total seating capacity:95
- Working Hours (on working days, on holidays, before examination days, during vocation): 11 am to 4 pm (Monday to Friday)
11 am to 2 pm (Saturday)

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During summer recess: 11 a.m to 4 p.m

- **Layout of the library :**

Reading area: (sq. feet.):417

Stacking area: (sq. feet.):517

4. 2. 3. How does the library ensure purchase and use of current titles, print and e-journals, and other reading materials? Specify the amount spent on procuring new books, journals, and e-resources during the last four years.

Amount spent on purchase of books during last four years

Library Holdings	2013		2014		2015		2016	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text Books	315	62395	419	37361	142	44866	285	58580
Reference Books	17	7080	2	360	21	14188	2	509
Journal/Periodicals	17	19438	18	43502	9	29028	25	58792
e-resources						Free	1	8340.87
Any other (specify)		15693		475		6864		23594

4. 2. 4. Provide details of ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC-** is in the process of installation.
- **Electronic Resource management package for e-journals-** the college is a member of INFLIBNET N-List Programme, the British Council library and the American library through which the staff and students can access e-journals and e-books, and other e-resources.
- **Federated searching tools for articles in multiple database** -N.A
- **Library website** - the information regarding college library is available in the college website
- **In-house /remote access to e-publication** - the Central library is connected with internet facilities to enable staff and students find e-resources

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- Library automation : Yes
- Total number of computers for public access – 03 computers are provided for public access
- Total number of printers for public access -- 01
- Internet band width/ speed: 2 mbps/ 10 mbps/ 1gb – 3 mbps
- Content management system for e-learning – N.A.
- Participation in resource sharing network/ consortia (like INFLIBNET) yes, the INFLIBNET N-List programme, applied to ERNET, New Delhi for domain name registration.

4. 2. 5. Provide details on the following items:

Sl. No.		
1.	Average number of Walk-ins	80
2.	Average number of books issued/ returned	40
3.	Ratio of library books to students enrolled	6:1
4.	Average number of books added during the last 3 years	419+142+287
5.	Average number of log-in OPAC	Not yet installed..processing
6.	Average number of log-in e-sources	Exact data not available
7.	Average number of e-resource downloaded/ printed	Exact data not available
8.	Number of information literacy training organised	Yet not
9.	Details of weeding out books and other materials	Some books of old syllabus have been weeded out

4. 2. 6. Give details of the specialised services provided by the library:

Manuscripts	Nil
Reference	This service is provided

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Reprography	Photocopies and scanners are in the Library
ILL (Inter library loan service)	Yes, we have given books to Lilabati Mahavidyalaya, Jateswar, Dt.: Alipurduar
Information deployment and Notification	This service is provided
Download	This service is provided
Reading list/ Bibliography compilation	Available
In-house/ Remote access to e-resources	Available
User orientation and awareness	This service is provided by the library staff
Assistance in searching	Yes, through software AIDNI INFOTECH
INFLIBNET	N-LIST Available

4. 2. 7. Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library staff offers help to its users by providing reference service, reading room service, lending service. They provide supports to the users through Acquisition, Organization and Circulation of the documents. Other assistance is provided through the Career Guidance Corner , Internet Corner , Journal Corner , Newspaper Corner College/Dept/Faculty publication Corner and new publications display board.

4. 2. 8. What are the special facilities offered by the library to the visually / physically challenged persons? Give details.

The College has two wheelchairs, one kept in the library. Physically challenged students may take help of the wheelchair for moving inside the library. At present we are providing Braille paper to the visually impaired.

4. 2. 9. Does the library get feedback from its users? If yes, how it is analysed and used for improving the library services. (What strategies are deployed by the library to collect feedback from users?)How the feedback analysed and used for further improvement of the library services?

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Feedback is collected from the students directly orally or written from the students either to the Principal or the Librarian. The collected feedback is informed to the Heads of the Department, or to the Librarian. The library Advisory committee is also consulted.

4. 3. IT Infrastructure:

4. 3. 1. Give details on the computing facility available (hardware and software) at the Institution.

- Number of computer with configuration:19
- Computer student ratio: 95:1
- Stand alone facility: 01
- LAN facility: LAN facility available in Office and Library
- Wi-Fi facility: Partly available
- Licensed software: Yes, Office and Library (AIDNI INFOTECH)
- Number of nodes/ computers with internet facility: All
- Any other

Digital camera: 01

Digital video camera: 01

LCD Projector: 05

T.V: Nil

Scanner: 02

Xerox: 2

Colour Xerox: 01

Printer: 15

4. 3. 2. Detail on the computer and internet facility available to the faculty and students on the campus and off the campus?

- Laptop for full-time teaching staff off campus : NIL
- Laptop in ICT-enabled classrooms : 5
- Desktop on campus : 35

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- Computers for the use of students in IT Room: 15

4. 3. 3. What are the institutional plans and strategies for developing and upgrading the IT infrastructure and associated facilities?

The College has appointed one staff for maintenance and up gradation of all IT infrastructures and associated facilities.

The IQAC organised a workshop on IT assisted teaching for quality management.

MoU has been signed with WEBEL for computer training course.

4. 3. 4. Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the Institution (Year wise for last four years).

Year	Procurement (Rs.)	Up gradation (Rs.)	Deployment (Rs.)	Maintenance (Rs.)
2013-2014	----	----	----	30769
2014-2015	----	----	221465	34371
2015-2016	----	----	165050	96231
2016-2017	----	----	----	38229

4. 3. 5. How does the Institution facilitate extensive use of ICT resources including development and use of computer aided teaching / learning materials by its staff and students?

All departments of the college share ICT enabled classrooms. Teachers are provided with laptops to facilitate extensive use of ICT resources including development and use of computer aided teaching/learning materials. The IQAC organised workshop on IT assisted teaching for the quality enhancement of the teaching faculty and non-teaching staff.

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4. 3. 6. Elaborate giving suitable examples on how the learning activities and technologies deployed (access to online teaching learning resources, independent learning, ICT-enabled classrooms/ learning spaces etc.) by the institution place the students at the centre of teaching –learning process and render the role of a facilitator for the teacher.

The use of ICT in the teaching-learning process has been stressed to make the process student-oriented. The students have access to computers at the Reading Room and the IT/Computer Room and they are encouraged to use ICT in the smart classrooms and the seminar room during the seminars and workshops.

4. 3. 7. Does the Institution avail of the national knowledge Network connectivity directly or through the affiliating University? If so, what are the services availed of?

There is internet facility connected with ----- nodes to avail the benefit of e-resources for the students and staff.

4. 4. Maintenance of Campus facilities:

4. 4. 1. How does the Institution ensure optimal allocation and utilisation of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by proving details of budget allocated during the last four years)?

Sl. No.	Item	2013-2014 (Rs.)	2014-2015 (Rs.)	2015-2016 (Rs.)	2016-2017 (Rs.)
1.	Building	65476.00	582659.00	579441.00	1868455.00
2.	Furniture	96440.00	84840.00	155040.00	76405.00
3.	Equipment	--	100020.00	188344.00	29943.00
4.	Computers	-	221465.00	188344.00	29943.00
5.	Vehicles	--	--	--	--
6.	Office Expenses	585802.00	199035.00	342912.00	152358.00
7.	Telephone Exp.	14205.00	16567.00	23531.00	6321.00
8.	Electric Charge	137774.00	160292.00	104961.00	182232.00

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4. 4. 2. What is the Institutional mechanism for maintenance and upkeep of the infrastructure facilities and equipment of the college?

There are different committees comprising of the Principal, teaching and non-teaching staff to look after the maintenance and up-keep of the infrastructure facilities and equipment of the college.

4. 4. 3. How and with what frequency does the Institute take up calibration and other precision measures for the equipment/ infrastructure?

The college has a laboratory in the Department of Geography. The lab-assistant takes up calibration and precision measures for the lab-equipment in regular basis. The college also has annual contracts with external technicians for regular maintenance of all other equipments.

4. 4. 4. What are major steps taken for location, upkeep and maintenance of sensitive equipment (Voltage fluctuation, constant supply of water etc.) ?

There is a 35 KVA diesel generator set (along with two smaller generators as backup) and inverter inside the college campus for power back-up and one huge submersible pumping machine with overhead tank for uninterrupted water supply in the college. The college has installed dry fire extinguishers and closed-circuit television cameras to keep the equipment safe.

Any other relevant information regarding infrastructure and Learning Resources which the college would like to include.

- Students are made aware of new learning resources through orientation programmes, student-teacher interactions and seminars/workshops.
- The teaching faculty use multimedia tools in classrooms.

5. 1. Student Mentoring and Support

5. 1. 1. Does the institution publish its updated prospectus/ hand book annually? If 'yes' what is the information provided to students through these document and how does the institution ensure its commitment and acceptability?

The updated prospectus used to be published annually. From the 2015-16 academic session, the same is made available online along with the admission form on the college website (www.falakatacollege.org.in). The website contains the following information:

- Information about the college
- Information regarding faculty, staff and college administration
- Details of programmes taught in the college and the intake capacity for honours courses
- Details of the admission process and fees structure
- Information regarding library facility and support services
- Information regarding rules and regulations of the college

Along with these, the Academic Calendar, including Programme Calendar, is uploaded on the website at the start of each academic session. The printed Academic Calendar is distributed among students and it provides them with all programme details. The college ensures its commitment and accountability through its administrative body, i.e. the Governing Body.

5. 1. 2. Specify the type, number and amount of institutional scholarship/ fee ships given to the students during the last four year and whether the financial aid was available and disbursed on time?

Yes, financial aid is available under Free Studentship from the College Fund and the same is disbursed in due time. Details are given below:

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Year	2016-2017	2015-2016	2014-2015	2013-2014
No. of students receiving financial assistance from college	351	382	363	336

5. 1. 3. What percentage of students receives financial assistance from state government, central governments and other national agencies?

A good number of students of the college belonging to the economically backwards section of the society receive different kinds of financial assistance from state govt., central govt. and some other agencies. Students of the college avail of National Scholar ship, National loan Scholarship etc. which helps the college helps the students to receive another financial assistance. The girls under BPL category are receiving financial assistance under 'Kanyashree' project from the state govt. the students belonging to S.C., S.T. and OBC receives stipend from the state govt. student belonging to Minority communities receive Post-Metric Scholarship from the West Bengal Minority Development Finance Corporation Govt. of West Bengal .

The details of financial support received by the students from Govt. and other Organisation is illustrated in the following table

Name of the Scholarship	Academic Session	No. of Beneficiaries
Stipend for S.C./ S.T./OBC/Minority	2013-2014	Data not available
	2014-2015	2166
	2015-2016	2475
	2016-2017	1295
Kanyashree Project	2013-2014	Rs 25000 (76 beneficiaries)
	2014-2015	Rs 25000 (234 beneficiaries)
	2015-2016	Rs 25000 (331 beneficiaries)
		Rs 750 (34 beneficiaries)

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	2016-2017	Rs 25000 (350 approx beneficiaries) Rs 750 (50 approx beneficiaries)
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5. 1. 4. What are the specific support services/facilities available for?

1. Students from SC/ST, OBC and economically weaker sections

- The college has a specific (Counselling Cell) dealing with problems faced by Students from SC/ST, OBC and economically weaker sections.
- The college reserves seats during admission as per norms of the University of North Bengal
- Students from SC/ST, OBC and economically weaker sections can apply through the college for different scholarships and stipends through government agencies.
- Free Studentship (see 5.1.2 for details)

2. Support for students with Physical disabilities

- The students belonging to physically challenged enjoy reservation facilities for admission and also get some financial assistance as per govt. rules.
- Support- to girls under BPL categories the girls under BPL category is receiving some financial support under the following project of the state govt.(Kanyasree, Minority and Uttar Kanya).
 - The college has two wheelchairs for students who are differently abled.

3. Support to overseas students – Nil.

4. Support to the students to participation in various competitions/National and International.

- U.G.C. sponsored Free Service Coaching classes are taken for career-advancement.
- Free Service coaching centre.
- Career counselling centre.
- Adequate commutative books, magazines and newspaper facility are provided.
- Computer with internet facility is provided.

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- The teachers of Physical education conduct sports activities and train students regularly.
- Regular participation of the students in various competition of state and National level as well.

5. Medical assistance to the Student Health Centre, health insurance etc:

- The college has a Sick Room equipped with First-aid, Fowler Bed, trolley stretcher, blood pressure measure, stethoscope, as well as doctors and ambulance on call. The college organise workshops on health by NSS throughout the year.
- Generally NCC and NSS students take responsibility to give First AID to the students according to the need of the students.
- In case of emergencies, the sick is too taken to the nearby government hospital.
- Health camps are organised for health check-up of the students, some time awareness of some sever reasons.

6. Organizing coaching classes for competitive exams

The college has two cells (Placement Cell and Career Counselling Cell) to make students aware through counselling and workshops, etc. there are Career Guidance and Journal Corners in Central Library Reading Room where the latest issues of employment-related and other journals are kept.

The college has U.G.C. sponsored free coaching for entry in services for unemployment you ask. Regular students, outgoing students and unemployed youth of the locality get free coaching for entry into services like West Bengal School Service, West Bengal Civil service, West Bengal Public Service, WBES, banking service etc.

7. Skill development (computer category, spoken English etc.)

The college computer laboratory offers computer literacy programme for undergraduate students. The College has made provisions spoken English classes for interested students. The IQAC has organised several seminars and workshops on IT-assisted teaching, students' Career options, Anti-Ragging and the like.

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8. Support for “slow learners”

The college situated in a very economically backward and SC/ST area. That is why, a huge number of students come from the said section and in every session teachers identify some weak and slow learners. In order to boost up their quality college arranges remedial coaching, bilingual and discussion classes. Apart from these, personal, academic and social counselling is offered to them.

9. Exposures of students to other institution of higher learning /corporate/business house etc.

Students are exposed to external agencies through seminars, workshops, sports, NCC and visits of dignitaries to the campus.

10. Publication of student magazine ____

Annual college magazine “Finix” is published regularly under the supervision of the college magazine committee which is formed with expert teachers and students.

5. 1. 5. Describe the efforts made by the institutional to facilitate entrepreneurial skills among the students and the impact of the efforts.

Nil

5. 1. 6. Enumerate the policies and strategies of the institution which promote participation of the students in extracurricular and co-curricular activities such as sports, games quiz competitions, debate and discussion, cultural activities etc.

1. Additional academic support, flexibility in examinations

The college has a separate cell (Academic Counselling Cell) to address all academics-related problems faced by students, be it difficulties with the syllabus or examination phobia, through group and individual counselling.

2. Special dietary requirements, sports uniform and materials: Sufficient sports equipment is available in the institution and the students of Physical Education make use of them on regular basis

3. Any other

The college has two NSS units of 100 members each. The academic calendar of the college includes annual sports, quiz competitions and different cultural programmes. Students of the college regularly take part in cultural competitions and quiz competitions organised by the

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University of North Bengal and external organisations. There are also different designated cells in the college to promote students' participation in various co-curricular activities and give them opportunities to go ahead in life.

5. 1. 7. Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give detail of the number of the students appeared and qualified in the various competitive examination such as -UGC, CSIR, NET , UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GRAT/Central/ State services, Defence civil services etc.

- To enrich the future career of the students, the college has a U.G.C. sponsored Service Coaching Centre. The college provides complete free coaching to the students for appearing various competitive exams such as WBCS, School Service Commission, PSC, Banking Service etc. Moreover, teachers are also liberally offer advice to the students when they come to them for such needs. A good number of students qualified some competitive examination like U.G.C., NET, SLET, SET, WBCS, PSC etc. but no record of the students qualifying in various competitive exams is therefore maintained by the college.
- The Career Counselling Cell of the college organises workshops to prepare students for competitive exams. The Career Guidance Corner in the Central Library Reading Room is set up to help students prepare for competitive exams.

5. 1. 8. What type of counselling service is made available to the students (academic, personal, career, psycho- social etc.

The college has set up different cells for Academic, Personal, Career, Psycho-social, Gender counselling. These cells provide both individual and group counselling according to the need of the students.

5. 1. 9. Doe the institution have structured mechanism for career guidance and placement of its students? If yes, details of the services provided to help students identify job opportunities and prepared themselves for interview and the percentage of the Students

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selected during Campus interview by different employers (list the employees and the programs).

The Career Counselling Cell organises workshops to make students aware of job opportunities. The cell also maintains the career guidance Corner in the Reading Room of the Central Library.

5. 1. 10. Does the institution have a student grievance redressal cell? If 'Yes' (if any) the grievances reported and redressed during the last four years__

Yes, the college has a Grievance Redressal Cell. This Grievance Redressal Cell is an integral part of students' welfare as it takes care of and resolves the students' grievances regarding the institutional functioning.

- Grievances redressed during the last four years of the students
- Construction of two new smart class rooms and other two class room.
- Free computer and internet facilities for the students.
- Improvement of the student's common room facilities.
- Purchase of more new books according to the demand of readers in the Central Library of the College.
- Purchase more new modern sports equipment in the department of Physical Education.
- Renovation of Canteen.
- Improvement of drinking water facilities for the students.
- Increase the budget allocation for the students financial support and their other welfare activities
- Purchase of two very potential power generator to continue power supply during load shading.

5. 1. 11. What are the institutional provisions for resolving issues pertaining to sexual harassment?

There is a Grievance Cell, along with an Anti-Ragging Cell, that deals with complaints of sexual harassment as per UGC guidelines.

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5. 1. 12. Is there an anti-ragging committee? However many instances (if any) have been reported during the last four years and what action has been taken on these?

There is an anti-ragging committee in the college but no cases of ragging have been reported during last four years. The external members of the Anti-Ragging Cell include representatives of police and civil administration, local media, local NGO, parents and alumni.

5. 1. 13. Enumerate the welfare schemes made available to the students in the institution.

The Welfare Schemes made available to the students by the institution include

- Maintenance of Reservation policy of Central and State govt.
- Concessions in admission and tuition fees to the poor students.
- Free training for entry into services.
- Grievance Redressal Cell.
- Central Library, Departmental Library and book bank.
- Sick Room
- First-Aid
- Doctors, nurses and ambulance on call
- Purified drinking water
- Cells for extra-curricular activities

5. 1. 14 does the Institution have a registered alumni Association? If yes what are its activities and major contribution for institute, academic and infrastructural development?

The college has an Alumni Association under the West Bengal Society Registration Act. The association takes part in college development through meetings and interactive sessions.

5. 2. Student Progression:

5. 2. 1. Providing the percentage of students progressing to higher education or employments (for the last four years) high light the trend observed.

Student progression	%
UG to PG	Data not available
PG to M.Phil.	N.A.
PG Ph. D.	N.A.

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Employed <ul style="list-style-type: none">• Campus selection• Other than campus recruitment	N.A. See note*
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Note: The Placement Cell of the college keeps records of alumni posted in different government and private sectors.

5. 2. 2. Provide details of the programme wise pass percentage and completion rate for the last four years (course wise/ batch wise as stipulated by the Universities)? Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating University within the city/ district.

Details of the programme wise pass percentage and completion rate for the last four years are as follows: Honours

	2012-2013			2013-2014			2014-2015			2015-2016		
Subjects	Appeared	Passed	Pass Percentage	Appeared	Passed	Pass Percentage	Appeared	Passed	Pass Percentage	Appeared	Passed	Pass Percentage
Hist	47	45	95.74	47	45	95.75	25	21	84	26	20	76.92
Philo	14	14	100	14	14	100	13	11	84.61	11	09	81.81
Beng	31	30	96.77	31	30	96.77	35	33	94.28	49	48	97.95
Eng	23	19	82.60	23	19	82.60	26	20	76	24	16	66.66
Edu	22	21	95.45	22	21	95.45	33	33	100	25	25	100
Pol Sc	5	5	100	05	05	100	07	07	100	05	03	60
Sanskrit*												

*the data will be available after the completion of the session of 2016-2017

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5. 2. 3. How does the institution facilitate student progression to higher level of education and/ or towards employments?

- By the Career Counselling Cell informing the students of the opportunities that both academically and professionally lie ahead.
- By becoming an established UGC sponsored Free Service Coaching Centre, NBU sponsored distance post-graduate course.
- By inviting placement agencies to interact with the students and thereby providing them a sneak preview of employment opportunities and scope.
- The college has signed a MoU with WEBEL for self-financed computer course to make the students employable.
- The college is the Study Centre of NBU and RBU (DE Mode).

5. 2. 4. Enumerate the special support provided to student are at risk of failure and dropout?

- Special classes
- Extra care
- Mentoring
- Seminar/workshop
- Counselling Programme

5. 3 Student Participation and Activities:-

5. 3. 1. List of the range of Sports, games, cultural and other extracurricular activities available to students. Provide details of the participation and programme calendar.

Falakata College is a pioneer institute in the field of games and sports from its establishment. So many students as well as talent players take part in various games and sports competitions regularly. That is why apart from academic excellence, the college also displays its excellence, the college also displays its excellence in the field of games and sports. The college organizes rich annual sports every year to identify the talents among the students.

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Falakata College has no any music department. But the Cultural activities are observed by the Cultural Committee with the help of NSS, NCC and Physical Education wings of the college.

Details of achievements of the students are noted bellow.

- Award of the NCC cadets

Sl. No.	NCC NO.	Rank	Name of the cadet	Event	Session
1.	WBSW/13/194631	SUO	Ranjana Barman	Governors' medal	2014-2015
2.	WBSD/13/194601	SUO	Goutam Sarkar	Silver Medal	2014-2015
3.	WBSW/15/194626	SUO	Kakali Barai	Governors' Silver Medal	2016-2017
4.	WBSD/15/194618	SUO	Sanjoy Karjee	Governors' Silver Medal	2016-2017
5.	WBSD/14/194601	SUO	Surajit Barman	Governors' Silver Medal	2016-2017



Details of students' participation in extra-curricular activities are available in the college academic calendar which is supplied to students at the time of admission.

- **5.3.2 Co-curriculum, Extracurricular, Students Achievement & other activities at University/ State level for Previous Four years (2013 To 2016), Details below -**

-

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- Received Award for Best Performing College on the basis of Point obtained as per Grading System, Selected by SPORTS BOARD, University of North Bengal.

YEAR	Achievement	Prize Money	Points Obtained
2016	Best Performing College	Rs.35,000/-	86
2015	2 ND Best Performing College	Rs.20,000/-	72
2014	2 ND Best Performing College	Rs.20,000/-	68
2013	Best Performing College	Rs.30,000/-	66

[11 EVENTS, Per Events 10 Points i.e. Total 110 Points]

- Sports result (Events wise)

YEAR	CHAMPION	RUNNERS-UP	3 RD Position /Semi Final
2016	Inter College Meet/Tournament under UNIVERSITY OF NORTH BENGAL		
	1.ATHLETIC (Men). 2.KHOKHO(Men & Women). 3.CRICKET.	1.KABADDI(Men & Women), 2.FOOTBALL.	1.BADMINTON. 2.TABLE - TENNIS. 3. ATHLETIC (Women).
	West Bengal Inter College Sports Championship.		
	1.ATHLETIC (Men).	1.BADMINTON(Women).	1.FOOTBALL.
2015	Inter College Meet/Tournament under UNIVERSITY OF NORTH BENGAL		
	1. BADMINTON. 2. FOOTBALL. 3. KHOKHO(Men). 4.CRICKET.	1. KHOKHO(Women).	1. TABLE -TENNIS. 2. KABADDI(M & W) 3.VOLLEYBALL.
	West Bengal Inter College Sports Championship.		
	1. FOOTBALL. 2. BADMINTON(Women).	1. ATHLETIC (Women).	
2014	Inter College Meet/Tournament under UNIVERSITY OF NORTH BENGAL		
	1. FOOTBALL. 2. KABADDI(M)	1. BADMINTON.	1. KABADDI(W) 2. TABLE -TENNIS. 3. KHOKHO(Men). 4.ATHLETIC (Men).
	West Bengal Inter College Sports Championship.		
	1. BADMINTON(Women).	1. FOOTBALL.	
2013	Inter College Meet/Tournament under UNIVERSITY OF NORTH BENGAL		
	1. FOOTBALL. 2. BADMINTON. 3. KABADDI(M)	1.KHOKHO(Men & Women). 2. KABADDI(W)	
	West Bengal Inter College Sports Championship.		
	1.BADMINTON(Women).	1.FOOTBALL.	

- Represented Inter University Sports & Games (Students Achievement)

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YEAR	Sports & Games
2016	<ul style="list-style-type: none"> ➤ FOOTBALL:1)ASHISH KUJUR. 2)TARUN BARMAN. 3)AVIJIT ROY. 4) BIPRO ROY. 5) PRASENJIT ROY. 6) RAKESH KORA. ➤ TABLE TENNIS:1)SUBHANKAR SARKAR. ➤ BADMINTON:1)JOYDEEP SAHA. ➤ KABADDI(W):1)DIPT BARMAN. ➤ KABADDI(M):1)MAHABUL HOQUE. 2) HASINUR ISLAM. 3)BIMAL BARMAN. ➤ KHOKHO(M):1)HRIDAY BARMAN. ➤ KHOKHO(W):1)SANJITA DAS. 2)SOULI ROY. 3)BISAKHA BISWASHARMA. 4)MAMUNI KARJEE. 5)TANUSHRI ROY SARKAR. ➤ CRICKET:1)MD.AKRAM RAJA. 2)MRITYUNJAY MISHRA. 3)MD.JAVED ALAM. 4)MD.FAIZ AHMED. 5)HERTINDER SINGH GILL. 6)VIVEK PAUL.7)SUBHAM BHOWMIK. 8)MITHILESH DAS. <p style="text-align: center;">❖ TOTAL = 26.</p>
2015	<ul style="list-style-type: none"> ➤ FOOTBALL:1)PRATAP KUJUR. 2) SANJIB ROY. 3)AVIJIT ROY. 4)BABI MODAK,5)AJOY KHEROWAR. 6)SAYAN SARKAR. 7) ASIT ROY. 8)ROSHAN CHETTRI. ➤ TABLE TENNIS:1)SOURAV SAHA. ➤ BADMINTON:1)JOYDEEP SAHA. 2)GOURAV GHOSH. ➤ KABADDI(M):1)BIMAL BARMAN. 2) RABIN BARMAN. 3)BIJOY BARMAN. 4) BIKRAM BARMAN. ➤ KHOKHO(M):1)NARAYAN MANDAL. 2)TARUN SARKAR. 3)SAFIUL KHANDAKAR. 4)PUJAN SARKAR. 5)NIRANJAN BARMAN. 6) SURAJIT DAS.7)JAHANUR HOQUE. ➤ KHOKHO(W):1)SANJITA DAS. 2)MONALISA BARMAN. 3)BEAUTY RAY SINGHA. ➤ CRICKET:1)MD.AKRAM RAJA. 2)MRITYUNJAY MISHRA. 3)MD.JAVED ALAM. 4)MD.FAIZ AHMED. 5)HERTINDER SINGH GILL. 6)RAM CH. THAKUR.7)RAJ KR. ROY. 8)MITHILESH DAS. ➤ ATHLETIC(M):1)HASIBULHOQUE. 2) RAJESH KR. SAH. ➤ ATHLETIC(W):1)SHIPU MANDAL. <p style="text-align: center;">❖ TOTAL = 36.</p>
2014	<ul style="list-style-type: none"> ➤ FOOTBALL:1)PRATAP KUJUR. 2)MANDIP RIZAL. 3)PRAKASH ROY. 4)SATYEN ROY. 5)PRASANTA CHOWDHURY. 6)SURAJIT HEMBRAM. ➤ TABLE TENNIS:1)SOURAV SAHA. ➤ KABADDI(M):1)BIMAL BARMAN. 2) RABIN BARMAN. 3)BIJOY BARMAN. 4) BIKRAM BARMAN. ➤ KABADDI(W):1)SUNITA MUNDA. 2)BANASHREE ROY. ➤ KHOKHO(M):1)TARUN SARKAR. ➤ KHOKHO(W):1)SANJITA DAS. 2)MAMONI GHOSH. ➤ CRICKET:1)RAM CH. THAKUR. 2)RAJ KR. ROY. ➤ ATHLETIC(M):1)HASIBULHOQUE. <p style="text-align: center;">❖ TOTAL = 19.</p>

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2013	<ul style="list-style-type: none"> ➤ FOOTBALL: 1)PRATAP KUJUR. 2)MANDIP RIZAL. 3)PRAKASH ROY. 4)NANTU MAJUMDER. 5)BIBEK GURUNG. 6)SURAJIT HEMBRAM. ➤ KABADDI(M):1)BIMAL BARMAN. 2) RABIN BARMAN. ➤ KHOKHO(M):1)SURAJIT DAS. ➤ KHOKHO(W):1)MAMONI,GHOSH. ➤ CRICKET:1)CHIRODIP DUTTA. <p style="text-align: center;">❖ TOTAL = 11.</p>
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• **Organized Tournaments / Coaching Camp.**

YEAR	TOURNAMENTS / EVENTS
2016	<ul style="list-style-type: none"> ▪ KHOKHO > Both, MEN & WOMEN.[13TH & 14TH Jan,2017] ▪ Selection Trial Cum Coaching Camp (FOOTBALL). [29TH Jan. To 2ND Feb.,2017]
2015	<ul style="list-style-type: none"> ▪ FOOTBALL > [23RD Sep. To 1ST Oct.,2015] ▪ West Bengal Inter College Sports Championship(Jalpaiguri Dist.),Events- FOOTBALL(M),BADMINTON(W),ATHLETIC (M & W).[8TH To 10TH Feb,2016] ▪ Selection Trial Cum Coaching Camp (FOOTBALL). [5TH To 10TH Oct.,2015]
2014	<ul style="list-style-type: none"> ▪ NIL
2013	<ul style="list-style-type: none"> ▪ FOOTBALL > [23RD Aug. To 1ST Sep.,2013] ▪ KHOKHO > Both, MEN & WOMEN.[22ND & 23RD Sep,2013]

5. 3. 3. How does the college seek and used data and feedback from its guardians and employers, to improve the performance and qualify of the institutional provisions?

The college seeks feedback from all those who come in contact with the institution. In this regard the Alumni Association plays a very important role. The College has a particular format of collecting the feedback from its graduates to improve its performance and quality. During the meeting of the Alumni Association, former students provide feedback, when the former students come to college due to personal need, feedback is collected from him. The college also collects data from its outgoing students just before they are set up for the University final examination.

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5. 3. 4. How does the college involve and encourage students to publish materials like catalogues, wall magazine, college magazine, and other materials? 1st the publication & materials brought out by the students during the previous four academic sessions.

In our college, the students are only encouraged to aim for academic excellence but cultural activities also play an important role in the total development. The college magazine "Finix" nurtures the creative talent of the students. Many department of the college arrange creative writing competitions and prizes are awarded to the best writers of articles, poems, stories, etc. The college student's Union annually publishes the college magazine and teachers help them in this publication. The college has a magazine committee which is headed by the efficient teachers other than the college annual magazines, the various department also published their departmental magazine, mostly wall magazines.

5. 3. 5. Does the College have a student council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college has a student's council namely Falakata College Chhatra Samsad. The students of the college elect member of their Union/ annually. The student Union is formed through the college election conducted by the college election commission constructed by the college Governing Body as per the rules of the affiliating University.

Major activities: to maintain an academic atmosphere, Unity, discipline and brotherhood among the students, this democratically elected statutory body play a very important role. Its main activities are _

1. To create a bridge between college administration and students.
2. To bring forward the grievances of students to the notice of the college authority.
3. To conduct Fresher's Welcome Ceremony in consultation with college authorities.
4. To conduct Annual Sports & Games in collaboration with college authorities.
5. To conduct annual social function in collaboration with college authorities.
6. To publish college annual magazine.
7. To conduct Saraswati- Puja.
8. To observe the special days.

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9. Above all the Chatra Samsad maintain a owned teacher-student relation for smooth running of the college.

Funding:- the financial requirement for the activities of the Student Union is provided by the College from the fund needed by the fees, which is collected from the students at the time of admission.

5. 3. 6. Give details of various academic and administrative bodies that have student representation on them:

Student representatives are present in the following academic and administrative bodies

- a. Governing Body of the college which is the highest decision making body.
- b. The IQAC of the College has one student representative.
- c. Grievance Redressal Cell.
- d. Cultural subcommittee has one student representative.
- e. Game and sports subcommittee.
- f. Anti-Ragging Cell.

5. 3. 7. How does the institution network and collaborate with the Alumni and former faculty of the institution.

The Alumni association of the College established in 2004 and get its registration on 2016 . It is a very important stakeholder. The college alumni Association seeks to bridge the gap between the past and present. Though their evolvment. The member of the association has become instrumental in transmitting the rich heritage values valuable information experience etc. to the present generation of the students.

The former faculty members of the college also try to maintain their links with their former working place and they are invited during various occasions of the college. Few of them also serve a suggest. In present eight of our former faculties are teaching in the college as part-time teacher with good knowledge and experience. Other than such achieve help, our former faculties have always been around to guide us.

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Any other relevant information regarding Student Support and Progression which the college would like to include.

Some departments of the college keep detailed report of the students who have progressed to the higher studies or got jobs. The Placement Cell also keeps similar records of successful students.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institutions' distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institutions' traditions and value orientations, vision for the future, etc.?

The college is a rural one having SC, ST, OBC categories. The primary objective of the college is to cater to their need for higher education.

The professed mission of the college is contained in its motto, "*Tamoso Maa Jyotirgomoyo*" (education enlightens people by removing darkness).

The founders of the college had the great vision of providing higher education to the people of Dooars. Most of the people earn their livelihood from agriculture activities and tea gardens. The management of the college has been continuously trying to understand the educational needs of the local population and has been trying to enlighten them. The college is the study centre of RBU and NBU (DE Mode) which cater to the needs of higher education to the disadvantaged students. The college has two NSS units, NCC, and Physical Education wings for the students which teach them about our social responsibility as citizens of the society. Other cells of the college help to shape the values of the students.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The apex managing body of the college is the Governing Body with the Principal as the secretary, and representatives from Teachers, Students and Non-teaching Staff, and nominees selected by the Director of Public Instruction and the University of North Bengal as its members. They hold meetings at regular intervals to form the policies and plans of the college. The Teachers' Council the Academic Council, The Students' Union and various sub-committees submit proposals and ideas to the Governing Body for formulating its plans and policies. The Internal Quality Assurance Cell (IQAC) monitors the quality policy and plans and suggests necessary changes.

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6.1.3 What is the involvement of the leadership in ensuring:

- the policy statements and action plans for fulfilment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with North Bengal University and relevant stakeholders.
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change and development

Apart from formulating plans and policies, the Governing Body of the college also nominates its members to be part of various sub-committees which operationalize the plans and policies.

In addition, the quality objectives of the college and the implementation are reviewed by the Governing Body and the Internal Quality Assurance Cell (IQAC) for making necessary changes.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Governing Body formulates various sub-committees in which it nominates its members along with other stakeholders. The Principal is the chairman of all sub-committees. The sub-committees look after the implementation of the plans of the Governing Body as well as schemes approved by various bodies such as University, State Government, Central Government and UGC.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The faculties play a vital role in the management of the college. They are not only involved in every decision-making process of the college, but also in the execution of the policies by sending representative to the Governing Body and as members of various sub-committees. The Governing Body of the college takes policy decisions based on the recommendations of the Teachers' Council and the Academic Council, which comprise only teaching faculties.

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6.1.6 How does the college groom leadership at various levels?

At the student level, the elected representatives to the Students' Union play a vital role in the college management since the General Secretary of the Students' Union is a member of the Governing Body. The teachers and non-teaching staff send representatives to the college Governing Body. They play the leadership role in the governance of the college.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college is not an autonomous college. The syllabus is framed by the University of North Bengal, but within that framework the teachers, through the Academic Council, are allowed to devise methods for effective teaching. The methods include tutorials, home assignments, project work, etc.

The faculty are given autonomy in running the departments and the students are allowed to come up with suggestions. The Governing Body intervenes only when necessary.

6.1.8 Does the college promote a culture of participative management? If "yes", indicate the levels of participative management.

Yes

Four Teachers' Representatives are elected/selected to the Governing Body. Two Non-teaching representatives are elected/selected to the Governing Body. The elected General Secretary of Student Union is a member of the Governing Body. Four teacher-representatives (including the secretary of the Teachers' Council) and two non-teaching representatives are in the Finance & Purchase Sub-committee to look after the financial matters of the college.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The college has a formally stated quality policy devised and monitored by the Governing Body and the Internal Quality Assurance Cell (IQAC).

The Academic Council of the college publishes an Academic Calendar with detailed schedule of admission, classes, examinations, registration, and other academic and cultural

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activities at the beginning of the session. All activities of the college are conducted in accordance with the Academic Calendar.

The rules and regulations of the college are published on the college website, which also has the Academic Calendar.

The quality policy is periodically reviewed by the Governing Body and the IQAC.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes. The improvement of infrastructure is given top priority at this moment for academic expansion. And for this the construction of canteen, seminar hall is in progress and some proposals have been submitted to Government agencies and the UGC to overcome the accommodation of crisis. With the approval of new subjects, the college has been appointing guest teachers to run the courses till full-time teaching posts are sanctioned by the authority concerned.

Keeping in mind local needs, the college is now a Study Centre of RBU, NBU (DE Mode).

The college has signed a MoU with Webel for introducing self-financed computer application course to make the students more employable-worthy.

6.2.3 Describe the internal organizational structure and decision making processes.

The Students' Union and the Non-Teaching Staff form the bottom of the management and suggestions from them are welcomed at the Governing Body meetings. The decisions and recommendations of the Teachers' Council are deliberated in the Research Committee, Library Sub-committee, Finance & Purchase Sub-Committee, Building Sub-committee, etc. Their recommendations are discussed in the Governing Body meetings where plans are chalked out for execution by the sub-committees concerned. The Quality Assurance Cell (IQAC) monitors the overall planning and execution.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning

The teachers of all the departments are keen to use innovative methods to provide quality education to the students of the college. The methods followed include both traditional class room teaching as well as the use of ICT.

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The students of the college greatly benefit from attending seminars. Workshops are arranged to provide additional knowledge. The different academic and cultural units foster all-round development of the students.

A. Interactive Teaching

1. Classroom with ICT facilities such as LCD Projector, etc.
2. Audio system for better communication
3. Workshop, Seminar, Group Discussion, etc.
4. Tutorial classes by some departments

B. Collaborative Learning

1. Project Work
2. Group Discussion
3. Educational Excursion
4. Field Survey
5. Communicative English class
6. Music Club
7. Drama Club
8. Literary Club
9. General Knowledge Cell
10. Debating Club
11. Sports Club
12. Magazine/wall magazine
13. E-Book/journal Bank
14. Inlibnet's N-LIST Programme
15. Membership to American Library
16. Membership to British Council Library
17. Research Bank
18. Sports Competitions

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19. Cultural Programmes

C. Independent Learning

20. Access to Laboratory (Department of Geography)
21. Access to Internet
22. Project Work
23. Magazine/wall magazine
24. Seminar, Workshop
25. Awareness Rally

Research & Development

The college has a Research Committee which devises plans for research and development and monitors the same. The Committee recommends research projects submitted by faculty for funding from the UGC. An attempt has been made to create a Research Fund for the researchers of the college. Two MRPs are ongoing on History and Political Science.

Community engagement

NSS Units, of the college, NCC and Physical Education departments are actively engaged in multiple community activities and services through student-volunteers and participants. NCC and Dept. of Physical education have achieved a number of much coveted awards for the different national/state bodies of repute.

Human resource management

The college invites eminent scholars, researchers, writers and professionals to deliver special talks in seminars, workshops and other such events organised by the college. The college has also invited performers, environmentalists, disaster management experts and social workers to build bridges with the world outside academia.

Industry interaction

As the area is surrounded by tea gardens and a major portion of the students comes from the tea- belt, the college interacts with Tea Garden management.

The college has signed a MOU with Webel (West Bengal Electronics Industry Development Corporation Limited) for self-financed course in computer application.

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6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal as the Head of the Institution personally keeps in touch with the UGC, the State Government, the university, other government and non- government agencies and various stakeholders to remain up-to-date with the latest developments. The Principal's has access to the Internet through which information is downloaded in real time. The college website has the Principal's personal email ID, through which stakeholders can establish direct contact. The Principal is the chairman of all sub-committees of the college and all new developments are discussed in the meetings of the sub-committees periodically.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management always encourages and allow utmost freedom to the staff to bring innovative ideas and initiate actions for the overall growth of the institution. Thus it is the policy of the management to encourage and involve all the staff in effective and efficient transactions of the institutional processes. By this process the management is continuously involved in improving institutional progress and enrichment. It always strives to create an ambience of academic as well as community enrichment for the excellence of the college.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Governing Body has taken various administrative decisions. These are:

- a) Refurbished Computer Lab/IT room for staff and students of the college.
- b) Study Centre for RBU and NBU (DDE Mode) P.G. courses in various subjects.
- c) A state of the art Virtual Classroom is being constructed
- d) Completion of Conference Hall

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If "yes" what are the efforts made by the institution in obtaining autonomy?

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No

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The Grievance Cell has separate drop boxes for staff and students and holds immediate meetings to resolve grievances, if any, to promote peace and harmony in the college. The Anti-Ragging Cell does the same.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No court case has been filed by the college or against the college in the last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If "yes" what was the outcome and response of the institution to such an effort?

Yes. The IQAC analyses feedback from students and parents collected through feedback forms. The Academic Council takes cognizance of feedback from the students before taking decisions to improve the academic activities of the college.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The college has taken the following initiatives to enhance the professional development of its teaching and non-teaching staff:

- Total computerization of the office works through LAN from Server Room
- All the Office Staff are made computer literate through a computer workshop held in college
- Teachers are provided with laptop computers for use in teaching-learning process
- Provision for Internet connection and Desktop Computers for all departments through Server Room

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- Provision of LCD monitors in three e-learning space
- Internet connection to library
- Computerization of the library

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Knowledge of ICT is provided to all teachers.

The college encourages the teachers to attend refreshers courses, orientation programmes, short-term courses, seminars and workshops to update their knowledge and use them in classroom teaching.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The college has a performance appraisal system for all the teaching staff. These records are essential for the career advancement of the staff.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The Principal periodically reviews the performance appraisals of the staff and faculties and if needed communicates with the staff concerned to improve their performance. The Academic Council takes cognizance of academic appraisal reports and acts accordingly.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?
Festival Bonus to selected employees : 100%

Laptop computers to teachers : (of all teachers in substantive posts)

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6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

All recruitments to substantive teaching posts are done as per the recommendations of the West Bengal College Service Commission. In addition, the college recruits qualified Guest Teachers whenever necessary. The college also invites eminent faculties to deliver lectures and special talks at seminars, workshops, etc. The college facilitates the participation of existing faculties in orientation programmes, refresher courses, short-term courses, etc. for career development.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The Governing Body and the Internal Quality Assurance Cell (IQAC) monitor all financial matters of the college. In addition, the college has a Finance & Purchase Sub-committee, comprising the Principal as Chairman and three representatives from the teaching and two from the non-teaching staff, for effective and efficient use of available financial resources.

Yearly audit of the college is made and the college accounts are jointly operated by the Principal and the President of the Governing Body.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The government appoints external auditor every year for auditing the college finance. Audit has been completed up to 2014-2015.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Institutional Receipt/funding

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Year	Grant -in-aid (pay & all.)	Other Govt. Grant	UGC	University	Fees	Other Income	Total
2013-14	13980851	538340	300000	77380	3343070	409820	18649461
2014-2015*	8762133	216000	1139204	84187	3586335	298836	14086695
2015-2016*	13436328	173500	--	91890	3613464	213077	17528259
2016-2017*	10345376	386500	--	30000	2858558	490170	14110604

* Accounts yet to be audited.

Deficit, if occurs, is managed through the college's own resources.

(Continued on next page)

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6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Year	UGC	Panchayet Samiti	D.M. Alipurduar	Higher Education Dept.(WB)	District youth Office	North Bengal University	Remarks
2013-14	300000	----	--	538340	--	77380	Rs.100000/- for Entry in services No recurring (amount Utilized for Laptop, Epson Projecter) Rs.100000/- for Books & Journals (amount Utilized for books & journals) Rs. 100000/- for Equipment (amount Utilized for 2 Desktop, 2 L Monitor, Panasonic Fax, Laserjet Printer)
2014-15	704	----	----	216000	----	84187	* Additional grant (Rs.531000/- sanctioned in XIth Plan and balance Expenditure Rs. 704/- is sanctioned And deposited in XIIth Plan.
	60000	----	----	----	----	----	* Books & Journals (amount Utilized for Books & Journals)
	60000	----	----	----	----		* Equipment (amount Utilized for camera, Quickheal total security, cost of Cable, HP Laserjet Printer & Toner)
	300000						* Rs. 60000/- for Office Equipment Rs. 60000/- for Honorium to the Co-ordinator/Director. Rs. 60000/- for Hiring Services for senatorial & technical services Rs.70000/- for ICTS communication Expenses Rs. 50000/- for Contingencies.
	112500						* Seminar /conference
	75000						* Seminar /conference
	240498						* Plan Block Grant Head-31 (amount Utilized for the same head)
	641992						* Plan Block Grant Head-35 amount Utilized for the same head)
2015-16							

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2016-17

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If “yes”, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The college has as an Internal Quality Assurance Cell (IQAC) constituted by the following Members:

1. Dr. Hirendra Nath Bhattacharjee (Principal), Chairperson
2. Dr. Abu Siddik (Co-ordinator), Assistant Professor, Dept. of English
3. Dr. Mrinal Kanti Sinha , Associate Professor, Dept. of English
4. Dr. Aziz Ahmed, Associate Professor, Dept. of Political Science.
5. Sri Ranjan Roy, Assistant Professor, Dept. of Bengali
6. Sri Pradip Kumar Adhikary, Assistant Professor, Dept. of History
7. Smt. Sanchita Chakraborty, Dept. of Philosophy
8. Sk. Rofikul Islam, Dept. of Education
9. Sri Sisir Das, Dept. of Economics
10. Sri Tapas Kumar Das Roy, Head Clerk
11. Block Development Officer (Falakata Block) – External Member
12. Dr. Ramaprasad Nag (TIC, Jateswar College)—External Member
13. Sri Suresh Lala, President, Governing Body, Falakata College
14. Sri Nirad Baran Roy (Secretary, Falakata College Organizing Committee)
15. Sri Sisir Maitra, Guardian Representative

The Governing Body has constituted the IQAC to maintain and advise the staff and management on quality assurance process. The IQAC discusses things related to academic, administrative and financial management and recommends its proposal to the Principal for taking actions in consultation with the concerned departments/authority. The IQAC also processes the Career Advancement Schemes of teachers.

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b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented? IQAC being the nodal agency of the institution always tries to promote and stimulate the academic and administrative performance of the institution consistently and in a continuous manner. The IQAC made certain recommendations and the following were implemented by the college authority.

- Assignment of a separate room for IQAC
- Arrangements of separate ICT facilities for students and staff
- Organizing ICT workshop
- Internet facilities in the office, library, Computer Lab/IT Room and IQAC Room
- Installation of LCD Projector in classrooms
- Installation of Smart Board & Green Board in classrooms
- Taking safety measures such as completing the boundary wall of college, installation of CCTV and fire-extinguishers, setting up lights on the college campus, etc.
- Construction of new classrooms along with the required infrastructure
- Purified water supply for staff, faculty and students
- Strengthening water supply by installing new water treatment plant
- Arranging of seminars (UGC sponsored) in various faculties
- Arranging workshop/awareness rally through various clubs/cells/units
- Setting up Sick Room with first aid in the college
- New computer sets to be purchased for strengthening ICT facility
- Initiative has been taken for the introduction of Science stream
- Hardware and software upgrade
- Proposal submitted for construction of mini indoor stadium
- Assignment of a separate room for Virtual Classroom

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

As per UGC norms, the IQAC has three external members nominated by the Governing Body. Their contribution and inputs are beneficial for the IQAC. The members are:

1. Block Development Officer (Falakata Block)
2. Sri Nirad Baran Roy (Secretary, Falakata College Organizing Committee)
3. Sri. Sisir Maitra– External Member (guardian representative)
4. Dr. Ramaprasad Nag – External Member (TIC, Jateswar College)

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The Block Development Officer (Falakata Block) actively helps the college in implementing various infrastructural schemes relating to the college. Sri Nirad Baran Roy and Dr. Ramaprasad Nag assist the college by suggesting multiple quality enhancement measures for implementation for the benefit of the institute. Sisir Maitra, being a parent representative, too, plays an important role in policy making as a stakeholder in the development of the college.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The former students of the college have formed a registered alumni association under the West Bengal Society Registration Act. The registered Alumni Association contributes to the effective functioning of the IQAC. The IQAC also takes cognizance of students' feedback through feedback form.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The members of the IQAC (Internal and External) hold quarterly meetings as per norms. In the meetings, interaction and discussions are made regarding implementation of new policies and recommendations. Discussions about action taken report are also done in the meetings.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If „yes“, give details on its operationalisation.

Yes. Please refer to 6.2.1 and 6.2.2.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If „yes“, give details enumerating its impact.

Yes. The IQAC has organized a workshop on IT-assisted teaching in quality management for teaching and non-teaching staff and plans to organise more such workshops in future. All staff-members of the college are now aware of the benefits of IT-assisted activities and utilise the same in classrooms and the office.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If „yes“, how are the outcomes used to improve the institutional activities?

There is no formal academic audit system as such. The office keeps a record of percentage of students passing out in the final examinations. The Academic Council has been formed to review the academic progress.

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6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The Internal Quality Assurance Cell (IQAC) of the college has been formed as per the norms of the UGC. The Principal as Chairperson of the IQAC keeps in touch with external regulatory authorities to ensure that the plans and policies are in line with the necessary requirements.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The Academic Council and the Teachers' Council are tasked with reviewing the teaching-learning process. Both are chaired by the Principal who is also the chairperson of the Internal Quality Assurance Cell (IQAC). The Academic Council and the Teachers' Council hold regular meetings to discuss the following:

1. Academic Calendar including Programme Calendar
2. Class routine
3. Teaching plan
4. Introducing innovative teaching methods
5. Feedback from students through feedback forms
6. Feedback from parents through feedback forms
7. Feedback from alumni through Alumni Association meetings
8. Percentage of attendance
9. Results of internal tests and final examinations conducted by the university
10. Need to appoint qualified guest teachers when necessary

These discussions form the basis of reviewing the teaching learning process of the college.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The college communicates its quality assurance policies, mechanisms and outcomes to the Various internal and external stakeholders in the following manner

1. Through the meetings of the various sub-committees of the college
2. Through information provided in the college website

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3. The Self Study Report of the college
4. Meeting with parents
5. Meetings with alumni
6. Meetings with Students Union
7. Sessions with students in general organised by the Student-Teacher Interaction Cell, Academic Counselling Cell, etc.

Any other relevant information regarding Governance Leadership and Management which the college would like to include

The IQAC analyses the feedback from students and parents through feedback form, as well as suggestions from the alumni, and the results are utilised during policy making.

Criterion-----VII

INNOVATION AND BEST PRACTICES

1.1 Innovation:-

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Falakata College is situated in the lap of Dooars. Dooars has its own lush green beauty with tea gardens in all the areas. Where other college try to make their campus green, but we are lucky that we have a natural green campus. The plantations and other trees catalogued by Green Audit. The Green Audit is not done by any auditing agency but the NSS and NCC and Physical Education Department do the audit.

7.1.2 Initiatives taken by the college to make the campus eco- friendly.

- **Energy conservation** : The college uses LED lights wherever possible to ensure lower consumption of electricity
- **Use of renewable energy**: Proposal for solar lamps to light the approach road from the main gate to college building has been submitted to the District Magistrate and it has been forwarded to the Block Development Office for necessary action.
- **Water harvesting**: Not yet.
- **Check dam construction**: No, but the college protects and utilizes the drainage system adjacent to the college campus.
- **Efforts for Carbon neutrality**: Most of the staff and students of the college use eco-friendly transport (bicycles and electric rickshaws) to travel to and from college. The location of the college is very eco-friendly. The college is the surrounded by greenery in

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the form of tea gardens and forests. The college is also very keen to maintain its environment. The college environment is automatically pollution controlled.

- **Plantation:** For the purpose of maintaining the green campus the college has taken initiative to plant trees and maintain them properly.

NSS, NCC volunteers always organize and actively participant in programme to keep our campus clean and green.

- **Hazardous waste management:** The College discourages the students from carrying plastic carry bags. The institution has sufficient members of dustbin to keep the campus clean and free from health hazards. The college does not produce any other hazardous waste.
- **E-waste management:** The College reuses and recycles electronic accessories such as printer cartridges etc. Old and waste electronic and electric items/goods/materials are stored safely to avoid environmental hazards.

7.2 Innovations

7.2.1 Give details innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- a. **Introduction of new subjects:** The college has introduced new departments like Sanskrit and Geography in the last four years.
- b. **Introduction of PG courses in ODL mode:** The college is now a Study Centre of RBU and NBU (DDE Mode) offering a number of PG courses. This has been done to facilitate student progression from UG to PG courses.
- c. **Setting up of Sick Room:** A Sick Room equipped with first aid, basic medical equipment, Fowler Bed, trolley stretcher and wheelchair has been set up with doctors, nurses and ambulance on call.
- d. **Setting up of IT Room/Computer Lab:** An IT Room/Computer Lab has been set up for staff and students
- e. **Smart classrooms:** The college now has six ICT-enabled smart classrooms
- f. **Departmental Libraries:** All the departments of the college now have separate departmental libraries
- g. **Introducing ramps in the college:** Ramps have been built up at the entrance of some class room for the physically challenged students. In this way safety and security of such students have been maintained.

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- h. **Monitoring students' attendance:** Regularity of the attendance of the students are maintained properly. The students with very poor students are debarred from appearing on the internal examinations.
- i. **Establishment of large number of Cells/Units/Clubs:** The following clubs have set up and they are functioning smoothly with the various activities.
- Placement Cell
 - Academic Counselling Cell
 - Personal Counselling Cell
 - Psycho-Social Counselling Cell
 - Gender Counselling Cell
 - Grievance Cell
 - Anti-Ragging Cell
 - Student- Teacher Interaction cell
 - Environment/Nature Cell
 - Drama Club
 - Debating Club
 - General Knowledge Cell

7.3 Best practices

7.3.1 Elaborate any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the quality improvement on the core activities of the college.

Best Practice-1

1. Title of the Practice: Plantation

2. Goal: The objective is to make the college campus green and eco-friendly and by practising it an attempt has been made to make the students, staff and all others stakeholders of the college aware about current and emerging multiple environmental issues.

3. The Context: The world faces a tremendous challenge from the environmental fronts. Pollution, environmental degradation, sustainable development, natural calamities like Earth-quake, floods, unknown diseases – all these problems have been a household talk. In this changed environment our existence is much dependent on the conservation and preservation of all environmental flora and fauna. The students must be made aware of the plaguing environmental problems to become conscious about the life and its deep relation with environment.

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4.The Practice: The College has in collaboration with social forestry department taken a lot of measures for plantation and upkeep of the clean environment. The college has forestry on both north and east sides. The college campus is surrounded by beautiful woodland also. Our college is awarded by the Department of Social Forestry of West Bengal because of its green campus. The NCC units of the college celebrates a week long 'Forest Week' (Arayna Saptha) in the first week July by planting saplings in college campus and to the adjacent neighbourhood. The NSS Units also have taken initiatives to plant different kind of trees like Debdaru, Krishnachura, Arjun, Sal etc. The trees are also planted on other occasion like on the celebration of the Foundation Day of the College and other occasions. There is also beautiful flower garden inside the campus. The garden is maintained by NSS, NCC and the Dept. of Physical Education.

1. The Evidence of Success: Because of the multiple steps taken for maintaining a green campus, our campus has been with hundreds of trees and a beautiful flower garden with a wide playground a pride of this block. The entire college is walled with various trees. The college is free from pollution and other environmental hazards. The NCC units of the college celebrates a week long 'Forest Week' (Arayna Saptha) in the first week July by planting saplings in college campus and to the adjacent neighbourhood.

6. Problems Encountered and Resources Required: we are fortunate enough to have the help of local forest department in making our campus a green and eco-friendly one. They provide necessary saplings and other resources for maintaining the clean and environment-friendly health of the institute.

7. Notes (Optional):

The college attempts to keep all necessary measures for beautifying the campus an evergreen and eco-friendly one. It will take all measures to make it a reality.

Best Practice-2

1. Title of the Practice: Introduction of ICT in teaching-learning process

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2. **Goal:** The aims of practice is to make the teaching-learning method more attractive and interactive. ICT is used as to supplement the usual lecture method of teaching and also to get the students acquainted with the use of computers and different software to further their education.

3.The Context: We are in the age of information technology and cannot stay aloof from the different uses and benefits of ICT. For that purpose our teachers have been trained through workshop organised by the IQAC to use digital equipment to enhance the quality of their class lectures. Most of the students who get admitted to the college do not have access to computers at home. The college provides them with a chance to work on computers and use the Internet for research purposes in the Library Reading Room and IT Room. Nowadays a lot of research material is available online and in electronic format and the college aspires to give its staff and students access to the same a chance to work on computers and use the Internet for research purposes in the Library Reading Room and IT Room.

4.The Practice: The college has arranged six ICT-enabled classrooms that are shared by all departments. Teachers can use these e-learning spaces to deliver lectures enhanced by power point presentations and audio-visual clippings.

Most of the students of the college come from tea gardens and tribal zones and they cannot access computers and Internet at home because the facilities are not available in their area. So to connect them with the global society and make them IT savvy, our college has arranged a separate computer room. We have a well-equipped IT Room/Computer Lab with computers where the students can access free internet in college hours. The students can also use computers in the Library Reading Room. Parts of the college campus have been made a free Wi-Fi zone.

An E-Bank of books and journals has been set up in the Central Library. The college is a member of the Inflibnet's N-LIST Programme, the American Library, and the British Council Library.

5. **Evidence of Success:** The use of ICT in classrooms has increased attendance.

Students have found it easier to understand lectures and interact by asking questions and taking part in discussions. The Computer Centre has helped them learn basic computer applications and taught them to look for online resources. The E-Bank has given them access to books and journals in electronic format.

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6. **Problems Encountered and Resources Required:** The college still has insufficient e-learning spaces because at the moment all departments cannot use them simultaneously.
7. **Notes (Optional):** The college plans to convert all classrooms into smart classrooms.

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EVALUATIVE REPORT OF THE DEPARTMENT OF BENGALI

1. Name of the Department: BENGALI

2. Year of Establishment:

3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Integrated Masters; Integrated Ph.D., etc.): UG BENGALI HONOURS COURSE
BENGALI GENERAL COURSE

4. Names of Inter-disciplinary course and the departments/ units involved: N.A

5. Annual / semester/choice based credit system (programme wise):

Annual System in U.G

6. Participation of the department in the courses offered by other departments: N.A

7. Course in collaboration with other universities, industries, foreign institution, etc.: N.A

8. Details of courses/ programmes discontinued (if any) with reasons: N.A

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professor	03	01

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Ranjan Roy	M.A., B. Ed., NET	Assistant Professor	Upanyas o Choto Golpo	14+ Yr.
Ashish Dhar	M.A. B. Ed.	Part-time Lecturer (Govt. Approved)	Medieval Age	7 Years 8 Months

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Arpita Ray Maulik	M.A., SET, M. Phil. Ph. D,	Part-time Lecturer (Govt. Approved)	Fictional Studies	6 Years 6 Months
Sanatan Biswas	M.A	Guest Teacher	Madhya yug	1 Year
Priyanka Debnath	M.A. B. Ed.	Guest Teacher	Pracchin o Madhya Yuger Bangla Sahitya	6 Months

11. List of senior visiting faculty: Nil

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty :

13. Student -Teacher Ratio (Programme wise):

Programme		Student-Teacher Ratio 2016-2017
Bengali U.G. Course 2016-20107	B.A. (Hons) Part-I, II, & III	16:1
	B.A. (Gen.) Part-I, II, & III	207:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled: N.A

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G.:

16. Number of Faculty with ongoing projects from (a) National (b) International funding Agencies and grants received: N.A.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants received: NIL.

18. Research Centre/ faculty recognized by the University: NIL

19. Publications:-

Ranjan Roy

SL. No.	Title	Name of the journals	ISSN	Date of publication
1	Swami Vivekanander Bani: Bastabayan Vabna	"Alor Sakin"	2347-341X	Eid Sankha 1422
2	Antaraler Kabi Uttam Duttar Kobita : Ekti	"Alor Sakin"	2347-341X	Boisakh 1423

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	Bikshipta Vabna			
3	Sanirbandha Monostap abong swechchha nirbasita kobi Abdus Salam Samu	"Alor Sakin"	2347-341X	September 2016

Edited Books

SL. No.	Title	ISBN	Name of the publishers	Date of publication
1	Uttarpad		Falakata College	September 2015

Chapters in Edited Books

SL. No.	Title	Title of the Book	Name of the publishers	ISBN	Date of publication
1	Jibonanander Kobita : Chotogolper onkur onweshon	Bangla Sahitya o Jibananda Das	Sanbedan	978-81-920636-5-2	2012
2	Taslima Nasriner 'Fera'	Bangla Sahitya Samprodayikota O Somonoy	N.E Publishers	978-81-8208-176-5	2017

Books

SL. No.	Title	Publishers/Year	ISBN
1	Chokher Bali : Ekti Bishleshan	S Banerjee & Co. 2009	
2	Lal Pipre	Paikan , Coochbehar, 2015	
3	Droupodir Akash	Sopan , 2015	978-93-82433-49-1

Prof. Arpita Roy Moulik:

- 1)"Rava samaj o nari ebong Ouponyasik AmiyaBhusan"/ Antarmukh/ISSN 2249-3751
- 2)"AmiyaBhusan Majumdarer Upanyase Nimnoborgio Nari"/Lokoswar/ISSN 2320-5598
- 3)"Bangla sahityae(সাহিত্যে) Narir nijaswa kantha"/Progoti-Pratibad-Protirodh:Naribiswa/ISBN 978-93-83816-56-9
- 4)"Human Rights of Women:In Socio-Literary Aspect"/Theory and Practice of Human Rights The Indian Context/ISBN 978-93-81669-80-8
- 5)"Bangla Upamyase Nimnabargo o Amiya Bhusan"/Nonai(Nababarsa sankha)/Registration No 18551/71
- 6)"Nimnabarga o Amiya Bhusaner Gar-shrikhanda Upanyas"/Kalsuddhi

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7)"Amiya Bhusaner Upanyase Pranta Uttarbanger Bratyajon"/Sahitya Sanudesh

20. Areas of consultancy and income generated : Nil

21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department :Nil

25. Seminars / Conferences / Work shop organized & the source of funding

a) National : One

b) International :

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College : One

Topics	Date
National Level Seminar "Bangla Sahitye Sampradayikata O Samannway"	29 th & 30 th July, 2015
"In Search of Origin of Fiction"	31 st March & 1 st April, 2017

26. Student profile programme / course wise :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A Bengali (Honours) 2016-2017	1363	80	38	42
B.A Bengali (General)	2516	1033	482	550

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2016-2017

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (Honours) Bengali	67.5%
B.A (General) Bengali	78%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
B.A(Honours) Bengali	100%	Nil	Nil
B.A(General) Bengali	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NET- 07,
SET - 10,
WBCSSC - 20
Primary-24
Defense Services- 15 ,

29. Student progression:

Student progression	Against % enrolled
UG to PG	100 %
PG to M. Phil	01%
PG to Ph. D	Nil

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30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	4125	1	YES	YES	N.A.

31. Number of students receiving financial assistance from college, university, Government or other agencies:

The students belonging to economically backward section of the society receive stipend / Half – full free ship/ to the girls ‘Kanyasree’ project etc. college also provides economically assistance to the students achieved good marks and position in some Examination Etc.

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

Apart from regular classes arranged special lectures seminar creative writing competition, cultural programme, celebration of Teacher’s Day and Birth day of other distinguish, Publication of Wall Magazine, Departmental Picnic, Unit Test and side by side and supply study materials to the interested students.

33. Teaching methods adopted to improve student learning::

- ❖ Power point presentation
- ❖ ICT Facility,
- ❖ Demonstration
- ❖ Lecturer
- ❖ Chart Model
- ❖ Chalk & Duster
- ❖ Preparation of Academic Calendar

34. Participation in institutional Social Responsibility:

All the teachers and students participate in the Institutional Social Responsibility and Extension activities organized by the college NSS and NCC unit (i.e. Blood Donation Camp, Health check-up, Eco-Club, Plantation etc.

35. SWOC analysis of the department and Future plans:

Strength	A Large number of students.

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Weakness	<ol style="list-style-type: none">1. Lack of sufficient fulltime faculty.2. Accommodation (Specific)3. Insufficient Books(Text and Reference)
Opportunity	<ol style="list-style-type: none">1. To arrange more seminars.2. To produce more Books to the students.3. To recruit more Full-time teachers.
Challenges	<ol style="list-style-type: none">1. To ensure employability of students.2. To Launch a departmental journal.3. Model Departmental Library

Future plans

Future plans	<ol style="list-style-type: none">1. To introduce P.G.2. Separate Department.3. Folk resource and research centre.4. To build a digital archive of rare Bengali Journal and Books for the students.5. To create an atmosphere of research work related to Bengali Literature and Folk Culture also.
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EVALUATIVE REPORT OF THE DEPARTMENT OF ECONOMICS

1. Name of the Department: DEPARTMENT OF ECONOMICS

2. Year of Establishment: 19.09.1981

3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Integrated Masters; Integrated Ph.D., etc.): UG ECONOMICS GENERAL COURSE

4. Names of Inter-disciplinary course and the departments/units involved: N.A

5. Annual semester/choice based credit system (programme wise):

Annual System in U.G

6. Participation of the department in the courses offered by other departments: Nil.

7. Course in collaboration with other universities, industries, foreign institution, etc.: N.A

8. Details of courses/ programmes discontinued (if any) with reasons: N.A

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professor	02	02

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Udita Biswas	M. Sc., NET	Assistant Professor	Finance	2 Years
Sisir Das	M.A., NET,B.Ed	Assistant Professor	International Trade and Agricultural Economics	
Prosenjit Sarkar	M.A.	Part-time Lecturer	Advanced International Economics and Econometrics	6 Years
Johnny Murmu	M.A	Guest Lecturer	i) Theory of price Economics of Labour ii) International Economics	4 Years

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iii) Economics of Development
iv) Banking and Financial institution

11. List of senior visiting faculty : N.A

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty : N.A

13. Student –Teacher Ratio (Programme wise):

Programme		Student-Teacher Ratio 2015-2016
U.G. Course	B.A. (General) Part-I, II, & III	12:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled : N.A

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G. :

Name	Qualification
Udita Biswas	M. Sc, NET
Sisir Das	M.A., NET,B.Ed
Prosenjit Sarkar	M.A.
Johnny Murmu	M.A.

16. Number of Faculty with ongoing projects from a) National b) International funding Agencies and grants received : Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants Received: Nil.

18. Research Centre/ faculty recognized by the University: Nil.

19. Publications:-

Johnny Murmu

SL. No.	Title	Name of the journals	ISSN	Date of publication
1	"Gender Discrimination in Household Decision Making: Insights s Women Labour Force Participation and Intra-Household Bargaining Power.	Women in Development	978-93-81757-13-0	2014

20. Areas of consultancy and income generated: Nil

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21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil.

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil.

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry/ other agencies : Nil.

23. Awards / Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists / visitors to the department : Nil.

25. Seminars / Conferences / Work shop organized & the source of funding

a) National : Nil.

b) International : Nil.

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College: Nil.

26. Student profile programme / course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A Economics (General) 2016-2017	2516	92	50	42

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (General) Economics	78%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
B.A General	100%	Nil	Nil

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Economics

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? Nil.

29. Student progression:

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil	Data not available
PG to Ph.D	Data not available
Ph.D to Post-Doctoral	Data not available
Employed <ul style="list-style-type: none"> • Campus Selection • Other than Campus recruitment 	Data not available
Entrepreneurship/ Self-employment	Data not available

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	847	3	YES	YES	N A

31. Number of students receiving financial assistance from college, university, Government or other agencies:

The student's belongs to SC/ST/OBC category and some students of minority community are receiving scholarships / free ships from the Govt. The girls under BPL category are receiving financial assistance under 'Kanyashree' project from the State Govt. Some of poor college students are receiving assistance from the College Fund.

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

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Special lectures, Extra classes, Class Test, Providing Study materials and notes.

33. Teaching methods adopted to improve student learning::

- ❖ Power point presentation
- ❖ ICT `Facility,
- ❖ Lecturer
- ❖ Chart Model
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility:

The students of our Economics Dept. participate activities organized by Falakata College NSS unit (Blood Donation Camp, Health Unit).

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">❖ Co-operation of the teachers.❖ Students are regular, sincere and obedient.❖ Dept. is self contained with enough class rooms, smart classroom, exclusive library, and computer facility.❖ Special attention is put for week students.
Weakness	<ul style="list-style-type: none">❖ Students are weak in communicating in good English.❖ Students are also poor in mathematical analysis.
Opportunity	<ul style="list-style-type: none">❖ There is a vast scope of making kin-guidance to the students.❖ To link other department like geography in the related areas.❖ To help the students for competitive examination.
Challenges	<ul style="list-style-type: none">❖ It is a great challenge for the survival of the dept. as no. of students is falling.❖ Students are afraid of mathematical approach of Economics.❖ Guardians are not well aware about scope and importance of this subject.

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Future plans

Future plans	<ul style="list-style-type: none">❖ To motivate the guardians about the importance and practical use value of this subject in the real life.❖ To help the students with kin-guidance to develop their skill in mathematical approach and to assist them to improve communicative English.❖ To make continuous correspondence with the guardians through guardian meeting.❖ To motivate the students in participating extracurricular activities.❖ To develop the competitive mind of the students.❖ To put emphasis on the field based work and get a touch with local people.
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

EVALUATIVE REPORT OF THE DEPARTMENT OF: - EDUCATION

1. Name of the Department: Department of Education

2. Year of Establishment: Introduction of General Course: 2009

Introduction of Honours Course: 2012

3. Name of Programmes/Courses offered (UG, PG, M.Phil., Ph. D., Integrated Masters; Integrated Ph.D., etc.): i. B.A. (Honours) Education

ii. B.A. (General) Education

Affiliated to the University of North Bengal

4. Names of Inter-disciplinary course and the departments/units involved: Nil

5. Annual / semester/choice based credit system (programme wise): Annual

6. Participation of the department in the courses offered by other departments: No

7. Course in collaboration with other universities, industries, foreign institution, etc.: Nil

8. Details of courses/ programmes discontinued (if any) with reasons: Nil

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	2	2

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

11. List of senior visiting faculty: Nil

12. Percentage of lecturers delivered and practical classes handled (programme wise)
by temporary faculty : 100%

13. Student -Teacher Ratio (Programme wise):

U.G. Course Session: 2016-17	B.A(Honours) Part-I,II,III	19:1
	B.A(General) Part-I,II,III	395:1

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14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G. :

Name	Qualification
Priya Topno	M.Ed, MA (English), NET
Sk. Rofikul Islam	M.A.,B. Ed, M.Phil, NET
Rajesh Barman	M.A
Anjana Barman	M.A, B. Ed
Partha Saha	M.A, B. Ed
Saikat Das	M.A, B. Ed

16. Number of Faculty with ongoing projects from a) National b) International funding Agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants received: Nil

18. Research Centre/ faculty recognized by the University: Nil

19. Publications:

Priya Topno (Co-authored with Peter Lepcha)

Papers in Conference Proceedings

Priya Topno	M. Ed, M.A. (English), NET	Assistant Professor	Guidance and Counselling	7 Years+
Sk. Rofikul Islam	M.A., B. Ed, M. Phil, NET	Assistant Professor	Educational Technology	5 Years+
Rajesh Barman	M.A	Part-Time Lecturer(Govt. Approved)	Education and Vocational Education	10 Years +
Anjana Barman	M.A., B. Ed	Part-Time Lecturer(Govt. Approved)	Guidance and Counselling	7 Years +
Partha Saha	M.A., B. Ed	Guest Lecturer	Distance Education	4 Years +
Saikat Das	M.A., B. Ed	Part Time Lecturer	Student-Teacher Ratio (2016 - 2017)	6 Years +

Sl.No.	Title	Details of Conference Publication	ISBN/ISSN
1.	Howard Gardner's Theory of Multiple Intelligence: A Place for Bodily Kinesthetic Intelligence in Holistic Curriculum	"Sports, Games and Holistic Education" Salesian Journal of	ISSN- 0976-1861

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Humanities and Social
Sciences Vol. IV, No.2
December,2013

20. Areas of consultancy and income generated: Nil

21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme: 100% (B.A Part III Honours Students)

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students: One Gold Medal by University of North Bengal for UG Exam-2011.

24. List of eminent academicians and scientists / visitors to the department:

Name of the eminent academicians and scientists / visitors	Designation / Institution

25. Seminars / Conferences / Work shop organized & the source of funding

a) National: Nil

b) International: Nil

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College : One

State Level-- "Teaching Learning Method: Problems & Prospects"	24 th & 25 th March' 2017
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26. Student Profile Programme/ Course wise:

Name	of the	Applications	Selected	Enrolled
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Course/programme (refer question no. 4)	received		*M	*F
B.A Education (Honours) 2016-2017	658	41	25	16
B.A Education (General) 2016-2017	2516	1052	514	538

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (Honours) Education	82.9%
B.A (General) Education	78%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
B.A(Honours) Education	100%	Nil	Nil
B.A(General) Education	100%	Nil	Nil

All figures based on U.G Part I,II,III of the 2016-2017 academic session.

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N.A

29. Student progression:

Student progression	Against % enrolled
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

UG to PG	Data not available
PG to M.Phil	Data not available
PG to Ph.D	Data not available
Ph.D to Post-Doctoral	Data not available
Employed <ul style="list-style-type: none"> • Campus Selection • Other than Campus recruitment 	Data not available
Entrepreneurship/ Self-employment	Data not available

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	1345	2	50%	Yes five well equipped	Yes well equipped

31. Number of students receiving financial assistance from college, university,

Government or other agencies: 205*

*[Average number of recipients of grants]

32. Details on student enrichment programmes (special lectures/ workshops/ seminar)

With external experts: College provides Special classes, Extra classes, Class test, Study Materials etc.

33. Teaching methods adopted to improve student learning::

- ❖ Power point presentation
- ❖ ICT `Facility,
- ❖ Demonstration
- ❖ Lecture Method
- ❖ Chart Model
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility: Activities of NSS/NCC- 50 Students.

35. SWOC analysis of the department and Future plans:

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Strength	<ol style="list-style-type: none">1. Good number of meritorious students in our department.2. 90% passing rate of the students.3. Smart class room .
Weakness	<ol style="list-style-type: none">1. Insufficient reference books in library.2. Insufficient equipments in Dept. Laboratory.3. Most of the students comes from economically backward area.
Opportunity	<ol style="list-style-type: none">1 To recruit more fulltime teachers.2 To purchase more books.3 To arrange Seminars.
Challenges	<ol style="list-style-type: none">1 To train the students with excellent communication skill.2 To launch a departmental journal.3 To ensure employability of more students.4 To make not only good student but also good citizen.

Future plans

Future plans	<ol style="list-style-type: none">1 To organize more Seminar.2 To procure more books for Dept. Library.3 To request College authority to recruit more teachers.4 To motive students social and Environmental programme.
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH

1. Name of the Department: Department of English

2. Year of Establishment: Introduction of General Course: 1981

Introduction of Honours Course: 1998

3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Intergrated Masters; Intergrated Ph.D., etc.): i. B.A.(Honours)English ,

ii. B.A. (General) Elective English

iv. Compulsory English.

Affiliated to the University of North Bengal

4. Names of Inter-disciplinary course and the departments/units involved: Nil

5. Annual / semester/choice based credit system (programme wise): Annual

6. Participation of the department in the courses offered by other departments: Yes, the Department is actively involved in all courses offered by the other departments as per the norms of NBU curricular. The department is also engaged in NSS activities.

7. Course in collaboration with other universities, industries, foreign institution, etc.: Nil

8. Details of courses/ programmes discontinued (if any) with reasons: Nil

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
1. Professor	-	-
2. Associate Professor	-	1
3. Assistant Professor	3	2

10. Faculty profile with Name, qualification, designation, specialization (D.Sc./ D. Litt. /Ph.D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. M.K. Sinha	M.A ,Ph. D	Associate Prof.	Literary Criticism	35 Years
Smt. Soma Roy Bardhan	M.A, M.Phil NET	Assistant Prof.	American Literature	14 years
Dr. Abu Siddik	M.A, B. Ed, Ph.D,	Assistant Prof.	American Literature &	7 Years

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	NET		Literary Theory	
Smt.Dalia Sur Chanda	M.A	PTT(Govt. approved)		9 Years
Mr.Papan Sarkar	M.A, B.Ed	PTT(Govt. approved)		8 Years

11. List of senior visiting faculty: See item No-24

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (Programme wise):

Programme		Student-Teacher Ratio 2016--17
U.G. Course Session: 2016-17	B.A General Part-I,II,III	28:1
	B.A Honours Part-I,II,III	36:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G.:

Name	Qualification
Dr. M.K Sinha	M.A, Ph.D
Smt. S.R Bardhan	M.A, M.Phil, NET
Dr. Abu Siddik	M.A,B. Ed, Ph.D, NET
Smt.Dalia Sur Chanda	M.A
Mr.Papan Sarkar	M.A, B.Ed

16. Number of Faculty with ongoing projects from a) National b) International funding Agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants received: Nil

18. Research Centre/ faculty recognized by the University: Nil

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19. Publications:

Dr. Mrinal Kanti Sinha

Sl. No.	Title	Details of Conference Publication	ISSN/ ISBN
1.	Shakespeare's King Lear as a Christian Play	Symposium, Atlantic Publication, New Delhi, 2007	

Soma Roy Bardhan

Sl. No.	Title	Details of Conference Publication	ISSN/ ISBN
1.	The Need for Value Education in Today's Rapidly Changing Social Scenario	New Academic Publishers	ISBN- 9788186772843
2.	Sexual Assault on Women - A Burning Moral and Socio Economical Issue	Indian Journal of / Public Health Research and Development	ISSN- 0976-0245

Dr. Abu Siddik

Sl. No.	Title	Details of Conference Publication	ISSN/ ISBN
1.	William Faulkner and Parenting	The Atlantic Literary Review, 2012	ISSN-0972-3269
2.	'Dooars Tea Tribals' Diasporic Identity	Criterion e-Journal, 2013	ISSN-0976-8165
3.	Migration and V.S. Naipaul's A House for Mr. Biswas	Rural-out Migration in India: Problems and Prospects, 2013	ISBN-978-81-926968-0-5
4.	Lesbian and Gay Families, Parenting: An Overview	Cultural Studies Theories and Praxes, 2013	ISBN-978-81-927259-0-1
5.	Vivekananda's Vision of Religion: A brief Survey of Hinduism and Islam	Research Chronicler: International Multidisciplinary Research Journal, 2014	ISSN- 2347-5021
6.	Bengali Muslims as Marginals	Falakata College Cell, 2015	ISBN-978-93-8467-113-6

Edited Book:

1.	"Representation of the Marginalised in Indian Writings in English,"	Falakata College Cell, 2015	ISBN-978-93-8467-113-6
2	"Paschimbonger Bangali Musolmaner	Publishers N.E	978-81-8208-176-5

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Atmaporichoy “

Book:

1.	Mis/Fit Parents in Faulker’s Select Texts	Authorspress,2015	ISBN-978-93-5207-140-1
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20. Areas of consultancy and income generated : NIL

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards:

Name of the Faculty	National Committees	International Committees	Editorial Boards
Dr. M.K Sinha	Nil	Nil	Editorial member of Falakata College, Publication Cell
Smt. Soma Roy Bardhan	Nil	Nil	Editorial member of Falakata College, Publication Cell
Dr. Abu Siddik	Nil	Nil	Editorial member of Falakata College, Publication Cell, “Robibar Patrika” ISSN. 2278-6155

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department :

Name of the eminent academicians and scientists / visitors	Designation / Institution
Dr.D Sharma	Associate Prof. NEHU(Tura Campus)
Dr. T.Ahmed	Assistant Prof. Aliah University
Dr. S Ain	Assistant Prof. PRMS MahalayaVidhyalaya
Dr. Sumit Chakraborty	Associate Prof. Presidency University
Dr. G.N Roy	Profssor NBU

25. Seminars / Conferences / Work shop organized & the source of funding

a) National : One

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b) International : Nil

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College : One

Topics	Date
National – “In Search of Origin Of Fiction”	31 st March & 1 st April, 2017
National – “Representation of the Marginalized in Indian English Writing.”	07-11-2014 to 8-11 2014

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A English (Honours) 2016-2017	673	78	28	50
B.A English (General) 2016-2017	2516	102	75	27

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (Honours) English	49.2%
B.A (General) English	75%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

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27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
B.A (General)	100%	Nil	Nil
B.A (Honours)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? Nil

29. Student progression:

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil	Nil
PG to Ph. D.	Nil
Ph. D. To Post-Doctoral	Nil
Employed <ul style="list-style-type: none"> Campus selection Other than campus recruitment 	Data not available
Entrepreneurship/ Self-employment	Data not available

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	2140	2	Yes Internet facility available for staff and Students	Yes, five well equipped class rooms shared by all departments	N.A

31. Number of students receiving financial assistance from college, university, Government or other agencies: 205*

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*[Average number of recipients of grants]

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts: UGC Sponsored Seminar by the Department on 7th & 8th November 2014.

33. Teaching methods adopted to improve student learning:

- ❖ ICT Facility
- ❖ Lecture method
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility (ISR) and Extension activities: Activities of NSS/NCC ,Blood Donation Camp, Medical Camp etc..

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• Good number of meritorious students in our department.• 90% passing rate of the students.• Smart class room.• Internet facilities for staff and students.
Weakness	<ul style="list-style-type: none">• Students have weak background in English.•
Opportunity	<ul style="list-style-type: none">• To arrange Seminars.• Tutorial classes
Challenges	<ul style="list-style-type: none">• To launch a departmental journal.• To ensure employability of more students.• To make not only good student but also good citizen.

Future plans

Future plans	<ul style="list-style-type: none">• To organize more Seminar.• To procure more books for Dept. Library.• To request College authority to recruit more teachers.• To motivate students through social and Environmental programme.
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EVALUATIVE REPORT OF THE DEPARTMENT OF GEOGRAPHY

1. Name of the Department: Department of Geography
2. Year of Establishment: Introduction of General Course in 2012
3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Intergrated Masters; Intergrated Ph.D., etc.): Geography General Course
4. Names of Inter-disciplinary course and the departments/units involved: NA
5. Annual / semester/choice based credit system (programme wise): Annual system in UG
6. Participation of the department in the courses offered by other departments:
7. Course in collaboration with other universities, industries, foreign institution, etc.: NA
8. Details of courses/ programmes discontinued (if any) with reasons: NA

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	-	-

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
ALASKA BHADRA	M.A B.Ed	Guest Lecturer	URBAN GEOGRAPHY	3 Years
JANNATUL FERDOUSH	M .A B.Ed	Guest Lecturer	CARTOGRAPHY	1 year

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11. List of senior visiting faculty :

12. Percentage of lecturers delivered and practical classes handled (programme wise)
by temporary faculty :100%

13. Student –Teacher Ratio (Programme wise):

UG Course 2016-2017	B.A(General) Part-I,II,III	7:1
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14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled :
NIL

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G. :

Full-time Faculty:

Name	Qualification
ALASKA BHADRA	M.A B.Ed, NET, SET
JANNATUL FERDOUSH	M .A B.Ed

16. Number of Faculty with ongoing projects from a) National b) International funding
Agencies and grants received : NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants
received: NIL

18. Research Centre/ faculty recognized by the University: NIL

19. Publications:-

Alaska Bhadra

Sl. No.	Title	Details of Conference Publication	ISSN/ ISBN
1.	“Dalit as Marginals”	Falakata College Cell, 2015	ISBN-978-93-8467-113- 6

20. Areas of consultancy and income generated : Nil

21. Faculty as members in National committees b) International Committees c) Editorial
Boards: Nil.

22. Student projects

(a) Percentage of students who have done in-house projects including inter
departmental / programme : Nil

(b) Percentage of students placed for projects in organizations outside the institution
i.e. in Research laboratories / Industry/ other agencies : Nil

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23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars / Conferences / Work shop organized & the source of funding

a) National : Nil

b) International : Nil

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College: Nil

26. Student Profile Programme/ Course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A Geography (Pass) 2016-2017	39	13	6	7

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (Pass) Geography	75%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NIL

29. Student progression:

Student progression	Against % enrolled
UG to PG	Data not Available
PG to M.Phil	Nil
Ph.D to Doctoral	Nil

30. Details of Infrastructural facilities

a) Library	b) Internet	c) Class	d) Laboratories
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Central Library	Departmental Book Bank	Journal	facilities for staff & Students	rooms with ICT facility	
18811	469	2	50%	Yes, two well equipped	Yes , well equipped

31. Number of students receiving financial assistance from college, university,

Government or other agencies: 205*

*[Average number of recipients of grants]

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning::

- ❖ Power Point presentation
- ❖ ICT `Facility,
- ❖ Demonstration
- ❖ Lecturer
- ❖ Chart Model
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility:

Activities of NSS/NCC Students

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none"> • Good number of meritorious students in our department. • 90%passing rate of the students. • Smart class room . • Departmental Laboratory.
Weakness	<ul style="list-style-type: none"> • No fulltime faculty. • Insufficient reference books in library. • Being a rural college. • Insufficient equipments in Dept. Laboratory. • Most of the students come from economically backward area.
Opportunity	<ul style="list-style-type: none"> • To recruit more fulltime teachers. • To purchase more books. • To arrange Seminars.
Challenges	<ul style="list-style-type: none"> • To train the students with excellent communication skill. • To launch a departmental journal. • To ensure employability of more students. • To make not only good student but also good citizen.

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Future plans

Future plans	<ul style="list-style-type: none">• To organize more Seminar.• To procure more books for Dept. Library.• To request College authority to recruit more teachers.• To motive students social and Environmental programme.
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EVALUATIVE REPORT OF THE DEPARTMENT OF HISTORY

1. Name of the Department: HISTORY

2. Year of Establishment: Introduction of History General Course- 1981-82
Introduction of History Honours. Course – 1994 – 95

3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Integrated Masters; Intergrated Ph.D., etc.): UG HISTORY GENERAL COURSE
HISTORY HONOURS COURSE

4. Names of Inter-disciplinary course and the departments/units involved: N.A

5. Annual / semester/choice based credit system (programme wise):

Annual System in U.G

6. Participation of the department in the courses offered by other departments: Nil

7. Course in collaboration with other universities, industries, foreign institution, etc.: N.A

8. Details of courses/ programmes discontinued (if any) with reasons: N.A

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professor	03	03

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Pradip Kumar Adhikary	M.A., B.ED NET,	Assistant Professor	Medieval Indian History	16 Years

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Arpita Dutta (Biswas)	M.A., B. Lib, B. Ed, SLET	Assistant Professor	Early Medieval History of India	15Years +
Dr. Subrata Debnath	M.A., B.Ed, SLET, M.Phil, Ph.D.	Assistant Professor	Modern Indian History, Himalayan Study	
Debamitra Chattopadhyaya	M.A., M. Phil., LLB.	Part-time Lecturer (Govt. Approved)	History of U.S.A.	9 Years+
Subhash Barman	M.A., B. Ed	Part-time Lecturer	Medieval History of India	6 Year +
Bidhan Ch. Roy	M.A., B. Ed	Guest Lecturer	Modern Indian History	5 Years +

11. List of senior visiting faculty : Prof. Madhab Ch. Adhikary, Associate Professor (Thakur Panchanan Barma University)
Prof. Pankaj Kr. Dutta, Associate Professor, Dinhata College.

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty : 45%

13. Student -Teacher Ratio (Programme wise):

Programme		Student-Teacher Ratio 2016-2017
U.G. Course	B.A. (Hons) Part-I, II, & III	30:1
	B.A. (Gen.) Part-I, II, & III	324:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled: Nil.

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15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G. :

Name	Qualification
Pradip Kr. Adhikary	M.A., NET
Arpita Dutta (Biswas)	M.A., B. Lib, B. Ed, SLET
Dr. Subrata Debnath	M.A., B.Ed, SLET, M.Phil, Ph.D.
Debamitra Chattopadhyaya (Part-time)	M.A., M. Phil, LLB
Subhash Barman (Guest Lecturer)	M.A., B. Ed
Bidhan Ch. Roy (Guest Lecturer)	M.A, B. Ed

16. Number of Faculty with ongoing projects from a) National b) International funding Agencies and grants received :

Sl No.	Name	Title	Funding Agency	Amount
1.	Arpita Dutta(Biswas)	The Changing Nature of the Rabhas Over Decades in North Bengal: A Case Study in Alipurduar District	UGC	2,00,000

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants received: NIL.

18. Research Centre/ faculty recognized by the University: N.A.

19. Publications:-

Pradip Kr. Adhikary

Sl. No.	Title	Details of Conference Publication	ISSN/ISBN
1.	"Indo-Bangladesh Border Crisis: And Violation of Human Rights"	Theory and Practice of Human Rights: The Indian Context (Seminar Proceeding), 2015	ISBN-978-93-81669-80-8
2.	"History and Historical Proceed in the Court of Nripendra Narayan "		

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Arpita Dutta (Biswas)

Sl. No.	Title	Details of Conference Publication	ISSN/ISBN
1.	The Indian Women: A Socio Legal Perspective	Theory and Practice of Human Rights: The Indian Context (Seminar Proceeding), 2015	ISBN-978-93-81669-80-8
2.	Dr. Muthulakshimi Reddy: Ek Ujjwal Alokabortika	The Shee Book Agency, Kolkata- 07,2016	ISBN-978-93-83816-56-9

Dr. Subrata Debnath

Sl. No.	Title	Details of Conference Publication	ISSN/ISBN
1.	<u>Book:</u> Colonial and Post-colonial Migration: <i>Nepalis into Darjeeling District</i>	Lambert Academic Publication, Germany, 2013	ISBN: 978-3-659-26135-0
2.	<i>“Colonial Migration: The Nepalis into Darjeeling District”</i>	<i>“Himalayan Miscellany”</i> Vol. 21 & 22, December 2010 & 2011.	ISSN: 0970-4922
3.	<i>“Economic Condition, Poverty and the Job Market for Nepalis outside Nepal”</i>	<i>“Himalayan Miscellany”</i> Vol. 23, 2012.	ISSN: 0970-4922
4.	<i>“British Ouponibeshik Sasentrantra O Darjeeling Jelay Nepali Abhibhasan”,</i>	<i>“Tithas Anusandhan”</i> , Vol: 26, 2012	ISBN: 978-81-910874-2-0

Shubhas Barman

Sl. No.	Title	Details of Conference Publication	ISSN/ISBN
1.	Coochbehar er Lonkosanskriti Bahumatra Bahuswar	Bangiya sahitya samsad,Kolkata, 2016	ISBN: 978-93-85131-30-1

20. Areas of consultancy and income generated : Nil

21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

(b) Percentage of students placed for projects in organizations outside the institution
i.e. in Research laboratories / Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department :

Name of the eminent academicians and scientists / visitors	Designation / Institution
Prof. Madhab Ch. Adhikary	Associate Professor, T.P.B University Coochbehar
Prof. Pankaj Dutta	Associate Professor, Dinhata College Coochbehar

25. Seminars / Conferences / Work shop organized & the source of funding

- a) National : Applied for
- b) International :
- c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College Nil

26. Student profile programme / course wise :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A History (Honours) 2016-2017	513	84	46	38
B.A History (General) 2016-2017	2516	815	351	464

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (Honours) History	66.5%
B.A (General) History	78%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
U.G. (B.A. Hons. Course)	100%	Nil	Nil
U.G. (B.A. Gen. Course)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

SLET-01, Civil Service- Nil, Defence Service-10, S.S.C-11, Primary School Service-14

29. Student progression:

Student progression	Against % enrolled
UG to PG	65% (2013-14) (Regular & Distance Course)
PG to M.Phil	4%
PG to Ph. D	2%
Ph. D. to Post-Doctoral	Nil
Employed- Campus Recruitment	Nil
-Other than Campus Recruitment	20%
Entrepreneurship/Self employment	50%

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	2175	3	YES	YES	N.A.

31. Number of students receiving financial assistance from college, university, Government or other agencies: 205*

*[Average number of recipients of grants]

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

Seminar, Tutorial class, Cultural Programme, Publication of Wall Magazine, Remedial Coaching Class (applied for) with social attention to the backward section of the students etc.

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

33. Teaching methods adopted to improve student learning::

- ❖ Power point presentation ✓
- ❖ ICT Facility,
- ❖ Demonstration
- ❖ Lecturer
- ❖ Chart Model
- ❖ Chalk & Duster
- ❖ Field Study

34. Participation in institutional Social Responsibility:

35. SWOC analysis of the department and Future plans:

Strength	1. Parent- teacher meeting 2. Regular class throughout the year 3. ICT enabled teaching 4. Good relation between teacher and student.
Weakness	1. Lack of sufficient full time faculty 2. Lack of National level seminar. 3. Insufficient reference books in library
Opportunity	1. To arrange student's seminars. 2. To procure more Books.
Challenges	1. To ensure employability of students. 2. To improve the quality of students and good academic result. 3. To launch a departmental journal.

Future plans

Future plans	1. To launch a departmental journal 2. To organize UGC-sponsored State/National / International level seminars. 3. To procure more books for Departmental Library. 4. To request college Authority to recruit more fulltime faculty in the Department.
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

EVALUATIVE REPORT OF THE DEPARTMENT OF PHILOSOPHY

1. Name of the Department: DEPARTMENT OF PHILOSOPHY
2. Year of Establishment: Introduction of Philosophy Honours Course- 2001
Introduction of Philosophy General Course – 1981
3. Name of Programmes/ Course offered (UG, PG, M.Phil. Ph. D., Integrated Masters; Integrated Ph.D., etc.): UG PHILOSOPHY HONOURS COURSE
PHILOSOPHY GENERAL COURSE
4. Names of Inter-disciplinary course and the departments/units involved: N.A
5. Annual / semester/choice based credit system (programme wise):
Annual System in U.G
6. Participation of the department in the courses offered by other departments: N.A
7. Course in collaboration with other universities, industries, foreign institution, etc.: N.A
8. Details of courses/ programmes discontinued (if any) with reasons: N.A
9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professor	02	01

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Sanchita Chakraborty	M.A, M. Phil., NET, SET	Assistant Professor	Western Logic, Western Philosophy, analytic Philosophy	4 months
Swapan Kumar Das	M.A, B.Ed, NET	Part-time Lecturer (Govt. Approved)	Modal propositional logic, Applied Ethics, Nyāya, & Navya Nyāya	6 Years

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Souvik Barman	M.A.,B.Ed, M. Phil, NET	Guest Lecturer	Modal propositional logic, Applied Ethics, Nyāya, & Navya Nyāya	5 Years
Manik Barman	M.A., B.Ed, NET	Guest Lecturer	Nyāya, Buddhism phenomenology Ethics & Society	2 years

11. List of senior visiting faculty: Prof. Kantilal Das, Deptt. Of Philosophy, N.B.U.

12. Percentage of lecturers delivered and practical classes handled (programme wise)
By temporary faculty: 35%

13. Student -Teacher Ratio (Programme wise):

Programme		Student-Teacher Ratio 2015-2016
U.G. Course	B.A. (Hons) Part-I, II, & III	22:1
	B.A. (Gen.) Part-I, II, & III	351:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled : Nil.

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G. :

Name	Qualification
Sanchita Chakraborty	M.A, M. Phil., NET, SET
Swapan Kumar Das	M.A, B.Ed, NET
Souvik Barman	M.A.,B.Ed, M. Phil, NET
Manik Barman	M.A., B.Ed, NET

16. Number of Faculty with ongoing projects from a) National b) International funding Agencies and grants received: Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants Received: Nil.

18. Research Centre/ faculty recognized by the University: Nil.

19. Publications:- Nil.

20. Areas of consultancy and income generated : Nil.

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil.

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil.

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry/ other agencies : Nil.

23. Awards / Recognitions received by faculty and students: Gold Medal Award Received by Sanchita Chakraborty , Asstt. Professor.

24. List of eminent academicians and scientists / visitors to the department : Prof. Kantilal Das

25. Seminars / Conferences / Work shop organized & the source of funding

a) National : Nil.

b) International: Nil.

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College Nil

26. Student profile programme / course wise :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A Philosophy (Honours) 2016-2017	592	41	23	18
B.A Philosophy (General) 2016-2017	2516	425	223	202

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Name of the Course/ Programme	Pass Percentage
B.A (Honours) Philosophy	81.81%
B.A (General) Philosophy	76%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
U.G. (B.A. Hons. Course)	100%	Nil	Nil
U.G. (B.A. Gen. Course)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? Data Not Available

29. Student progression:

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil	Data not available
PG to Ph.D	Data not available
Ph.D to Post-Doctoral	Data not available
Employed <ul style="list-style-type: none"> Campus Selection Other than Campus recruitment 	Data not available
Entrepreneurship/ Self-employment	Data not available

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	2103	2	YES	YES	N.A.

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

31. Number of students receiving financial assistance from college, university,
Government or other agencies: 205*
*[Average number of recipients of grants]

32. Details on student enrichment programmes (special lectures/ workshops/ seminar)
With external experts: Special Lecturer delivered by Prof. Kantilal Das on “**Logic, Reasoning and their relevance in our daily life**”.

Seminar, Tutorial class, Cultural Programme, Publication of Wall Magazine, Remedial Coaching Class (applied for) with social attention to the book ward section of the students etc.

33. Teaching methods adopted to improve student learning::

- ❖ Power point presentation ✓
- ❖ ICT `Facility,
- ❖ Demonstration
- ❖ Lecturer
- ❖ Chart Model
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility: Nil.

35. SWOC analysis of the department and Future plans:

Strength	1. Parent- teacher meeting 2. Regular class throughout the year 3. ICT enabled teaching 4. Good relation between teacher and student.
Weakness	1. Lack of sufficient full time faculty 2. Lack of National level seminar. 3. Insufficient reference books in library
Opportunity	1. To arrange student’s seminars. 2. To procure more Books. 3. To recruit more full-time teachers.
Challenges	1. To ensure employability of students. 2. To improve the quality of students and good academic result. 3. To launch a departmental journal.

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Future plans

Future plans

1. To launch a departmental journal
2. To organize UGC-sponsored State/National / International level seminars.
3. To procure more books for Departmental Library.
4. To request college Authority to recruit more fulltime faculty in the Department.

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar
EVALUATIVE REPORT OF THE DEPARTMENT OF PHYSICAL EDUCATION

1. Name of the Department: DEPARTMENT OF PHYSICAL EDUCATION

2. Year of Establishment: AUGUST, 2008

3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Integrated Masters; Integrated Ph.D., etc.): UG Physical education Course

4. Names of Inter-disciplinary course and the departments/units involved: N.A

5. Annual / semester/choice based credit system (programme wise):

Annual System in U.G

6. Participation of the department in the courses offered by other departments: NIL

7. Course in collaboration with other universities, industries, foreign institution, etc.: N.A

8. Details of courses/ programmes discontinued (if any) with reasons: N.A

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professor	01	NIL

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Sri Arindam Ghosh	M. P. Ed, M. Phil.	CWTT	Theory-Sociology, Game - Football	8 years
Sri Subhra Saha	M. P. Ed	Guest Lecturer	Game - Football	1 Year 4 months

11. List of senior visiting faculty: NIL

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty : NIL

13. Student -Teacher Ratio (Programme wise):

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Programme		Student-Teacher Ratio 2016-2017
U.G. Course	B.A. (Gen) Part-I, II, & III	95:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled :
No particular support staff for U.G. department. Department is supported by permanent office staff of the College.

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G. :

Name	Qualification
Sri Arindam Ghosh	M. P.Ed, M. Phil
Sri Subhra Saha	M. P.Ed

16. Number of Faculty with ongoing projects from a) National b) International funding Agencies and grants received: NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants Received: NIL.

18. Research Centre/ faculty recognized by the University: N.A.

19. Publications:-

Arindam Ghosh

Sl. No.	Title	Details of Conference Publication	ISSN/ ISBN
1.	Effect of Yogic.....Among Col. Sports Men	UNMESH, Vol.6 No.1, 2010	ISSN-0974-9829
2.	Isolated & Combined Effects of Yogic Practices & Walking On Cardiovascular Endurance...	PEFI (IJPEHSS), 2012	ISSN-22790306
3.	Comparative Analysis... Among School Boys	Department of Health Science & Fitness, LNUPE, Gwalior, 2013	ISBN-978-81-89983-65-9
4.	Comparative Study on Self Confidence...	ISOR-JSPE, Vol.1 No. 3, 2014	ISSN-2347-6737
5.	A Study on Anerobic...Uni. Level Khokho Players	Anand Prakashon, Kolkata, 2016	ISBN-978-81-88904-88-4

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Subhra Saha

Sl. No.	Title	Details of Conference Publication	ISSN/ISBN
1.	A Study on Anaerobic Capacity of Inter-University Level Football Players	Laxmibai National Institute of Physical Education, Assam, 2015	ISBN- 978-93-84869-24-3
2.	A Study on Anaerobic Capacity of University Level Kho-kho Players	Anand Prakashon, Kolkata, 2016	ISBN- 978-18-88904-88-4

20. Areas of consultancy and income generated : Nil

21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : NIL

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry/ other agencies : NIL

23. Awards / Recognitions received by faculty and students :

Students receive awards from the college for good academic and extra-curricular performance.

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars / Conferences / Work shop organized & the source of funding

a) National : NIL

b) International :

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College Nil

26. Student profile programme / course wise :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A Physical Education (General) 2016-2017	219	81	58	23

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Name of the Course/ Programme	Pass Percentage
B.A (General) Physical Education	78%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
U.G. (B.A. Gen. Couse)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Defense Service-25, Primary School Service-04

29. Student progression:

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil	NIL
PG to Ph. D	NIL
Ph. D. to Post-Doctoral	NIL
Employed- Campus Recruitment -Other than Campus Recruitment	NIL
Entrepreneurship/Self employment	20%

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	551	2	YES	YES	N.A.

31. Number of students receiving financial assistance from college, university, Government or other agencies: 205*

*[Average number of recipients of grants]

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

The students belong to SC/ST/OBC category and some students of minority community are receiving scholarships/free ships from the Govt. The girls under BPL category are receiving financial assistance under 'Kanyashree' project from the State Govt. Some of the college students are receiving concession from the college Fund.

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

Special Lectures, Seminar, Extra Classes, Cultural programmes, Teachers Day celebration, Sports, encouragement etc.

33. Teaching methods adopted to improve student learning::

- ❖ Power point presentation ✓
- ❖ ICT Facility,
- ❖ Demonstration
- ❖ Lecturer
- ❖ Chart Model
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility: N.A

35. SWOC analysis of the department and Future plans:

Strength	1. Parent- teacher meeting 2. Regular class throughout the year 3. ICT enabled teaching 4. Good relation between teacher and student.
Weakness	1. Lack of sufficient full time faculty 2. Lack of National level seminar. 3. Insufficient reference books in library
Opportunity	1. To arrange student's seminars. 2. To procure more Books. 3. To recruit full-time teachers.
Challenges	1. To ensure employability of students. 2. To improve the quality of students and good academic result. 3. To launch a departmental journal.

Future plans

Future plans	1. To launch a departmental journal 2. To organize UGC-sponsored State/National / International level seminars. 3. To procure more books for Departmental Library. 4. To request college Authority to recruit more fulltime faculty in the Department.
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

EVALUATIVE REPORT OF THE DEPARTMENT OF POLITICAL SCIENCE

1. Name of the Department: Department of Political Science
2. Year of Establishment: Introduction of General Course in -1981 -82
Introduction of Honours Course in - 2001
3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Integrated Masters; Integrated Ph.D., etc.): UG Political Science Honours & General Course.
4. Names of Inter-disciplinary course and the departments/units involved: Nil
5. Annual / semester/choice based credit system (programme wise): Annual system in UG
6. Participation of the department in the courses offered by other departments: Nil.
7. Course in collaboration with other universities, industries, foreign institution, etc.: Nil.
8. Details of courses/ programmes discontinued (if any) with reasons: Nil.
9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professor	-	-
Associate Professor	-	01
Assistant Professor	01	01

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc./ D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. Aziz Ahmed	M.A., Ph. D,	Associate Professor	International Relations/Modern Political Thought	24 Years
Abhiranjan Barman	M.A., M. Phil., NET	Assistant Professor	Indian State and Society	
Smt. Kanika Acharya	M.A., B.Ed	P.T.T(Govt. approved)	Local Self Government	12 Years
Pintu Sarkar	M.A., B.Ed	Guest Lecturer		4 Years
Arup Ghosh	M .A., M.Phil.	Guest Lecturer	Indian State and Society.	4 Years

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

11. List of senior visiting faculty: 1.Prof. Pradip Kr.Saha (Dinhata College)
2. Prof.Ajoy Kr. Dutta (Sahid Khudiram College)
3. Prof. Amarendra Nath Barman (Dhupguri Sukanta College)

12. Percentage of lecturers delivered and practical classes handled (programme wise)
by temporary faculty : 35%

13. Student -Teacher Ratio (Programme wise):

Programme		Student-Teacher Ratio 2016-17
U.G. Course	B.A General Part-I,II,III	379:1
	B.A Hons. I,II,III	11:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled:
Nil.

15. Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ P.G. :

Name	Qualification
Abhiranjan Barman	M.A., M. Phil., NET
Smt. Kanika Acharya	M.A., B.Ed
Pintu Sarkar	M.A., B.Ed
Arup Ghosh	M .A., M.Phil.

16. Number of Faculty with ongoing projects from a) National b) International funding
Agencies and grants received : Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants
Received: Nil.

18. Research Centre/ faculty recognized by the University: Nil.

19. Publications:-

Arup Ghosh

Sl. No.	Title	Detailsof Conference Publication	ISBN/ISSN
1.	Dalit as Marginals:An Overview	Representation of the Marginalized in Indian Writings in English, 2015	ISBN-978-93-84671-13-6

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

20. Areas of consultancy and income generated: Nil.

21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil.

22. Student projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil.

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry/ other agencies : Nil.

23. Awards / Recognitions received by faculty and students: N.A

24. List of eminent academicians and scientists / visitors to the department :

Name of the eminent academicians and scientists / visitors	Designation / Institution
Prof. Pradip Kr.Saha	Dinhata College
Prof. Amarendra Nath Barman	Dhupguri Sukanta College
Prof.Ajoy Kr. Dutta	Sahid Khudiram College

25. Seminars / Conferences / Work shop organized & the source of funding

a) National : Nil

b) International : Nil

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College : Nil

26. Student Profile:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A Political Science (Honours) 2016-2017	226	36	26	10
B.A Political Science (General) 2016-2017	2516	704	398	306

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (Honours) Political Science	21.7%
B.A (General) Political Science	75%

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
B.A Honours	100%	Nil	Nil
B.A (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

1. Defence Service-09
2. WBCSSC - 05
3. Primary School Service-11

29. Student progression:

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil	Nil
Ph.D to Doctoral	Nil

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	1709	3	50%	Yes, two well equipped	Yes , well equipped

31. Number of students receiving financial assistance from college, university, : 205*
*[Average number of recipients of grants]

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

32. Details on student enrichment programmes (special lectures/ workshops/ seminar)

With external experts: Annual Youth Parliament.

33. Teaching methods adopted to improve student learning::

- ❖ Power point presentation
- ❖ ICT Facility,
- ❖ Demonstration
- ❖ Lecture
- ❖ Chart Model
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility: Activities of NSS/NCC /Student Union.

35. SWOC analysis of the department and Future plans:

Strength	<ul style="list-style-type: none">• Good number of meritorious students in the department.• 90% passing rate of the students.• Smart class room .• Departmental Library.
Weakness	<ul style="list-style-type: none">• Minimum fulltime faculty.• Insufficient reference books in library.• Being a rural SC/ST inhabited college.• Scope of employability decreasing.• Most of the students come from economically backward area.
Opportunity	<ul style="list-style-type: none">• To recruit more fulltime teachers.• To purchase more books for students and teachers.• To arrange Seminars.
Challenges	<ul style="list-style-type: none">• To train the students with excellent communication skill.• To ensure employability of more students.• To make not only good student but also good citizen.

Future plans

Future plans	<ul style="list-style-type: none">• To organize a national Seminar.• To procure more books for Dept. Library.• To request College authority to recruit more teachers.• To motive students social and Environmental programme.
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

EVALUATIVE REPORT OF THE DEPARTMENT OF SANSKRIT

1. Name of the Department: SANSKRIT

2. Year of Establishment: Introduction of Sanskrit Hons. Course- 2014
Introduce of Sanskrit General Course – 2010

3. Name of Programmes/ Course offered (UG, PG, M.Phil., Ph. D., Integrated Masters; Integrated Ph.D., etc.): UG SANSKRIT HONOURS COURSE
HISTORY GENERAL COURSE

4. Names of Inter-disciplinary course and the departments/units involved: N.A

5. Annual / semester/choice based credit system (programme wise): Annual System in U.G

6. Participation of the department in the courses offered by other departments: N.A

7. Course in collaboration with other universities, industries, foreign institution, etc.: N.A

8. Details of courses/ programmes discontinued (if any) with reasons: N.A

9. Number of Teaching posts:

Teaching posts	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Assistant Professor	01	-

10. Faculty profile with Name, qualification, designation, specialization, (D.Sc. / D. Litt. /Ph. D. / M. Phil. Etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience
Ramjan Ali	M.A,NET,SET	Part-time Lecturer (Govt. Approved)	Darsan	6 Years
Shanto Sarkar	M.A,B Ed, NET (JRF)	Guest Teacher	Kavya	5 Years
Dipa Kundu	M.A,B.ED,NET	Guest Teacher	Literature	2 Years

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

11. List of senior visiting faculty: Nil

12. Percentage of lecturers delivered and practical classes handled (programme wise)
by temporary faculty : 60%

13. Student -Teacher Ratio (Programme wise):

Programme		Student-Teacher Ratio 2016-2017
U.G. Course	B.A. (Honours) Part-I, II & III	10:1
	B.A. (General) Part-I, II, & III	119:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled :
No particular support staff for U.G. department. Department is supported by Permanent office staff of the College.

15. Qualifications of teaching faculty with D. Sc/ D. Lit / Ph. D/ M. Phil/ P.G. :

Name	Qualification
Ramjan Ali	M.A,NET,SET
Shanto Sarkar	M.A, B .ED, NET (JRF)
Dipa Kundu	M.A,B.ED, NET

16. Number of Faculty with ongoing projects from a) National b) International funding Agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total Grants Received: NIL

18. Research Centre/ faculty recognized by the University: N.A.

19. Publications:- N.A

20. Areas of consultancy and income generated: Nil

21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil

22. Student projects

(a) Percentage of students who have done in-house projects including inter Departmental / programme: Nil

b) Percentage of students placed for projects in organizations outside the institution

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

i.e. in Research laboratories / Industry/ other agencies :

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: Nil

25. Seminars / Conferences / Work shop organized & the source of funding

a) National: Nil

b) International: Nil

c) Others (State level / Regional level / Students' seminar / etc.) Seminars are organized by the Department and funded by the College Nil

26. Student profile programme / course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.A Sanskrit (Honours) 2016-2017	402	24	14	10
B.A Sanskrit (General) 2016-2017	2516	184	98	86

* M= Male *F= Female

All figures for U.G Part I admissions in the 2016-2017 academic sessions

Name of the Course/ Programme	Pass Percentage
B.A (Honours) Sanskrit	95.6%
B.A (General) Sanskrit	78%

Percentage based on number of students who appeared in U.G Final Year Examination in the 2015-16 academic session. Pass percentage for Honours course includes both regular and casual students

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

27. Diversity of Students:

Name of the Course	% of students from the same state	% of Students from other states	% of students from abroad
B.A (Honours) Sanskrit	100%	Nil	Nil
B.A (General) Sanskrit	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? N.A

29. Student progression:

Student progression	Against % enrolled
UG to PG	65-70%
PG to M.Phil	NIL
PG to Ph. D	NIL
Ph. D. to Post-Doctoral	NIL
Employed Campus Selected Other then Campus Recruitment	Data Not Available
Entrepreneurship/Self-Employment	Data Not Available

30. Details of Infrastructural facilities

a) Library			b) Internet facilities for staff & Students	c) Class rooms with ICT facility	d) Laboratories
Central Library	Departmental Book Bank	Journal			
18811	896	2	YES	N.A	N.A.

31. Number of students receiving financial assistance from college, university, Government or other agencies: 205*

*[Average number of recipients of grants]

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

Seminar, Tutorial class, Cultural Programme, Publication of Wall Magazine, Remedial Coaching Class (applied for) with social attention to the book ward section of the students etc.

33. Teaching methods adopted to improve student learning::

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

- ❖ Power point presentation ✓
- ❖ ICT Facility,
- ❖ Demonstration
- ❖ Lecturer
- ❖ Chart Model
- ❖ Chalk & Duster

34. Participation in institutional Social Responsibility: Activities of NCC/NSS 45-Students.

35. SWOC analysis of the department and Future plans:

Strength	A Good relation between teacher and students. ICT enabled teaching Collection of student's feedback
Weakness	Lack of full time faculty. Lack of National level seminar. Insufficient reference books in library
Opportunity	To arrange more seminars. To procure more Books. To have computer with internet facility.
Challenges	To ensure employability of students. To motivate a good number of students in research work. Special attention to weaker section of the students.

Future plans

Future plans	To open a centre for learning spoken Sanskrit. To launch a departmental Journal. To organize UGC-sponsored State/National level seminar. To procure more books for Departmental Library. To request college Authority to recruit fulltime faculty in the Department.
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



FALAKATA COLLEGE

(Affiliated under University of North Bengal
And
Included under Section 2(f) & 12B of the UGC Act.)

ESTD. : 1981

P.O. FALAKATA - 735211 ❀ DIST. ALIPURDUAR (W.B.)

Ph.No.: (03563) 260307
Fax No.: 03563 - 260307
E-mail : falakatacollege@yahoo.co.in
falakatacollege@gmail.com

Memo No.

94 (NAAC)/17

Date

28

08

2017

From the office of the Principal, Falakata College
Memo no....

The Director,
National Assessment and Accreditation Council,
P.O.BoxNo.1075,Nagarbhavi,
Bangalore -560072, Karnataka, India

Sub: Uploading of Self Study Report of Falakata College, Falakata, Alipurduar, West Bengal-
735211 for first cycle of Accreditation on College website www.falakatacollege.org.in

Sir,

It gives us immense pleasure to inform you that Falakata College has undergone the process of Self Evaluation and accordingly prepared a Self Study Report highlighting the key aspects of the functioning of the institution during the period from 13-14,14-15,15-16 and 16-17 and the SSR along with required enclosure is now uploaded and available in our college website www.falakatacollege.org.in for the of awareness of all the stakeholders and your kind perusal as the first step for Accreditation.

In this connection the college is submitting the **Letter of Intent** to the competent authority for accreditation.

With best regards,



Yours faithfully

(Dr. H. N. Bhattacharjee)

Principal
Falakata College
Falakata, Alipurduar

Declaration by the Principal



Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

Certificate



Reference No.C-45358-2016

This is to certify that DR. HIRENDRA NATH BHATTACHARJEE of FALAKATA COLLEGE, JALPAIGURI has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2016-2017.

(B N Tiwari)

Deputy Director General

Dated: 24/03/2017

Enclosures : Documents and Miscellaneous

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Certificate of Recognition of the College under UGC Act of 2(f) & 12B.

Copy

University Grants Commission

No.F.8-86/83(CFP-I)

Date: 28th May, 1988

To
The Registrar
North Bengal University.

Sub: List of colleges prepared under section 2(f) of the
UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No.23-39/7623/R-87
dt. 1.8.1987 on the above subject and to say that the name of the
following college has been included in the above list under
Non-Govt. colleges teaching upto Bachelor's degree:-

Name of the College	Year of Estt. of the college	Remarks
Falakata College Falakata, Dt. Jalpaiguri (Dr. S.H. Guha Thakurata) on permanent affiliation	19.9.1981	The college is also fit to receive central assistance under section 12(B) of the UGC Act.1956.

~~Sd/-~~ ~~Illegible~~

Sd/- Illegible
Under Secretary

No.23-39/3346 /R-88

dt. 15/6/1988

Copy to the Principal, Falakata College, Falakata, Dt. Jalpaiguri,
for information.

15/6/88
Development Officer

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Certificate of Recognition from the Affiliating University.

UNIVERSITY OF NORTH BENGAL

Registrar (Offg.)



Phone: (0353) 2699-008(O

Fax : (0353) 2776313

Visit us at: <http://www.nbu.ac.in>

regnbu@sancharnet.in

Ref No 350/R14

Date: 26/02/20

TO WHOM IT MAY CONCERN

This is to certify that Falakata College, Falakata, Jalpaiguri, West Bengal is affiliated to the North Bengal University since 1981 and recognized by the University Grants Commission since 1988 and following courses / subjects are taught in the said college.

Sl. No.	Name of the Course(s) and duration	Affiliation Permanent / Temporary	Period of validity for the year(s)
01.	Three year B.A. Hons. Courses in Bengali, English, History, Education, Philosophy, Political Science	Permanent	----
02.	Three year B.A. General Course in Bengali, English, History, Education, Philosophy, Political Science, Geography, Sanskrit, Physical Education	Permanent	----

(Professor B. P. Dwivedi)
Registrar (Officiating)
North Bengal University

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Certificate of Recognition from the Affiliating University.

University of North Bengal
P.O. North Bengal University
Baisa, Rammachunpur, (Darjeeling)

Date: 19.4.84

To: 1205/A-84
The Principal,

Falakata College
P.O. Falakata Dist. Jalpaiguri

Sir,

The North Bengal University Council in its meeting held on 30th January, 1984 decided to grant permanent affiliation to your college in the existing subjects from 1983-84 academic session. This is for favour of your information and guidance.

Yours faithfully,
B. K. Bajpai

(B. K. Bajpai)
Registrar

Date: 17-4-1984.

No. /R-84

Copy forwarded to:-

1. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002.
2. The Director of Public Instructions, West Bengal, Writers' Buildings, Cal-1.
3. The Inspector of colleges, NEU.
4. The Controller of Examinations, NEU.

Registrar.

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar FUTURE PLAN



SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar







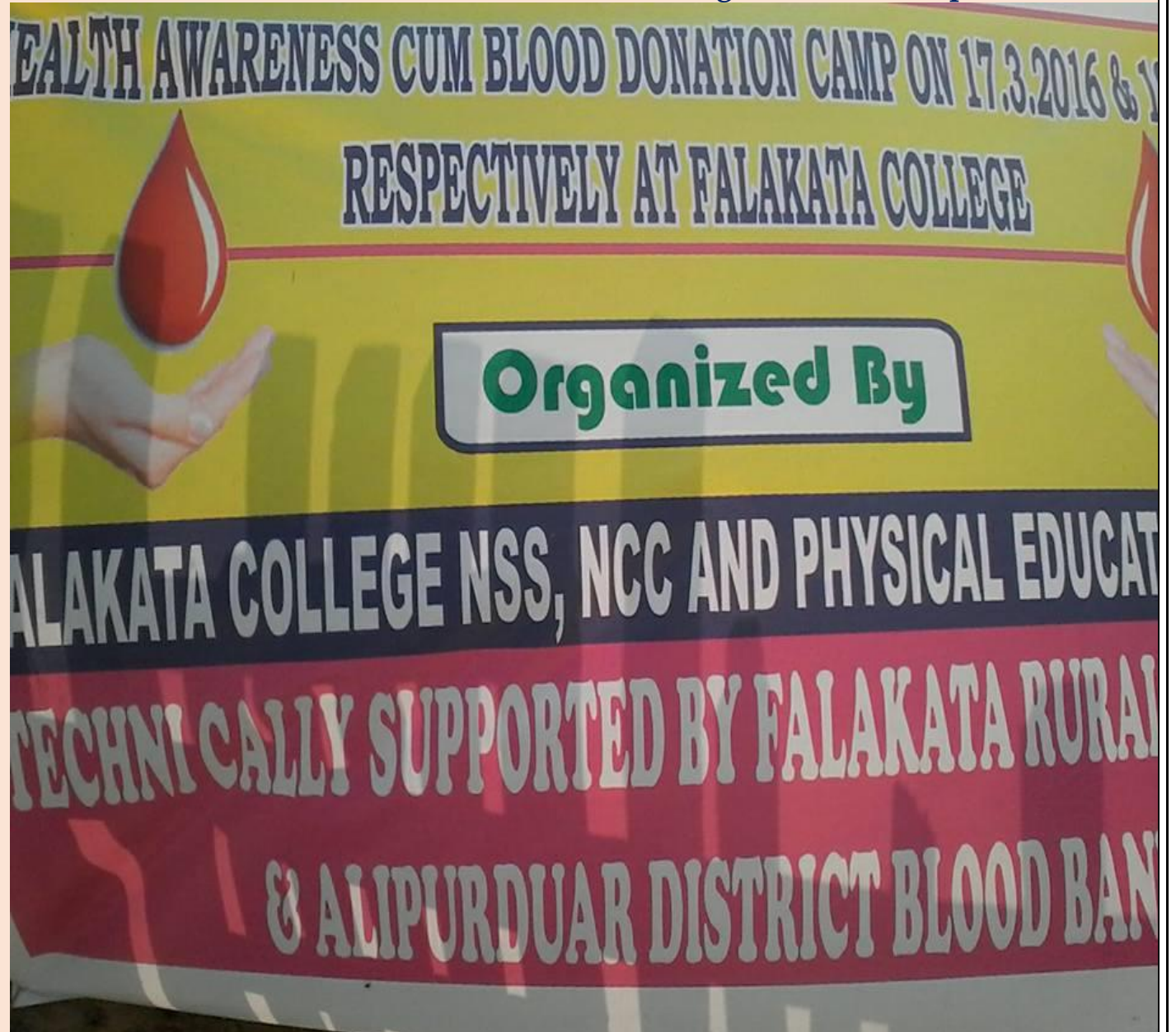
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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



“আমার ভাইয়ের রক্তে রাঙানো একুশে ফেব্রুয়ারী”

২১শে ফেব্রুয়ারী আন্তর্জাতিক মাতৃভাষা দিবস

ভাষা আন্দোলনের বীর শহীদদের প্রতি
শ্রদ্ধা ও ভাষা দিবস উদ্‌যাপন

আয়োজক:

বাংলা ও ইংরাজী বিভাগ

সহযোগী: অন্তর্জাতী মূল্যায়ণ পরিষদ (IQAC)

ফালাকাটা কলেজ

ফালাকাটা, আলিপুরদুয়ার

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar
Self Defence Training for Girls



SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

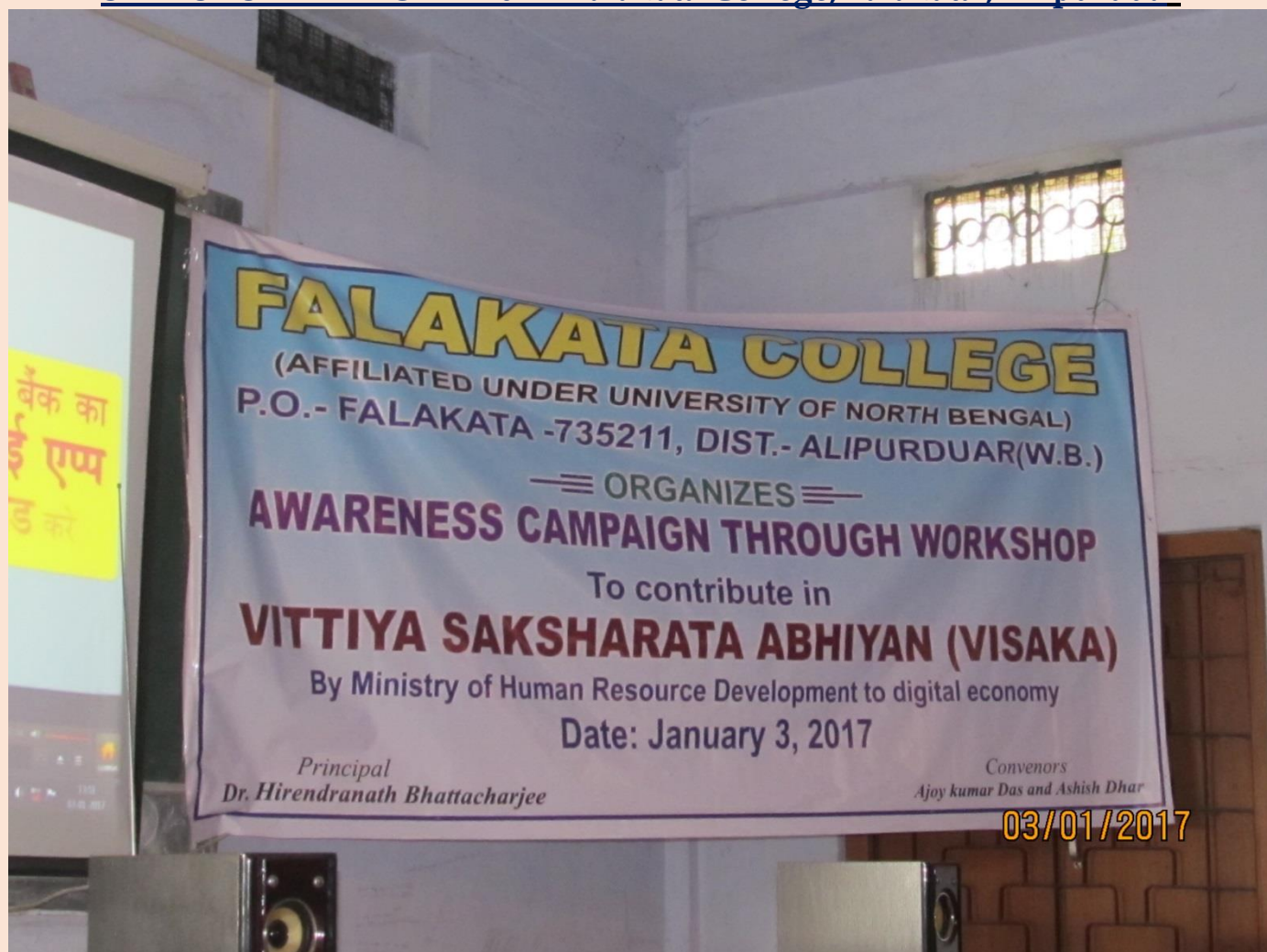


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SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



Youth Parliament Competition 2017



SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



ACADEMIC CALENDER (SESSION 2016-17)

(B.A Hons. & General course)

FALAKATA COLLEGE

(Affiliated to University of North Bengal)

Falakata – Alipurduar - 735211



Phone No. 03563 – 260307

Fax No. 03563 – 260307

Website : www.falakatacollege.org.in

E-mail : falakatacollege@yahoo.co.in

Academic Details

<i>PARTICULARS</i>	<i>DATES</i>
<i>Admission : B.A 1st Year Hons. & General Courses</i>	<i>within 30 days of publication of Higher secondary Examination</i>
<i>Provisional Admission (B.A 2nd Year & 3rd Year)</i>	<i>within 15 days of completion of Final Examinations</i>
<i>Final Admission(B.A 2nd Year & 3rd Year)</i>	<i>within 15 days of publication of Final Results.</i>
<i>Registration Form Fill-up</i>	<i>within 15 days of publication of Final Results.</i>
<i>Commencement of classes</i>	<i>1st , 2nd & 3rd Year (Hons.) : 25th</i> <i>1st , 2nd & 3rd Year (Gen.) : 2nd August 2016</i>
<i>First Term Unit Test Examination (Hons.)</i>	<i>1st week of Sept. 2016</i>
<i>First Term Unit Test Examination (Hons.)</i>	<i>1st week of Sept. 2016</i>
<i>Second Term Unit Test Examination(Hons.)</i>	<i>1st week of Dec. 2016</i>
<i>Form Fill-up for Final Examination</i>	<i>1st week of Feb. 2017</i>
<i>Final Examination B.A Hons. & General</i>	<i>From April to June 2017</i>
<i>Educational Excursion of Geography Deptt. (2nd Yr. Gen.)</i>	<i>1st week of February 2017</i>
<i>Field Study of Education Deptt</i>	<i>2nd week of February 2017</i>
<i>Submission of EVS. project</i>	<i>3rd week of February 2017</i>
<i>Youth parliament for the students of Pol. Science :3rd Yr.</i>	<i>3rd week of November 2016</i> <i>*** Within first/ second week of</i>

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

<i>Gen.</i>	<i>August to attend the assembly house, Kolkata.</i>
<i>Interactions & meetings</i>	<i>Teacher–students Interactions:1st Interactions-last week of August 2016 2nd Interactions-last week of November 2016 Meeting with gurdians:1st week of December 2016</i>
<i>Free – studentship</i>	<i>Issue of free studentship form:(1st Year only):2nd week of November 2016. Interview for free studentship(B.A 1st Year):Last week of November 2016. 1. Disbursement of Financial Assistance for free studentship:, 2nd & 3rd year:1st week of December 2016.</i>

Cultural Function & Sports

<i>PARTICULARS</i>	<i>DATES</i>
<i>Freshers' Welcome</i>	<i>2nd week of August 2016</i>
<i>Annual Sports</i>	<i>Last week of November 2016</i>
<i>Annual cultural programe & Magazine publication</i>	<i>Last week of December 2016</i>
<i>Swaraswati Puja</i>	<i>February 2017</i>
<i>Physical Education Programme</i>	<i>Application form issued within 30 days of publication of H.S Examination. selection through practical test</i>

Students Union Election

<i>Students' Union Election</i>	<i>1st week of January 2017</i>
----------------------------------------	----------------------------------------

N.C.C & N.S.S

<i>N.C.C Programme</i>	<i>Application issued after admission of B.A 1st Year and procedures completed within 15 days.</i>
<i>N.S.S Programme</i>	<i>Application issued after admission of B.A1st Year and procedures completed within 15 days</i>

Celebrations/Observations Day

<i>PARTICULERS</i>	<i>DATE</i>
<i>Independence Day</i>	<i>15th August</i>
<i>Sadhavana Day:</i>	<i>20Th August</i>
<i>Teachers Day:</i>	<i>5th September</i>
<i>International Literacy Day</i>	<i>8th September</i>
<i>College Foundation Day</i>	<i>19th September</i>
<i>NSS Day</i>	<i>24th September</i>
<i>Birth Day of Gandhiji</i>	<i>2nd October</i>
<i>National education day</i>	<i>11th November</i>
<i>National integration Day</i>	<i>9th November</i>
<i>World AIDS day</i>	<i>1 st December</i>
<i>World human rights day</i>	<i>10th December</i>
<i>Juvadivas (Birth Day of Swami Vivekananda)</i>	<i>12th January</i>
<i>Birth Day of Netaji Subash Chandra Bose</i>	<i>23rd January</i>
<i>Republic Day</i>	<i>26th January</i>
<i>International Mothers Tongue Day</i>	<i>21st February</i>
<i>International Women's Day</i>	<i>8th March</i>
<i>Birth Day of Dr.B.R.Ambedkar</i>	<i>14 April</i>
<i>Birth day of Rabindra Nath Tagore</i>	<i>9th May</i>
<i>World Environment Day</i>	<i>5th June</i>

List of Holidays for the year 2016-2017

<i>Particulars</i>	<i>No. of Day(s)</i>	<i>Day(s) of the week</i>	<i>Date(s)</i>
<i>Bhanu Jayanti</i>	<i>1</i>	<i>Wednesday</i>	<i>13th July</i>
<i>Id-Ul-Fitre</i>	<i>1</i>	<i>Wednesday</i>	<i>06th July</i>
<i>Independence Day</i>	<i>1</i>	<i>Monday</i>	<i>15th August</i>
<i>Janmastami</i>	<i>1</i>	<i>Thursday</i>	<i>25th August</i>
<i>Mahalaya</i>	<i>1</i>	<i>Friday</i>	<i>30th September</i>
<i>Birth Day of Gandhiji</i>	<i>1</i>	<i>Sunday</i>	<i>2nd October</i>
<i>Id-Uz-Zoha</i>	<i>1</i>	<i>Monday</i>	<i>12th September</i>
<i>Birth of Gurunanak</i>	<i>1</i>	<i>Monday</i>	<i>14th November</i>
<i>Christmas Day</i>	<i>1</i>	<i>Sunday</i>	<i>25th December</i>
<i>New Year'S Day</i>	<i>1</i>	<i>Sunday</i>	<i>1st January</i>
<i>Birthday of Swami Vivekananda</i>	<i>1</i>	<i>Thursday</i>	<i>12th January</i>
<i>Birthday of Netaji</i>	<i>1</i>	<i>Monday</i>	<i>23rd January</i>
<i>Shree Panchami</i>	<i>1</i>	<i>Wednesday</i>	<i>1st February</i>
<i>Republic Day</i>	<i>1</i>	<i>Thursday</i>	<i>26th January</i>
<i>Dol Jatra</i>	<i>1</i>	<i>Sunday</i>	<i>12th March</i>
<i>Holi</i>	<i>1</i>	<i>Monday</i>	<i>13th March</i>
<i>Good Friday</i>	<i>1</i>	<i>Friday</i>	<i>14th April</i>
<i>Birthday of Dr.B.R.Ambedkar</i>	<i>1</i>	<i>Friday</i>	<i>14th April</i>

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

Bengali New Year's Day	1	Saturday	15th April
May Day	1	Monday	1st May
Birthday of Rabindranath thagore	1	Tuesday	9th May

Certificate of Compliance

(Affiliated/Constituent/ Autonomous Colleges and Recognized Institutions)

This is to certify that Falakata College (Name of the institution) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

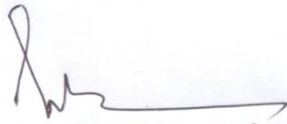
In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 28/3/2017
Place: Falakata




(DR. H. N. BHATTACHARJEE)
Principal/Head of the Institution
(Name and Signature with Office seal)
Principal
Falakata College
Falakata, Alipurduar

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

SL.No. 1
219(57/XII)/12
21.11.12
Recd
21.11.12

No MSWN5-015/12-13 (ERO)

Date 07-Sep-12

S.No 211448

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Sub : Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Falakata College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 200000 towards the scheme Merged Scheme to the Principal, Falakata College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Merged Schemes-XII Plan	(Rs.)	(Rs.)	(Rs.)	(Rs.)
SC District		0	200000	200000
Entry into Services- Recurring				
Total				200000

entered in
book on

The College is requested to note:

- SC concentrated districts- SC-50%, ST-35%, General (including Minorities)-15%.
- ST concentrated districts- ST-50%, SC-35%, General (including Minorities)-15%.
- Other areas- Equal distribution amongst the three (SC, ST and General)
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to the major head 1.b-(i)c-MS and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992
- An amount of Rs. out of the grant of Rs. sanctioned vide letter No. F (ERO) dated..... has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to:

1 Falakata College
Falakata Jalpaiguri
West Bengal 735211

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No MSWN5-015/12-13 (ERO)
The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Date 30 MAR 2013
S No. 214668

Sub: Release of Grant-in-Aid during the Current financial year, during XIth Plan, to

Falakata College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 100000 towards the scheme Merged Scheme to the Principal, Falakata College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Merged Schemes-XII Plan				
SC Concentrated District				
Entry into Services- Non-Recurring	0	0	100000	100000
Total				100000

The College is requested to note:

- SC concentrated district: SC-50%, ST-35%, General (including Minorities)-15%
- ST concentrated district: ST-50%, SC-35%, General (including Minorities)-15%
- General district: Equal distribution amongst the three (SC, ST and General)
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to the major head 1 b-(i) and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01, 1992.
- An amount of Rs. out of the grant of Rs. sanctioned vide letter No. F. (ERO) dated. has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to
Principal

Falakata College
Falakata Jalpaiguri

Yours faithfully,

(Dr. Ratnabali Banerjee)
Joint Secretary

SELF STUDY REPORT 2017- Falakata College, Falakata, Alipurduar



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

SL No 52
75(59/11)/13
18.4.13
2014
18.4.13

No. WN5-015/12-13 ERO)
The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

Date: 30-Mar-13
S.No. 216173

Sub: Release of Grant-in-Aid during the Current financial year, during XIIth Plan, to
Falakata College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 200000 towards the scheme XIIth Plan College Development to the Principal, Falakata College for the Plan expenditure to be incurred during the current financial year as per details given below.

Purpose of the grant	Approved allocation	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Undergraduate				
SC Concentrated District	(Rs.)			
Books & Journals		0	100000	100000
Equipment		0	100000	100000
		Total	200000	

book
entered
Part 600
4.5.13

The College is requested to note:

- General District: General -77.5%, SC-15%, ST-7.5%.
- SC District: General-62.5%, SC-30%, ST-7.5%.
- ST District: General -55%, SC-15%, ST-30%.
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to the major head I.B-(i)b and valid for payment during the current financial year only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Demand Draft.
- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
- The University/College shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts to Scheduled Castes and Scheduled Tribes.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
- The sanction issues in exercise of the delegation of powers vide Commission Office Order No. 25/92 dated May 01,1992.
- An amount of Rs. out of the grant of Rs sanctioned vide letter No. F. (ERO) dated..... has been utilized by the College for the purpose for which it was sanctioned and noted in the Grant-in-Aid Register.
- The funds to the extent are available under the Scheme.

Copy forwarded for information and necessary action to:

1. Principal

Falakata College

Yours faithfully,

(Dr. Ratnabali Banerjee)

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No AGW-055/10-11

(ERO) ID No. WN5-015

Date: 06-Feb-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 217506

Sub: Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to
Falakata College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 704 towards the scheme Additional Grant (Equipment) to the Principal, Falakata College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
AGE-Capital				
Final instalment	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Additional Grant (Equipment)	590000	531000	704	531704
Total			704	

The College is requested to note:

- SC concentrated district: SC-30%, ST-7.5%, General (including Minorities)-62.5%
- ST concentrated district: ST-30%, SC-15%, General (including Minorities)-55%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to Head 1.B-(i)(L)(ii) and valid for payment during the financial year 2013-14 only
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode per the following details:

(a) Details (Name & Address) of Account Holder:

Principal,
Falakata College
Falakata Jalpaiguri
West Bengal 735211

(b) Account No.: 10798790890

(c) Name & Address of Branch: State Bank of India, Falakata branch, Jalpaiguri

(d) MICR Code of Branch: 735002143

(e) IFSC Code: SBIN0001297

(f) Type of Account: SB/Current/Cash Credit

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

GRANT-IN-AID BILL

Name of the Section: Accounts Department.

1. Name of the beneficiary Institution: Falakata College

ID No. WN5-015

Falakata Jalpaiguri

S. No. 218413

West Bengal 735211

(Under University)

North Bengal

14 MAR 2014

2. Sanction number and date: F. WN5-015/12-13

Date: 19-Feb-14

3. Amount sanctioned: Rs. 120000

4. Purpose of the grant-in-aid: XIth Plan College Developm Undergraduate

SC Concentrated District

5. Head of Account: 1 B-(i)b

6. Designation and address of Authorized Officer: Principal

7. Payment Details:

(a) Name of the Bank: State Bank of India, Falakata branch, Jalpaiguri

(b) Account No.: 10798790890

(c) Type of Account: (SB/Current/Cash Credit)

(d) IFSC Code: SBIN0001297

(e) MICR Code Branch: 735002143

(f) Whether bank branch is RTGS or NEFT enable: RTGS/NEFT/Both

(g) Name & address of Account Holder: Principal,

Falakata College

Falakata Jalpaiguri

West Bengal

735211

Entd
in Pmt
8/4

Received a sum of Rs. 120000

Rupees One lakh twenty thousand only

being the amount sanctioned vide sanction No. F. WN5-015/12-13

Dated 19-Feb-14

(Copy enclosed) for disbursement to the Principal,

Falakata College

Certified that the conditions of the grant have been accepted by the grantee.

Necessary entries in GIA/Budget Control Register have been made.

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

Signature with stamp of the Officer

Accounts Officer
University Grants Commission
Eastern Regional Office
Kolkata

Seen
2/14/14

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar

All communications are to be addressed to the Joint Secretary by designation and not by name



BY SPEED POST

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098
Phone : (033) 2335 4767
Fax : (033) 2335 0586
E-mail : ugcer_o_kolkata@yahoo.in

No: F.IQAC-W-267/13-14 (ERO)

✓ The Accounts Officer
Eastern Regional Office,
University Grants Commission,
Kolkata.

March, 2014

SL. NO. 6

80(5)/14
14.5.14
824
14.

Sub: Release of Grant under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period.

Sir/Madam,

The UGC Head Office orders No.F.6-2/2014(IQAC)/ERO/RO) dated 13.03.2014. The Commission has decided to release of grants under the scheme of Internal Quality Assurance Cells (IQAC) in Colleges during XII Plan period. Accordingly, I am directed to convey the approval of Chairman, UGC to allocate and sanction of Rs.3,00,000/- to Falakata College, Falakata Jalpaiguri, West Bengal 735211 for the XII Plan period as detailed below:

Sl No.	Purpose of grant (Head of Account 4(xvi))	Amount allocated (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Total Grant (Rs.)	Balance grant (Rs.)
A	Capital Head-35					
1.	Office Equipment	60,000/-				
	Total:A	60000/-				
B	General Head-31					
1.	Honorarium to the Director/Coordinator, IQAC @Rs.1000 X 12 X 5	60,000/-				
2.	Hiring Services for Secretarial & Technical Services	60,000/-				
3.	ICTs Communication expenses	70,000/-				
4.	Contingencies	50,000/-				
	Total:B	2,40,000/-				
	Grand Total:A+B	3,00,000/-	NIL	3,00,000/-	3,00,000/-	NIL

Amount 2/12/14
in Punjab
02/12/14

2. The sanctioned amount is debitable to Head of Account as detailed below.

Amount sanctioned (Rs.)	For General (77.5%) (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)
3,00,000/-	232500/-	45000/-	22500/-

3. The sanctioned amount is debitable to 4(xvi) and is valid for payment during the financial year 2013-2014 only.

4. The XIIth plan guidelines available in the UGC website www.ugc.ac.in may be referred by the college for the composition of the committee, function and follow-up actions of IQAC. The college shall incur expenditure on items as given in the guidelines.

5. The amount of the grant shall be drawn by the Accounts Officer, UGC, ERO, Kolkata (Drawing & Disbursing Officer), University Grants Commission, on the Grant-in-Aid bill and shall be disbursed to the college credited to grantee as above through Electronic mode as per the following detail

(a) Details (Name & Address) of Account Holder:

Principal,

(b) Account No.: 10798790890

(c) Name & Address of Branch: State Bank of India, Falakata branch, Jalpaiguri

(d) MICR Code of Branch: 735002143

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. WN5-015/12-13

(ERO) ID No WN5-015

Date 28-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S No. 222087

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIth Plan, to
Falakata College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **882490**
towards the scheme **XIth Plan College Development**
to the Principal, **Falakata College**
for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Undergraduate	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Plan Block Grant				
Plan Block Grant-Head-31	601245	0	240498	240498
Plan Block Grant-Head-35	2404980	320000	641992	961992
Total			882490	

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,

Falakata College

Falakata Jalpaiguri

West Bengal 735211

(b) Account No.: 10798790890

(c) Name & Address of Branch: State Bank of India, Falakata branch, Jalpaiguri

(d) MICR Code of Branch: 735002143

(e) IFSC Code : SBIN0001297

(f) Type of Account : SB/Current/Cash Credit

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on

SELF STUDY REPORT 2017- Falakata College, Falakata , Alipurduar



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

SK. N. 8

75 (59/XII)/14
25.1.14
25.4.14

No. CW-063/13-14

(ERO) ID No. WNS-015

Date 18-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S No. 219877

Sub: Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to
Falakata College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **112500**
towards the scheme **Seminar/Conference**
to the Principal, **Falakata College**
for the Plan expenditure to be incurred during the current financial year as per details given below

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
English				
1st instalment	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Seminar/Conference	150000	0	112500	112500

Total 112500

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to Head 4.(iv)b and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder
Principal,

Falakata College
Falakata Jalpaiguri
West Bengal 735211

(b) Account No. 10798790890

(c) Name & Address of Branch: State Bank of India, Falakata branch, Jalpaiguri

(d) MICR Code of Branch: 735002143

(e) IFSC Code: SBIN0001297

(f) Type of Account: SB/Current/Cash Credit

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on

Am't sent in Pw on 12